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City of Desert Hot Springs

# ADOPTED BUDGET

FY 2016-2017 & 2017-2018

**Scott Matas**

*Mayor*

**Russell Betts**

*Mayor Pro Tem*

**Joe McKee**

*Council Member*

**Yvonne Parks**

*Council Member*

**Anayeli Zavala**

*Council Member*

**Charles Maynard**

*Interim City Manager*

**Joseph M. Tanner**

*Administrative Services Director*

**Linda Kelly**

*Program & Financial Specialist*

**Glenn White**

*Management Analyst*

**John Mayer**

*Accountant*

**Arnold Herrera**

*Accounts Payable*

**Carla Maranan**

*Administrative Assistant*

## All Funds

**ADMINISTRATIVE SERVICES  
DEPARTMENT**

65950 Pierson Blvd  
Desert Hot Springs, CA 92240  
☎ (760) 329-6411





# City of Desert Hot Springs Adopted Budget

## All Funds

### Fiscal Years 2016-2017 & 2017-2018

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## REPORT TO THE CITY COUNCIL

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**DATE:** June 7, 2016

**TITLE:** (Continued from May 17, 2016)  
**Operating and Capital Improvement Budgets for Fiscal Year 2016-2017 and 2017-2018**

**Prepared by:** Joe Tanner, Administrative Services Director

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### RECOMMENDATION

- 1) Staff Report;
- 2) Entertain questions from the City Council;
- 3) Reopen the Public Hearing
- 4) Take Testimony;
- 5) Close the Public Hearing; and
- 6) Adopt a Resolution of the City Council approving the Operating Budget, Capital Improvement Budget, and GANN Limit for Fiscal Years 2016-2017 and 2017-2018.

### DISCUSSION

In May of 2015 the City staff brought forward a Financial Report and Desert Hot Springs Recovery Action Plan (Exhibit 1). This report contains two primary parts: 1) an estimated month-by-month cash-flow analysis for the remainder of the Fiscal Year and projected cash flows for Fiscal Years 2015-16 through 2018-19. The report outlines a number of recommendations for the City to consider moving forward. Although much work needs to be done the following have been or in the process of being implemented, such as:

- Implement a prioritized budget process;
- Explore cost-sharing initiatives;
- Consider the adoption of a biannual budget;
- Temporarily decrease or suspend expenses that do not provide direct city services to the residents;
- Engage key stakeholders, residents and business to strategic planning discussions.

Putting a multi-year budget provides the City with a longer term view of the City's finances, greater ability to live within our needs and more time when shortfalls are expected. Staff will continue to monitor revenues and expenses and make recommendations on adjustments on both sides as necessary.

On February 5<sup>th</sup>, 2016 the City Council held a goal setting session (Exhibit 2). The purpose for the session was to create a work plan for the City Manager to implement over the next two years. During the session a number of financial and project objectives were identified including, update the General Plan, become a city that is cash, budget and service solvency, maintain an effective workforce and City Council, and create an environment for people from all social and economic categories to want to live in Desert Hot Springs. Staff has made every effort to effectively address the majority of goals in some manner and will continue to do so throughout the fiscal year.

The Finance Committee has reviewed the draft General Fund Budget and has made recommendations on the use of one-time revenues, one-time money should be used for one-time expenses. The Finance Committee meets on June 6<sup>th</sup>. Staff will provide any updates from the Finance Committee to the City Council on the June 7<sup>th</sup> at the City Council Meeting.

## Economic Trends

Staff is projecting that revenues remain strong going into next fiscal year. All indications and reports are predicting positive/flat growth in most sectors of the economy. US GDP is increasing at the annual rate of 1.4%; the unemployment rate in California is decreasing; occupancy rates and visits to the State are increasing and a low interest rate for housing is helping buyers.

## Revenues

Notable changes to revenues include the following:

- Transit Occupancy Tax (TOT) is increasing from last year's budget based on the actuals from this year. To date, the City has collected \$83,801 more than the previous year. The City should see this upward trend to continue due to trends in tourism; a large music festival within the Coachella Valley that is scheduled in October and the TOT credit with Two Bunch Palms is expiring after next year.
- Marijuana Revenues will grow significantly next year as a result of cultivation coming online. The analysis performed by Staff projects revenues at \$345,350 for 2017 and \$490,700 for 2018. The analysis examined current revenues for dispensaries and at existing buildings for cultivation.
- As the price of gas moves, so does the City's Sales Tax revenue. Projections from the City's consultant, HDL, predict increases in the price of gas. In addition, the "triple-flip," a complex system that the State used to fund bonds has ended. As a result, the City will not be paying an administration fee to the State (Exhibit 3).
- Property tax will increase based on a 1.5% increase from the Riverside County Assessor and turnover in property (Exhibit 4).
- Utility Users Tax is projected to have a very modest increase on minor population growth and upward trends in the economy. And, the City can now collect on pre-paid mobile phone cards.
- Fees and Permits related to development, businesses licenses, franchise fees and code enforcement should remain strong. The City collected \$3.77million in 2015 (the \$1M one-time payment from DVD has been subtracted from the \$4.7 million that is shown in the attached budget worksheet) and has collected \$2.5M for this fiscal year. At the same point in time last year, the City collected \$2.5M.
- Staff is projecting \$ 15.056 million in revenues for 2017 and \$15.2 million 2018.
- One-time money of \$378,000 is included for 2017 and no one-time money is included for 2018.

## Expenditures

Over the years service levels across the board have been reduced, downgraded or eliminated outright. It is only until very recently that the City is in a position that services levels can be moderately adjusted upward. This budget address service levels of staff, code enforcement, and trash abatement. It is imperative that the City does not over extend itself. Raising costs from CalPERS, fire services, insurance are seeing regular five percent (5%) increase year over year. In addition, a lot of economics are predicting a pull back in the economy in 2018.

Other notable changes to expenditures include the following:

- CalPers increase: \$150,000
- Insurance (General Liability): \$75,000

- Health insurance: \$60,000
- Fire Services: \$175,000
- General Plan Update: \$100,000 in 2017 and \$100,000 in 2018 (one-time expense)
- Zoning Element Update: \$50,000 (one-time expense)
- Salary increases: \$215,000 spread across multiply funds
- Trash Abatement Program: \$90,000 (one-time expense)
- Election: \$20,000 (one-time expense)
- Development Impact Fee Study: \$40,000 (one-time expense & costs are reimbursable)
- Project Manager: \$75,000
- Boys & Girls Club Sponsorship: \$125,000

The Public Safety Commission for the reviewed the Public Safety Budget (Fund 245) and has recommended approval to the City Council.

### **FISCAL IMPACT**

Fund Balance June 30 <sup>th</sup> , 2015	\$3.9M (audited)
Fund Balance June 30 <sup>th</sup> 2016	\$5.0M (estimated)
2017 Draft budget Surplus / (Deficit)	\$79,830
Fund Balance June 30 <sup>th</sup> 2017	\$5.079M
2018 Draft Budget Surplus / (Deficit)	\$257,146
Fund Balance June 30 <sup>th</sup> 2018	\$5.336M

General Fund revenues are projected to be \$15,136,941 and expenses are projected to be \$15,057,111 for Fiscal Year 2016-2017 and \$15,296,223 in revenues and \$15,039,077 for expenses in Fiscal Year 2017-2018.

City wide revenues and expenses total \$27,465,766 and \$30,011,747 for Fiscal Year 2016-2017 and \$28,379,125 and \$27,921,788 for Fiscal Year 2017-2018.

