

CITY OF DESERT HOT SPRINGS ENGINEERING DEPARTMENT

SWPPP, EROSION CONTROL and BMP REVIEW CHECKLIST

LOCATION: _____
 TRACT, PARCEL MAP OR PROJECT ID NO. _____
 PLAN CHECKED BY: _____

	1 ST CHECK	2 ND CHECK	3 RD CHECK	FINAL MYLAR	COMMENTS
DATE CHECKED					
SWPP PLANS					
COPY OF NOI, WDID number, or proof of mailing NOI documents.					
VICINITY MAP					
Show landmarks which are easily identifiable such as roadways or features					
Show site perimeter, geographic features, general topography					
North arrow and scale					
GENERAL NOTES					
CONSTRUCTION NOTES					
SITE MAP (GRAPHIC)					
North arrow and scale					
Existing and planned paved areas, buildings, roadways, etc.; site perimeter; storm water discharge locations; topography before and after construction					
Show relevant drainage patterns across site using map inserts, if necessary					
show temporary drainage which intercept sheet flow for diversion					
Show drainage patterns after major grading activity					
Show drainage patterns into each storm water inlet or receiving water					
Show locations of equipment fueling, equipment maintenance, concrete wash-out, construction materials storage, stabilized construction entrances					
Show sandbagging or other methods of controlling silt, sediment, and other pollutants from entering the drainage systems					
Show details as necessary					
POLLUTANT SOURCE AND BMP IDENTIFICATION (GRAPHIC or NARRATIVE)					
Describe all BMP's to protect storm water inlets					
Describe BMP's to eliminate/reduce contamination of storm water from:					
<i>Equipment/building/concrete washing areas, saw cutting of concrete/asphalt</i>					
<i>Soil contaminated by soil amendments</i>					
<i>Areas of contaminated soil</i>					
<i>Fueling areas</i>					

LEGEND: ✓ = ACCEPTABLE ? = UNCLEAR (PROVIDE MORE DATA) NA = NOT APPLICABLE X = NOT ACCEPTABLE FOR REASONS SHOWN

	1 ST CHECK	2 ND CHECK	3 RD CHECK	FINAL MYLAR	COMMENTS
<i>Vehicle maintenance areas</i>					
<i>Vehicle parking areas</i>					
<i>Equipment storage areas</i>					
<i>Materials storage area, including landscaping materials</i>					
<i>Waste handling/disposal/containment areas</i>					
<i>Service areas</i>					
<i>Street cleaning</i>					
Discuss post-construction BMP's, long-term maintenance (City programs, homeowner associations, CC&R requirements, etc.), show location					
ADDITIONAL INFORMATION (GRAPHIC OR NARRATIVE)					
Discuss any outstanding information and/or preconstruction control practices					
Inventory all materials and practices; describe the appropriate BMP's					
Show site area; impervious before and after construction					
EROSION CONTROL (GRAPHICS ON CONSTRUCTION DRAWINGS AND/OR NARRATIVE)					
VICINITY MAP					
Show an outline where vegetation will be left undisturbed					
Outline disturbed areas which will be stabilized during rainy season					
Outline disturbed areas left exposed during rainy season					
Include time schedule of implementation of erosion control practices					
Describe BMP's for both temporary and permanent erosion control					
Describe BMP's for wind erosion, particularly for stockpiles					
North arrow and scale					
STABILIZATION					
Describe final stabilization measures; explain how they meet the criteria					
SEDIMENT CONTROL (GRAPHIC ON CONSTRUCTION DRAWINGS AND/OR NARRATIVE)					
Describe sediment controls along site perimeter and all operational DI's					
Include time schedule for deployment of BMP's					
Describe plan to reestablish perimeter control if controls were temporarily suspended during active construction					
Describe the availability of sediment control materials during dry season					
Describe the sediment basin option chosen from the construction permit.					
Discuss dewatering strategy for sediment basin					
Describe drainage outlet protection, if applicable					
Discuss BMP's to reduce tracking of sediment onto roadways					

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NON-STORM WATER MANAGEMENT (GRAPHIC AND/OR NARRATIVE)					
Describe all non-storm water discharges proposed for the project					
Include locations, descriptions of all BMP's, and frequency of occurrence					
List name/number of person responsible for non-storm water management					
Discuss filtration or equivalent treatment for dewatering					
POST-CONSTRUCTION STORM WATER MANAGEMENT (GRAPHIC AND/OR NARRATIVE)					
Describe post-construction storm water BMP's					
Discuss local post-construction requirements, policies, guidelines					
Describe operation and maintenance of BMP's					
Address short and long-term funding sources and responsible party					
MAINTENANCE, INSPECTION, AND REPAIR					
Discuss program to inspect, maintain, and repair BMP's for duration of project					
List name/number of qualified person responsible for inspections					
Describe availability of equipment, materials, workers for rapid response					
Provide inspection checklists					
TRAINING					
Document training for all individuals responsible for SWPPP preparation, implementation, amendments, revisions; installation and repair of BMP's					
LIST OF CONTRACTORS/SUBCONTRACTORS					
List names/numbers/addresses/area of responsibility for all contractors, subcontractors, or individuals responsible for implementation of the SWPPP					
OTHER PLANS					
Incorporate by reference relevant elements of other plans (local, State or Federal); keep a copy of requirements referenced at the construction site					
PREPARER CERTIFICATION					
Landowner (or rep.) must sign and date the SWPPP and all amendments					