### **EXHIBIT(S)**

- 1) Financial Report and Recovery Action Plan
- 2) City of Desert Hot Springs City Council Priority Setting Workshop Report
- 3) 3 Year Sales & Use Tax Budget Estimate
- 4) Property Tax General Fund Revenue Estimate
- 5) General Fund Budget Worksheet Report for Fiscal Years 2016-2017 & 2017-2018
- 6) City Wide Budget Worksheet Report for Fiscal Years 2016-2017 & 2017-2018
- 7) Schedule of CIP Projects
- 8) Resolution

**RESOLUTION NO. 2016-022**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DESERT HOT SPRINGS, CALIFORNIA APPROVING AND ADOPTING THE CITY WIDE BUDGET AND GANN LIMIT FOR FISCAL YEARS 2016-2017 AND 2017-2018.**

**WHEREAS**, the City Council adopted the City of Desert Hot Springs Financial Report and Recovery Action Plan; and

**WHEREAS**, City Council held a Goal Setting to determine priorities; and

**WHEREAS**, held a Public Hearing on May 17 and June 7 to review, consider, deliberate and collect public input regarding the proposed biennial operating budget and capital improvement budget for the City of Desert Hot Springs; and

**WHEREAS**; the City Council reviews the City's General Fund cash flow; and

**WHEREAS**, as more funding becomes available the next items on the priority list will be funded; and

**WHEREAS**, City Council established a Finance Committee to review the budget; and

**WHEREAS**, City Council approves a four percent (4%) salary increase for all City of Desert Hot Springs employees; and

**WHEREAS**, Public Safety Commission has reviewed and recommended the Public Safety Fund; and

**WHEREAS**, the City Manager has the full authority to execute any and all documents related to the 2017 and 2018 operating budget; and

**WHEREAS**, the City Manager may delegate authority to implement this Resolution to the Administrative Services Director; and

**WHEREAS**, the City's operations and capital budget expenses total \$30,011,747 for fiscal year 2016-2017 and 27,921,788; and

**NOW, THEREFORE, BE IT RESOLVED DETERMINED** by the City Council of the City of Desert Hot Springs as follows:

**Section 1.** The City Council of Desert Hot Springs approves the Fiscal Year 2016-2017 and 2017-2018 budgets.

**Section 2.** The City Council of Desert Hot Springs approves the Fiscal Year 2016- 2017 appropriation limit as required by the State Constitution.

**Section 3.** Upon publication, a copy of the budget document will be made available for the public review at City Hall and posted on the City's webpage.

**PASSED AND ADOPTED** by the City Council of the City of Desert Hot Springs at a regular meeting held on this 7th day of June, 2016 by the following vote:

**AYES:** 4 – McKee; Parks; Zavala; and Mayor Matas.

**NAYES:** 1 – Betts.

**ABSENT:** None.

[SIGNATURES FOLLOW ON THE NEXT PAGE]

ATTEST:

  
\_\_\_\_\_  
Jerryl Soriano, City Clerk

APPROVED:

  
\_\_\_\_\_  
Scott Matas, Mayor

APPROVED AS TO FORM:

*for Q+A*  
  
\_\_\_\_\_  
Steven Quintanilla, City Attorney

**CITY OF DESERT HOT SPRINGS  
 APPROPRIATIONS (GANN) LIMIT  
 PROCEEDS OF TAX CALCULATION  
 FISCAL YEAR 2016-2017**

<u>REVENUE SOURCE</u>	<u>BUDGETED PROCEEDS OF TAX</u>	<u>BUDGETED NON-PROCEEDS OF TAX</u>	<u>TOTAL REVENUE</u>
<b>TAXES</b>			
Property (1)	\$ 3,018,981		\$ 3,018,981
Sales (2)	\$ 1,933,286		\$ 1,933,286
Recycling Franchise Fees (3)	\$ 120,000		\$ 120,000
Motor Vehicle In-Lieu (4)	\$ 1,802,000		\$ 1,802,000
Business Gross Receipts (5)	\$ 195,000		\$ 195,000
Utility Users (6)	\$ 1,844,876		\$ 1,844,876
Other Taxes (7)	\$ 1,420,000		\$ 1,420,000
<b>FEES</b>			
Development Fees (A)		\$ 849,000	\$ 849,000
Franchise (B)		\$ 1,160,000	\$ 1,160,000
Other Fees, Permits & Licenses (C)		\$ 105,000	\$ 105,000
Fines & Forfeitures (D)		\$ 213,500	\$ 213,500
Administrative Charges (E)		\$ 415,522	\$ 415,522
Intergovernmental (F)		\$ 1,034,493	\$ 1,034,493
Miscellaneous (G)		\$ 925,183	\$ 925,183
<b>Total</b>	<b>\$ 10,334,143</b>	<b>\$ 4,702,698</b>	<b>\$ 15,036,841</b>
<b>% of Total</b>	68.73%	31.27%	100.00%
<b>Allocation of Interest</b>	<b>\$ 68,794</b>	<b>\$ 31,306</b>	<b>\$ 100,100</b>
<b>Adjusted Total</b>	<b>\$ 10,402,937</b>	<b>\$ 4,734,004</b>	<b>\$ 15,136,941</b>

**CITY OF DESERT HOT SPRINGS  
 APPROPRIATIONS (GANN) LIMIT CALCULATION  
 FISCAL YEAR 2016-2017**

**APPROPRIATIONS SUBJECT TO THE LIMIT**

FY 2016-2017 Total Revenue	\$ 15,136,941
Less Non-Proceeds of Tax	\$ 4,734,004
A) Total Appropriations Subject to the Limit	<u>\$ 10,402,937</u>

**APPROPRIATIONS LIMIT**

B) FY 2015-2016 Appropriations Limit	\$ 27,990,554
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C) Change Factor	<u>% Increase</u>	<u>Factor</u>
Cost of Living Adjustment - CPI	5.37	1.0537
Population Adjustment - PA	0.88	<u>1.0088</u>
Change Factor (CPI x PA)		<u><u>1.0630</u></u>

D) Increase (decrease) in Appropriations Limit	<u>\$ 1,763,405</u>
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E) FY 2016-2017 Appropriations Limit (B x C)	<u><u>\$ 29,753,959</u></u>
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**REMAINING APPROPRIATIONS CAPACITY**

(E - A)	<u><u>\$ 19,351,022</u></u>
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Remaining Capacity as Percent of the FY 2016-2017 Appropriations Limit	<u><u>65.04%</u></u>
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**CITY OF DESERT HOT SPRINGS  
SUMMARY OF ANNUAL APPROPRIATION (GANN) LIMITS**

<b>FISCAL YEAR</b>	<b>COST OF LIVING CHANGE</b>	<b>POPULATION LIMIT</b>	<b>APPROPRIATIONS LIMIT</b>	<b>APPROPRIATIONS SUBJECT TO LIMIT</b>	<b>REMAINING CAPACITY</b>
2007-2008	4.42%	6.23%	\$ 20,072,894	\$ 7,955,785	\$ 12,117,109
2008-2009	4.29%	4.66%	\$ 21,909,564	\$ 7,685,367	\$ 14,224,197
2009-2010	0.62%	2.36%	\$ 22,564,660	\$ 8,567,083	\$ 13,997,577
2010-2011	-2.54%	0.85%	\$ 22,178,805	\$ 8,272,160	\$ 13,906,645
2011-2012	2.51%	5.92%	\$ 24,081,746	\$ 9,018,910	\$ 15,062,836
2012-2013	3.77%	1.32%	\$ 25,319,548	\$ 9,122,718	\$ 16,196,830
2013-2014	5.12%	0.39%	\$ 26,719,719	\$ 9,846,780	\$ 16,872,939
2014-2015	-0.23%	0.60%	\$ 26,818,582	\$ 9,714,316	\$ 17,104,266
2015-2016	3.82%	0.53%	\$ 27,990,554	\$ 9,804,713	\$ 18,185,841
2016-2017	5.37%	0.88%	\$ 29,753,959	\$ 10,402,937	\$ 19,351,022

**ADOPTED CONSOLIDATED GENERAL FUND BUDGET SUMMARY FY 2016-2017**

<b>FUND</b>	<b>NAME</b>	<b>REVENUES</b>	<b>EXPENDITURES</b>	<b>NET</b>
001	GENERAL FUND	\$9,786,545	\$5,308,228	\$4,478,317
211	HEALTH & WELLNESS CENTER	\$609,199	\$650,999	(\$41,800)
245	PUBLIC SAFETY FUND	\$4,741,197	\$9,097,884	(\$4,356,687)
	<b>TOTAL</b>	<b>\$15,136,941</b>	<b>\$15,057,111</b>	<b>\$79,830</b>

**ADOPTED CONSOLIDATED GENERAL FUND BUDGET SUMMARY FY 2017-2018**

<b>FUND</b>	<b>NAME</b>	<b>REVENUES</b>	<b>EXPENDITURES</b>	<b>NET</b>
001	GENERAL FUND	\$9,855,472	\$5,003,535	\$4,851,937
211	HEALTH & WELLNESS CENTER	\$630,864	\$679,064	(\$48,200)
245	PUBLIC SAFETY FUND	\$4,809,887	\$9,356,478	(\$4,546,591)
	<b>TOTAL</b>	<b>\$15,296,223</b>	<b>\$15,039,077</b>	<b>\$257,146</b>

**ADOPTED RESTRICTED FUNDS BUDGET SUMMARY FY 2016-2017 & 2017-2018**

FUND	NAME	ESTIMATED BEGINNING			ESTIMATED ENDING			ESTIMATED ENDING		NOTES
		FUND BALANCE	FY 2016-2017	FY 2016-2017	FUND BALANCE	FY 2017-2018	FY 2017-2018	FUND BALANCE		
		6/30/2016	REVENUES	EXPENDITURES	6/30/2017	REVENUES	EXPENDITURES	6/30/2018		
101	FIRE DEVELOPMENT FUND	\$577,673	\$32,629	\$575,000	\$35,302	\$45,056	\$0	\$80,358		
102	PARK DEVELOPMENT FUND	(\$517,264)	\$86,745	\$5,000	(\$435,519)	\$22,460	\$0	(\$413,059)		
103	STREETS/TRAFFIC SIGNALS/BRIDGE	\$567,541	\$611,555	\$364,000	\$815,096	\$1,096,550	\$359,000	\$1,552,646		
104	GENERAL FACILITIES FUND	\$56,012	\$52,025	\$95,000	\$13,037	\$63,167	\$30,000	\$46,204		
105	LAW ENFORCEMENT FACILITY	\$64,487	\$146,442	\$107,424	\$103,505	\$269,796	\$0	\$373,301		
106	COMMUNITY CENTER FUND	\$304,944	\$51,485	\$389,000	(\$32,571)	\$13,305	\$80,000	(\$99,266)		
107	AQUATIC CENTER FUND	\$12,604	\$6,876	\$5,000	\$14,480	\$125	\$0	\$14,605		
108	STORM DRAINAGE FUND	\$127,142	\$55,208	\$159,890	\$22,460	\$77,842	\$101,808	(\$1,506)		
110	ART IN PUBLIC PLACES	\$37,084	\$20,025	\$57,000	\$109	\$20,025	\$20,000	\$134		
111	QUIMBY ACT FUND	\$82,236	\$30,025	\$108,000	\$4,261	\$50,025	\$54,000	\$286		
120	OFFSITE STREETS/SIDEWALKS	\$404,487	\$100	\$40,000	\$364,587	\$100	\$40,000	\$324,687		
127	MEASURE 'A' FUND	\$102,613	\$524,050	\$555,920	\$70,743	\$540,050	\$546,000	\$64,793		
130	SLESF FUND	(\$16,666)	\$100,005	\$100,000	(\$16,661)	\$100,005	\$100,000	(\$16,656)	1	
140	STATE GAS TAX FUND	\$360,389	\$584,623	\$643,281	\$301,731	\$584,623	\$650,402	\$235,952		
141	2012 STREET BOND (GAS TAX/MEA A)	\$1,996,108	\$405,294	\$1,307,668	\$1,093,734	\$401,694	\$402,944	\$1,092,484		
145	CDBG FUND	\$0	\$215,000	\$215,000	\$0	\$215,000	\$215,000	\$0		
160	AB2766 AIR QUALITY FUND	\$24,767	\$35,010	\$35,010	\$24,767	\$35,010	\$35,010	\$24,767		
161	SCAQMD GRANT	\$0	\$75,000	\$75,000	\$0	\$0	\$0	\$0		
210	CAPITAL IMPROVEMENT FUND	\$91,730	\$2,006,480	\$1,966,480	\$131,730	\$2,149,600	\$2,109,600	\$171,730		
233	ABANDONED VEHICLE ABATEMENT FUND	\$8,348	\$35,000	\$35,000	\$8,348	\$35,000	\$35,000	\$8,348		
246	EMERGENCY PREPAREDNESS FUND	\$54,365	\$30,010	\$75,000	\$9,375	\$30,010	\$40,000	(\$615)	2	
250	COUNTY SERVICE AREA 152	(\$73,708)	\$131,735	\$130,573	(\$72,546)	\$131,735	\$130,573	(\$71,384)	3	
270	CABOT'S MUSEUM FUND	(\$11,858)	\$63,000	\$63,000	(\$11,858)	\$63,000	\$63,000	(\$11,858)	4	
391	AD #91-1 CAPITAL PROJECTS FUND	\$113,961	\$25	\$55,000	\$58,986	\$25	\$55,000	\$4,011		
392	AD #92-1 CAPITAL PROJECTS FUND	\$38,314	\$10	\$20,000	\$18,324	\$10	\$15,000	\$3,334		
393	AD #93-2 CAPITAL PROJECTS FUND	\$28,526	\$10	\$15,000	\$13,536	\$10	\$10,000	\$3,546		
401	CITY DEBT SERVICE FUND	\$1,258,732	\$1,024,990	\$508,175	\$1,775,547	\$1,043,162	\$508,675	\$2,310,034		
421	CFD SKYBORNE 2010 REFUNDING BOND	\$728,530	\$227,402	\$185,638	\$770,294	\$227,402	\$188,443	\$809,253		
501	LLMD - CITYWIDE	\$608,213	\$595,350	\$625,555	\$578,008	\$595,350	\$633,981	\$539,377		
502	LMD - HACIENDA HTS 2 Z-1 FUND	\$46,274	\$36,691	\$63,738	\$19,227	\$36,691	\$63,738	(\$7,820)		
503	LMD - DESERT VIEW 2 Z-2 FUND	\$56,204	\$14,692	\$54,373	\$16,523	\$14,692	\$54,373	(\$23,158)		
504	LMD - DESERT VIEW 2 Z-4 FUND	\$16,249	\$13,429	\$55,767	(\$26,089)	\$13,429	\$55,767	(\$68,427)		
505	LMD - MOUNTAIN VIEW EST 2 Z-3 FUN	\$157,056	\$6,469	\$69,774	\$93,751	\$6,469	\$69,774	\$30,446		
506	LMD - EAGLE PT 2 Z-6 FUND	\$62,472	\$15,992	\$39,869	\$38,595	\$15,992	\$39,869	\$14,718		
507	LMD - VISTA HACIENDA 2 Z-5 FUND	\$129,460	\$22,284	\$44,821	\$106,923	\$22,284	\$44,821	\$84,386		
508	LMD - SUNSET SPRINGS 2 Z-7 FUND	\$21,472	\$11,538	\$28,175	\$4,835	\$11,538	\$28,175	(\$11,802)		
509	LMD - HIDDEN SPRINGS 2 Z-10 FUND	\$36,478	\$4,810	\$38,028	\$3,260	\$4,810	\$38,028	(\$29,958)		
510	LMD - DESERT VIEW 4 Z-9 FUND	\$40,054	\$7,086	\$22,753	\$24,387	\$7,086	\$22,753	\$8,720		
511	LMD - EL DORADO Z-8 FUND	\$24,875	\$10,543	\$41,122	(\$5,704)	\$10,543	\$41,122	(\$36,283)		
512	LMD - RANCHO BUENA VISTA Z-11	\$46,279	\$3,303	\$5,672	\$43,910	\$3,303	\$5,672	\$41,541		
513	LMD - THE SUMMIT Z-12	\$9,889	\$0	\$0	\$9,889	\$0	\$0	\$9,889		
514	LMD - ROLLING HILLS Z-15 FUND	\$18,449	\$30,651	\$28,291	\$20,809	\$30,651	\$28,291	\$23,169		
515	LMD - VISTA SANTA FE Z-14	\$19,519	\$0	\$0	\$19,519	\$0	\$0	\$19,519		
516	LMD - SKYBORNE Z-13 FUND	(\$1,484)	\$26,266	\$23,790	\$992	\$26,266	\$23,790	\$3,468		
517	LMD - THE TERRACES Z-16	\$4,842	\$0	\$0	\$4,842	\$0	\$0	\$4,842		
518	LMD - HUNTERS RUN Z17	\$18	\$0	\$0	\$18	\$0	\$0	\$18		
519	LMD - THE ARBORS Z18 FUND	\$3,245	\$3,305	\$3,793	\$2,757	\$3,305	\$3,793	\$2,269		
552	DAD - HACIENDA HTS Z-1 FUND	\$142,067	\$19,931	\$70,438	\$91,560	\$19,931	\$70,438	\$41,053		
553	DAD - DESERT VW Z-2 FUND	\$109,067	\$20,649	\$71,442	\$58,274	\$20,649	\$71,442	\$7,481		
554	DAD - FOXDALE Z-3 FUND	\$45,173	\$24,273	\$52,246	\$17,200	\$24,273	\$52,246	(\$10,773)		
555	DAD - EAGLE PT Z-5 FUND	\$29,894	\$8,554	\$24,178	\$14,270	\$8,554	\$24,178	(\$1,354)		
556	DAD - VISTA HACIENDA Z4 FUND	\$41,997	\$15,056	\$42,328	\$14,725	\$15,056	\$42,328	(\$12,547)		
557	DAD - SUNSET SPRINGS Z6 FUND	\$47,393	\$19,934	\$45,492	\$21,835	\$19,934	\$45,492	(\$3,723)		
558	DAD - HIDDEN SPRINGS Z9 FUND	\$114,432	\$0	\$0	\$114,432	\$0	\$0	\$114,432		
559	DAD - DESERT VIEW Z8 FUND	\$15,768	\$6,982	\$17,105	\$5,645	\$6,982	\$17,105	(\$4,478)		
560	DAD - EL DORADO Z7 FUND	\$2,500	\$8,804	\$8,886	\$2,418	\$8,804	\$8,886	\$2,336		
561	DAD - RANCHO BV Z-10 FUND	\$59,186	\$10,410	\$45,598	\$23,998	\$10,410	\$45,598	(\$11,190)		
562	DAD - THE SUMMIT Z11 FUND	\$15,593	\$0	\$0	\$15,593	\$0	\$0	\$15,593		
563	DAD - VISTA SANTA FE Z13 FUND	\$52,989	\$9,428	\$9,243	\$53,174	\$9,428	\$9,243	\$53,359		
564	DAD - ROLLING HILLS Z14 FUND	\$23,501	\$15,876	\$28,044	\$11,333	\$15,876	\$28,044	(\$835)		
565	DAD - SKYBORNE Z12 FUND	\$64,171	\$32,265	\$37,379	\$59,057	\$32,265	\$37,379	\$53,943		
566	DAD - THE TERRACES Z15 FUND	\$1,358	\$0	\$0	\$1,358	\$0	\$0	\$1,358		
567	DAD - HUNTERS RUN Z16 FUND	\$18	\$0	\$0	\$18	\$0	\$0	\$18		
568	DAD - THE ARBORS Z17 FUND	\$29	\$8,531	\$2,585	\$5,975	\$8,531	\$2,585	\$11,921		
580	CFD - 2010-1 A-1 FUND	\$25,635	\$16,787	\$15,000	\$27,422	\$16,787	\$15,000	\$29,209		
581	CFD - 2010-1 A-3 FUND	\$2,657	\$1,519	\$1,400	\$2,776	\$1,519	\$1,400	\$2,895		
582	CFD - 2010-1 A-4 FUND	\$0	\$5	\$0	\$5	\$5	\$0	\$10		
583	CFD - 2010-1 A-5 FUND	\$1	\$5	\$0	\$6	\$5	\$0	\$11		
584	CFD - 2010-1 A-6 FUND	\$1	\$5	\$0	\$6	\$5	\$0	\$11		
600	SELF INSURANCE GEN LIAB FUND	\$158,454	\$110,000	\$92,000	\$176,454	\$110,000	\$92,000	\$194,454		
610	SELF INSURANCE WORK COMP FUND	(\$42,734)	\$0	\$50,000	(\$92,734)	\$0	\$50,000	(\$142,734)	5	
615	EQUIPMENT REPLACEMENT FUND	\$511,735	\$144,282	\$324,282	\$331,735	\$115,000	\$324,282	\$122,453		
700	HOUSING AUTHORITY OF DHS	\$211,564	\$0	\$4,110	\$207,454	\$0	\$0	\$207,454		
725	DHS NEW MARKET TAX CREDIT	\$15,145,539	\$75,633	\$75,633	\$15,145,539	\$75,633	\$75,633	\$15,145,539		
750	DHS HEALTH & WELLNESS FOUNDATION	(\$2,513,343)	\$104,005	\$273,985	(\$2,683,323)	\$104,005	\$273,985	(\$2,853,303)	6	
911	RDA OBLIGATION RETIREMENT ABX126	(\$22,984,114)	\$4,322,723	\$4,626,682	(\$23,288,073)	\$4,442,054	\$4,652,045	(\$23,498,064)	7	
	<b>TOTAL</b>	<b>(\$998,805)</b>	<b>\$12,328,825</b>	<b>\$14,954,636</b>	<b>(\$3,624,616)</b>	<b>\$13,082,902</b>	<b>\$12,882,711</b>	<b>(\$3,424,425)</b>		
	<b>NOTES</b>									
1	PENDING GRANT PAYMENT FROM COUNTY									
2	PENDING DISTRIBUTION PAYMENT FROM COUNTY									
3	PENDING TAX ASSESSMENT PAYMENT FROM COUNTY									
4	PENDING TRANSFER IN FROM GENERAL FUND									
5	INCLUDES ESTIMATED FUTURE CLAIMS PER PERMA									
6	INCLUDES LONG TERM NOTES DUE									
7	INCLUDES LONG TERM NOTES & BONDS DUE									

**CAPITAL IMPROVEMENT PROJECTS SUMMARY FY 2016-2017 & 2017-2018**

Description	General Fund (001)	Development Impact Fee Fire (101)	Development Impact Fee Parks (102)	Development Impact Fee Streets/Bridges/Signals (103)	Development Impact Fee Gen Facilities (104)	Development Impact Fee Law Enforcement (105)	Development Impact Fee Comm Ctr (106)	Development Impact Fee Aquatic Ctr (107)	Development Impact Fee Storm Drain (108)	Development Impact Fee Aquatic Ctr (107)	Quimby Fees Fund 111	Sidewalk Improvement Fund 120	Measure "A" Fund 127	TRIP Bond Fund 141	Community Block Grant Fund 145	CIP Fund 210	Public Safety Fund 245	Total Project Costs
<b>Estimated Fund Balance 5/31/2016</b>	\$ -	\$ 577,673.28	\$ -	\$ 567,541.45	\$ 56,011.90	\$ 64,486.96	\$ 354,479.00	\$ 12,206.31	\$ 124,141.93	\$ 82,235.72	\$ 404,487.08	\$ 8,488.97	\$ 1,336,374.18	\$ -	\$ 1,966,480.00	\$ 21,176.00		
Estimated Revenues 2016/2017	\$ 399,580.00	\$ 32,379.00	\$ 86,645.00	\$ 611,055.00	\$ 52,000.00	\$ 146,342.00	\$ 51,460.00	\$ 6,851.00	\$ 55,158.00	\$ 30,000.00		\$ 524,000.00		\$ 215,000.00				
Transfers In From Other funds 2016/2017																		
<b>Estimated Funding Available</b>	\$ 399,580.00	\$ 610,052.28	\$ 86,645.00	\$ 1,178,596.45	\$ 108,011.90	\$ 210,828.96	\$ 405,939.00	\$ 19,057.31	\$ 179,299.93	\$ 112,235.72	\$ 404,487.08	\$ 532,488.97	\$ 1,336,374.18	\$ 215,000.00	\$ 1,966,480.00	\$ 21,176.00		
North Indian Canyon Rehab (share costs PSDHS)													\$ 100,000.00					\$ 100,000.00
Citywide Resurfacing, Surb, Gutter, Sidewalk, Sign, Strip													\$ 200,000.00					\$ 200,000.00
Palm Drive Paving (Cahuilla to Hacienda)													\$ 906,124.00					\$ 906,124.00
Jefferson I-10 Interchange shared costs													\$ 21,920.00					\$ 21,920.00
Palm Drive 1-10 interchange shared costs													\$ 10,000.00					\$ 10,000.00
SRTS Cycle (3) Cactus between West and 4th Street																\$ 100,000.00		\$ 100,000.00
8th Street Strom Drain Project (Riverside County)																\$ 1,749,600.00		\$ 1,749,600.00
Desert Hot Springs Master Drain Plan									\$ 64,800.00									\$ 64,800.00
DHS Development Impact Fee/Master Facility Plan Study	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00								\$ 40,000.00
City Park Upgrades/Renovations										\$ 54,000.00								\$ 54,000.00
Rotary Park - Dog Park Improvements										\$ 54,000.00								\$ 54,000.00
Park Lane Improvements (waiting County Funding)																\$ 116,880.00		\$ 116,880.00
Big and Little Morongo Creek Extension design										\$ 90,000.00								\$ 90,000.00
CDBG Tedesco Park equipment/improvements														\$ 215,000.00				\$ 215,000.00
IT Equipment and Infrastructure	\$ 199,580.00				\$ 30,000.00	\$ 18,824.00											\$ 21,176.00	\$ 269,580.00
General Plan Update - Consultant	\$ 200,000.00																	\$ 200,000.00
Indian Ave - Design of Bridge North of Pierson				\$ 369,000.00														\$ 369,000.00
Two SUV fully equipped Police Vehicles						\$ 83,600.00												\$ 83,600.00
Fire Station Site Land and Design Station (3)		\$ 570,000.00																\$ 570,000.00
Design of Library								\$ 324,000.00										\$ 324,000.00
Public Works Equipment -mover/grader/bucket truck								\$ 60,000.00										\$ 60,000.00
Law Enforcement Purchase of PD Vehicles						\$ 83,600.00												\$ 83,600.00
<b>Total Expenses by Fund Category</b>	\$ 399,580.00	\$ 575,000.00	\$ 5,000.00	\$ 374,000.00	\$ 35,000.00	\$ 191,024.00	\$ 389,000.00	\$ 5,000.00	\$ 159,800.00	\$ 108,000.00	\$ -	\$ 331,920.00	\$ 906,124.00	\$ 215,000.00	\$ 1,966,480.00	\$ 21,176.00		
<b>Estimated Ending Fund Balance 6/30/2017</b>	\$ -	\$ 35,052.28	\$ 81,645.00	\$ 804,596.45	\$ 73,011.90	\$ 19,804.96	\$ 16,939.00	\$ 14,057.31	\$ 19,499.93	\$ 4,235.72	\$ 404,487.08	\$ 200,568.97	\$ 430,250.18	\$ -	\$ -	\$ -		<b>Total Project Costs \$ 5,682,104.00</b>
<b>Estimated Beginning Fund Balance 7/1/2017</b>	\$ -	\$ 35,052.28	\$ 81,645.00	\$ 804,596.45	\$ 73,011.90	\$ 19,804.96	\$ 16,939.00	\$ 14,057.31	\$ 19,499.93	\$ 4,235.72	\$ 404,487.08	\$ 200,568.97	\$ 430,250.18	\$ -	\$ -	\$ -		
Estimated Revenues 2017/2018	\$ 150,000.00	\$ 44,806.00	\$ 22,360.00	\$ 1,095,550.00	\$ 63,142.00	\$ 269,596.00	\$ 13,280.00	\$ 1,768.00	\$ 77,792.00	\$ 50,000.00		\$ 540,000.00		\$ 215,000.00				
Transfers In From Other funds 2017/2018																		
<b>Estimated Funding Available</b>	\$ 150,000.00	\$ 79,858.28	\$ 104,005.00	\$ 1,900,146.45	\$ 136,153.90	\$ 289,400.96	\$ 30,219.00	\$ 15,825.31	\$ 97,291.93	\$ 54,235.72	\$ 404,487.08	\$ 740,568.97	\$ 430,250.18	\$ 215,000.00	\$ -	\$ -		
Citywide Resurfacing, Surb, Gutter, Sidewalk, Sign, Strip													\$ 200,000.00					\$ 200,000.00
Jefferson I-10 Interchange shared costs													\$ 20,000.00					\$ 20,000.00
Palm Drive 1-10 interchange shared costs													\$ 10,000.00					\$ 10,000.00
SRTS Cycle (3) Cactus between West and 4th Street												\$ 40,000.00				\$ 360,000.00		\$ 400,000.00
8th Street Strom Drain Project (Riverside County)																\$ 1,749,600.00		\$ 1,749,600.00
Desert Hot Springs Master Drain Plan									\$ 11,718.00									\$ 11,718.00
City Park Upgrades/Renovations										\$ 54,000.00								\$ 54,000.00
Big and Little Morongo Creek Extension design										\$ 90,000.00								\$ 90,000.00
CDBG Funding Project to be determined														\$ 215,000.00				\$ 215,000.00
General Plan Update - Consultant	\$ 150,000.00																	\$ 150,000.00
Indian Avenue - 3rd Bridge North of Mission Lakes design				\$ 369,000.00														\$ 369,000.00
Public Works Equipment -mover/grader/bucket truck								\$ 30,000.00										\$ 30,000.00
<b>Total Expenses by Fund Category</b>	\$ 150,000.00	\$ -	\$ -	\$ 369,000.00	\$ -	\$ -	\$ 30,000.00	\$ -	\$ 101,718.00	\$ 54,000.00	\$ 40,000.00	\$ 230,000.00	\$ -	\$ 215,000.00	\$ 2,109,600.00	\$ -		
<b>Estimated Ending Fund Balance 6/30/2018</b>	\$ -	\$ 79,858.28	\$ 104,005.00	\$ 1,531,146.45	\$ 136,153.90	\$ 289,400.96	\$ 219.00	\$ 15,825.31	\$ (4,426.07)	\$ 235.72	\$ 364,487.08	\$ 510,568.97	\$ 430,250.18	\$ -	\$ (2,109,600.00)	\$ -		<b>Total Project Costs \$ 3,299,318.00</b>

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017



Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund 001	<b>GENERAL FUND</b>		
Department	<b>00 - REVENUES</b>		
Division	<b>00 - REVENUES</b>		
3101	PROPERTY TAX - SECURED	738,203.00	764,023.00
3102	PROPERTY TAX - UNSECURED	35,000.00	40,000.00
3104	PROPERTY TAX - SUPPLEMENTAL	20,000.00	20,000.00
3105	PROPERTY TRANSFER TAX	75,000.00	75,000.00
3106	PASS THROUGH INCREMENT REVENUE	85,000.00	85,000.00
3111	TRANSIENT OCCUPANCY TAXES	1,420,000.00	1,550,000.00
3112	SPECIAL REVENUE	345,350.00	490,700.00
3113	PARCEL TAX FOR PUBLIC SAFETY	20,508.00	21,000.00
3115	SALES & USE TAX	1,467,936.00	1,551,860.00
3118	RECYCLING FRANCHISE FEES	120,000.00	124,000.00
3119	FRANCHISE FEES	1,160,000.00	1,170,000.00
3123	TRIPLE FLIP VLF	1,790,000.00	1,800,000.00
3125	TOWING FRANCHISE FEES	70,000.00	72,100.00
3201	BUSINESS LICENSES	195,000.00	198,000.00
3205	UTILITY USERS TAX	18,449.00	18,776.00
3211	BUILDING PERMIT	600,000.00	635,000.00
3212	PLANNING FEES	125,000.00	175,000.00
3217	IMPACT FEE CALCULATION	2,000.00	2,000.00
3221	ENCROACHMENT PERMIT	5,000.00	5,000.00
3222	GRADING PERMIT	5,000.00	15,000.00
3223	ENGINEERING FEES	100,000.00	110,000.00
3225	GENERAL PLAN MAINT SURCHARGE	10,000.00	10,000.00
3308	ADMINISTRATIVE CITATIONS	175,000.00	225,000.00
3309	ABANDONED RESIDENTIAL PROPERTY	5,000.00	5,000.00
3317	MASSAGE PERMIT	2,000.00	2,000.00
3350	MAPS/PUBLICATIONS/COPIES	200.00	200.00
3401	INVESTMENT EARNINGS	100,000.00	100,000.00
3420	RENTAL INCOME FEES	15,000.00	15,000.00
3520	MOTOR VEHICLE IN LIEU	12,000.00	12,000.00
3723	ADMINISTRATIVE COSTS REIMBURSEMENTS	340,522.00	261,147.00

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
City Council Adoption	8TH STREET STORM DRAINAGE PROJECT FUND 141	1.00	35,000.00	35,000.00
City Council Adoption	CITYWIDE RESURFACING / CURB / GUTTER / SIDEWALKS FUND 127	1.00	16,000.00	16,000.00
City Council Adoption	DAD ADMIN REIMBURSEMENT	1.00	38,199.00	38,199.00
City Council Adoption	LAND PURCHASE/DESIGN FIRE STATION HOUSE #3 FUND 101	1.00	16,000.00	16,000.00
City Council Adoption	LMD ADMIN REIMBURSEMENT	1.00	38,199.00	38,199.00

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017



Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund	<b>001 - GENERAL FUND</b>		
Department	<b>00 - REVENUES</b>		
Division	<b>00 - REVENUES</b>		
	City Council Adoption		
	NORTH INDIAN CANYON ROAD INFRASTRUCTURE FUND 127	1.00	8,000.00
	City Council Adoption		
	PALM DRIVE CAHUILLA TO HACIENDA ADMIN FUND 141	1.00	106,124.00
	City Council Adoption		
	PARK UPGRADES - VARIOUS FUND 111	1.00	4,000.00
	City Council Adoption		
	ROTARY DOG PARK IMPROVEMENTS ADMIN FUND 111	1.00	4,000.00
	City Council Adoption		
	SCAQMD SOLAR PROJECTS ADMIN FUND 161	1.00	75,000.00
	City Council Adoption Totals		\$340,522.00
3724	REIMBURSEMENTS	.00	100,000.00
3729	ADMINISTRATIVE FEES	75,000.00	75,000.00
3795	MISCELLANEOUS REVENUE	614,377.00	127,666.00
	<b>Budget Transactions</b>		
	<i>Level</i>		
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>
			<i>Total Amount</i>
	City Council Adoption		
	CD PERMIT DEPOSITS	1.00	108,710.00
	City Council Adoption		
	LAND SALE	1.00	378,000.00
	City Council Adoption		
	PALM INVESTMENT GROUP SETTLEMENT	1.00	21,667.00
	City Council Adoption		
	PRINCIPAL GROUP DIVIDENDS	1.00	1,000.00
	City Council Adoption		
	SKYBORNE LIEN	1.00	95,000.00
	City Council Adoption		
	TOT PENALTY & INTEREST	1.00	10,000.00
	City Council Adoption Totals		\$614,377.00
3999	TRANSFERS IN	40,000.00	.00
	<b>Budget Transactions</b>		
	<i>Level</i>		
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>
			<i>Total Amount</i>
	City Council Adoption		
	AQUATIC CENTER FUND 107	1.00	5,000.00
	City Council Adoption		
	COMMUNITY CENTER FUND 106	1.00	5,000.00
	City Council Adoption		
	FIRE DEVELOPMENT FUND 101	1.00	5,000.00
	City Council Adoption		
	GENERAL FACILITIES FUND 104	1.00	5,000.00
	City Council Adoption		
	LAW ENFORCEMENT FACILITY FUND 105	1.00	5,000.00
	City Council Adoption		
	PARK DEVELOPMENT FUND 102	1.00	5,000.00
	City Council Adoption		
	STORM DRAINAGE FUND 108	1.00	5,000.00
	City Council Adoption		
	STREETS/TRAFFIC SIGNALS/BRIDGE FUND 103	1.00	5,000.00
	City Council Adoption Totals		\$40,000.00
	Division <b>00 - REVENUES Totals</b>	\$9,786,545.00	\$9,855,472.00
	Department <b>00 - REVENUES Totals</b>	\$9,786,545.00	\$9,855,472.00
Department	<b>41 - GG</b>		
Division	<b>11 - CITY COUNCIL</b>		
4101	SALARIES-ELECTEDS/APPOINTED	56,329.00	56,292.00
4140	EMPLOYEE BENEFITS	40,215.00	44,237.00

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017



Account	Account Description	2017 City Council Adoption	2018 City Council Adoption																														
Fund 001 - GENERAL FUND																																	
Department 41 - GG																																	
Division 11 - CITY COUNCIL																																	
4150	PERS RETIREMENT	2,489.00	2,576.00																														
4160	TAXES	8,948.00	8,944.00																														
4170	WORKERS COMP/GENERAL LIABILITY INSURANCE EXPENSE	3,075.00	3,193.00																														
4215	PRINTING	500.00	500.00																														
4220	OFFICE SUPPLIES	500.00	500.00																														
4230	TRAVEL AND TRAINING	5,000.00	5,000.00																														
Budget Transactions																																	
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><i>Level</i></th> <th style="text-align: left;"><i>Transaction</i></th> <th style="text-align: right;"><i>Number of Units</i></th> <th style="text-align: right;"><i>Cost Per Unit</i></th> <th style="text-align: right;"><i>Total Amount</i></th> </tr> </thead> <tbody> <tr> <td>City Council Adoption</td> <td>LEAGUE OF CALIFORNIA CITIES</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">5,000.00</td> <td style="text-align: right;">5,000.00</td> </tr> <tr> <td colspan="4" style="text-align: right;">City Council Adoption Totals</td> <td style="text-align: right; border-top: 1px solid black;">\$5,000.00</td> </tr> </tbody> </table>				<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	City Council Adoption	LEAGUE OF CALIFORNIA CITIES	1.00	5,000.00	5,000.00	City Council Adoption Totals				\$5,000.00															
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>																													
City Council Adoption	LEAGUE OF CALIFORNIA CITIES	1.00	5,000.00	5,000.00																													
City Council Adoption Totals				\$5,000.00																													
4235	DUES AND SUBSCRIPTIONS	32,600.00	32,600.00																														
Budget Transactions																																	
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><i>Level</i></th> <th style="text-align: left;"><i>Transaction</i></th> <th style="text-align: right;"><i>Number of Units</i></th> <th style="text-align: right;"><i>Cost Per Unit</i></th> <th style="text-align: right;"><i>Total Amount</i></th> </tr> </thead> <tbody> <tr> <td>City Council Adoption</td> <td>COACHELLA VALLEY ASSOCIATION OF GOVERNMENTS</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">16,000.00</td> <td style="text-align: right;">16,000.00</td> </tr> <tr> <td>City Council Adoption</td> <td>LEAGUE OF CALIFORNIA CITIES</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">10,600.00</td> <td style="text-align: right;">10,600.00</td> </tr> <tr> <td>City Council Adoption</td> <td>SENIOR INSPIRATION AWARDS</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">3,000.00</td> <td style="text-align: right;">3,000.00</td> </tr> <tr> <td>City Council Adoption</td> <td>SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">3,000.00</td> <td style="text-align: right;">3,000.00</td> </tr> <tr> <td colspan="4" style="text-align: right;">City Council Adoption Totals</td> <td style="text-align: right; border-top: 1px solid black;">\$32,600.00</td> </tr> </tbody> </table>				<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	City Council Adoption	COACHELLA VALLEY ASSOCIATION OF GOVERNMENTS	1.00	16,000.00	16,000.00	City Council Adoption	LEAGUE OF CALIFORNIA CITIES	1.00	10,600.00	10,600.00	City Council Adoption	SENIOR INSPIRATION AWARDS	1.00	3,000.00	3,000.00	City Council Adoption	SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS	1.00	3,000.00	3,000.00	City Council Adoption Totals				\$32,600.00
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>																													
City Council Adoption	COACHELLA VALLEY ASSOCIATION OF GOVERNMENTS	1.00	16,000.00	16,000.00																													
City Council Adoption	LEAGUE OF CALIFORNIA CITIES	1.00	10,600.00	10,600.00																													
City Council Adoption	SENIOR INSPIRATION AWARDS	1.00	3,000.00	3,000.00																													
City Council Adoption	SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS	1.00	3,000.00	3,000.00																													
City Council Adoption Totals				\$32,600.00																													
4247	SPECIAL EVENTS	12,000.00	12,000.00																														
Budget Transactions																																	
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><i>Level</i></th> <th style="text-align: left;"><i>Transaction</i></th> <th style="text-align: right;"><i>Number of Units</i></th> <th style="text-align: right;"><i>Cost Per Unit</i></th> <th style="text-align: right;"><i>Total Amount</i></th> </tr> </thead> <tbody> <tr> <td>City Council Adoption</td> <td>COMMUNITY &amp; CULTURAL AFFAIRS COMMISSION</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">12,000.00</td> <td style="text-align: right;">12,000.00</td> </tr> <tr> <td colspan="4" style="text-align: right;">City Council Adoption Totals</td> <td style="text-align: right; border-top: 1px solid black;">\$12,000.00</td> </tr> </tbody> </table>				<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	City Council Adoption	COMMUNITY & CULTURAL AFFAIRS COMMISSION	1.00	12,000.00	12,000.00	City Council Adoption Totals				\$12,000.00															
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>																													
City Council Adoption	COMMUNITY & CULTURAL AFFAIRS COMMISSION	1.00	12,000.00	12,000.00																													
City Council Adoption Totals				\$12,000.00																													
4266	SUPPLIES & MAINTENANCE	2,000.00	2,000.00																														
Budget Transactions																																	
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><i>Level</i></th> <th style="text-align: left;"><i>Transaction</i></th> <th style="text-align: right;"><i>Number of Units</i></th> <th style="text-align: right;"><i>Cost Per Unit</i></th> <th style="text-align: right;"><i>Total Amount</i></th> </tr> </thead> <tbody> <tr> <td>City Council Adoption</td> <td>COPIER MAINTENANCE</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">2,000.00</td> <td style="text-align: right;">2,000.00</td> </tr> <tr> <td colspan="4" style="text-align: right;">City Council Adoption Totals</td> <td style="text-align: right; border-top: 1px solid black;">\$2,000.00</td> </tr> </tbody> </table>				<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	City Council Adoption	COPIER MAINTENANCE	1.00	2,000.00	2,000.00	City Council Adoption Totals				\$2,000.00															
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City Council Adoption	COPIER MAINTENANCE	1.00	2,000.00	2,000.00																													
City Council Adoption Totals				\$2,000.00																													
4320	CONTRACT SERVICES	30,000.00	43,500.00																														
Budget Transactions																																	
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<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>																													
City Council Adoption	SPECIAL ELECTION	1.00	20,000.00	20,000.00																													
City Council Adoption	VIDEO PRODUCTION	1.00	10,000.00	10,000.00																													
City Council Adoption Totals				\$30,000.00																													

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017



Account	Account Description	2017 City Council Adoption	2018 City Council Adoption																								
Fund 001 - GENERAL FUND																											
Department 41 - GG																											
Division 11 - CITY COUNCIL Totals		(\$193,656.00)	(\$211,342.00)																								
Division 12 - CITY MANAGER																											
4100	SALARIES	200,679.00	205,963.00																								
4115	ANNUAL LEAVE BUYOUT	5,989.00	6,209.00																								
4140	EMPLOYEE BENEFITS	9,639.00	10,602.00																								
4150	PERS RETIREMENT	19,716.00	21,037.00																								
4160	TAXES	17,574.00	18,034.00																								
4170	WORKERS COMP/GENERAL LIABILITY INSURANCE EXPENSE	20,819.00	22,236.00																								
4215	PRINTING	200.00	200.00																								
4220	OFFICE SUPPLIES	500.00	500.00																								
4225	POSTAGE	100.00	100.00																								
4230	TRAVEL AND TRAINING	1,000.00	1,000.00																								
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Budget Transactions																											
Level	Transaction	Number of Units	Cost Per Unit																								
City Council Adoption	CITY MANAGER CONFERENCE	1.00	1,000.00																								
			1,000.00																								
City Council Adoption Totals			\$1,000.00																								
4235	DUES AND SUBSCRIPTIONS	1,500.00	1,500.00																								
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Budget Transactions																											
Level	Transaction	Number of Units	Cost Per Unit																								
City Council Adoption	INTERNATIONAL CITY/COUNTY MANAGEMENT ASSOCIATION	1.00	1,400.00																								
City Council Adoption	LEAGUE OF CALIFORNIA CITIES RIVERSIDE COUNTY DIVISION	1.00	100.00																								
			1,500.00																								
City Council Adoption Totals			\$1,500.00																								
4255	FUEL	200.00	200.00																								
4266	SUPPLIES & MAINTENANCE	750.00	750.00																								
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Budget Transactions																											
Level	Transaction	Number of Units	Cost Per Unit																								
City Council Adoption	COPIER MAINTENANCE	1.00	750.00																								
			750.00																								
City Council Adoption Totals			\$750.00																								
4320	CONTRACT SERVICES	190,000.00	100,000.00																								
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4" style="text-align: left;">Budget Transactions</th> </tr> <tr> <th style="text-align: left;">Level</th> <th style="text-align: left;">Transaction</th> <th style="text-align: right;">Number of Units</th> <th style="text-align: right;">Cost Per Unit</th> </tr> </thead> <tbody> <tr> <td>City Council Adoption</td> <td>ENHANCED CLEANUP PROGRAM</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">90,000.00</td> </tr> <tr> <td>City Council Adoption</td> <td>MARIJUANA PROJECT MANAGER</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">100,000.00</td> </tr> <tr> <td colspan="3"></td> <td style="text-align: right; border-top: 1px solid black;">190,000.00</td> </tr> <tr> <td colspan="3" style="text-align: right;">City Council Adoption Totals</td> <td style="text-align: right;">\$190,000.00</td> </tr> </tbody> </table>				Budget Transactions				Level	Transaction	Number of Units	Cost Per Unit	City Council Adoption	ENHANCED CLEANUP PROGRAM	1.00	90,000.00	City Council Adoption	MARIJUANA PROJECT MANAGER	1.00	100,000.00				190,000.00	City Council Adoption Totals			\$190,000.00
Budget Transactions																											
Level	Transaction	Number of Units	Cost Per Unit																								
City Council Adoption	ENHANCED CLEANUP PROGRAM	1.00	90,000.00																								
City Council Adoption	MARIJUANA PROJECT MANAGER	1.00	100,000.00																								
			190,000.00																								
City Council Adoption Totals			\$190,000.00																								
Division 12 - CITY MANAGER Totals		(\$468,666.00)	(\$388,331.00)																								



# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017

Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund 001 - GENERAL FUND			
Department 41 - GG			
Division 13 - CITY CLERK			
4100	SALARIES	79,389.00	79,492.00
4140	EMPLOYEE BENEFITS	4,650.00	5,115.00
4150	PERS RETIREMENT	7,502.00	7,805.00
4160	TAXES	6,748.00	7,234.00
4170	WORKERS COMP/GENERAL LIABILITY INSURANCE EXPENSE	8,641.00	9,004.00
4210	ADVERTISING	14,500.00	14,500.00
4220	OFFICE SUPPLIES	500.00	500.00
4225	POSTAGE	250.00	250.00
4230	TRAVEL AND TRAINING	7,150.00	1,500.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>
			<i>Cost Per Unit</i>
			<i>Total Amount</i>
	City Council Adoption	NEW LAW AND ELECTION SEMINAR	1.00
			1,500.00
	City Council Adoption	NOTARY TRAINING	1.00
			250.00
	City Council Adoption	TECHNICAL TRAINING FOR CLERKS	1.00
			5,400.00
		City Council Adoption Totals	\$7,150.00
4235	DUES AND SUBSCRIPTIONS	500.00	500.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>
			<i>Cost Per Unit</i>
			<i>Total Amount</i>
	City Council Adoption	CITY CLERKS ASSOCIATION OF CALIFORNIA	1.00
			200.00
	City Council Adoption	INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS	1.00
			300.00
		City Council Adoption Totals	\$500.00
4266	SUPPLIES & MAINTENANCE	500.00	500.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>
			<i>Cost Per Unit</i>
			<i>Total Amount</i>
	City Council Adoption	COPIER MAINTENANCE	1.00
			500.00
		City Council Adoption Totals	\$500.00
4320	CONTRACT SERVICES	5,000.00	5,000.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>
			<i>Cost Per Unit</i>
			<i>Total Amount</i>
	City Council Adoption	MUNICIPAL CODE CODIFICATION	1.00
			5,000.00
		City Council Adoption Totals	\$5,000.00
	Division 13 - CITY CLERK Totals	(\$135,330.00)	(\$131,400.00)
	Division 14 - CITY ATTORNEY		

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017



Account	Account Description	2017 City Council Adoption	2018 City Council Adoption			
Fund 001 - GENERAL FUND						
Department 41 - GG						
Division 14 - CITY ATTORNEY						
4315	LEGAL	525,000.00	525,000.00			
Budget Transactions						
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
City Council Adoption		LITIGATION		1.00	225,000.00	225,000.00
City Council Adoption		RETAINER		1.00	300,000.00	300,000.00
City Council Adoption Totals						\$525,000.00
Division 14 - CITY ATTORNEY Totals		(\$525,000.00)	(\$525,000.00)			
Division 15 - FINANCE						
4100	SALARIES	319,504.00	337,692.00			
4115	ANNUAL LEAVE BUYOUT	6,079.00	6,160.00			
4140	EMPLOYEE BENEFITS	78,382.00	79,789.00			
4150	PERS RETIREMENT	26,428.00	29,205.00			
4160	TAXES	33,453.00	29,228.00			
4170	WORKERS COMP/GENERAL LIABILITY INSURANCE EXPENSE	34,793.00	38,251.00			
4215	PRINTING	100.00	100.00			
4220	OFFICE SUPPLIES	2,000.00	2,000.00			
4225	POSTAGE	500.00	500.00			
4230	TRAVEL AND TRAINING	5,500.00	5,500.00			
Budget Transactions						
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
City Council Adoption		CSMFO TRAINING		1.00	1,500.00	1,500.00
City Council Adoption		FINANCE CONFERENCE		1.00	2,000.00	2,000.00
City Council Adoption		FINANCIAL SOFTWARE TRAINING		1.00	2,000.00	2,000.00
City Council Adoption Totals						\$5,500.00
4235	DUES AND SUBSCRIPTIONS	200.00	200.00			
Budget Transactions						
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
City Council Adoption		GOVERNMENT FINANCE OFFICERS ASSOCIATION		1.00	200.00	200.00
City Council Adoption Totals						\$200.00
4255	FUEL	500.00	500.00			

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017



Account	Account Description	2017 City Council Adoption	2018 City Council Adoption																																																												
Fund <b>001 - GENERAL FUND</b>																																																															
Department <b>41 - GG</b>																																																															
Division <b>15 - FINANCE</b>																																																															
4266	SUPPLIES & MAINTENANCE	1,500.00	1,500.00																																																												
Budget Transactions																																																															
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Level	Transaction	Number of Units	Cost Per Unit	Total Amount																																																											
City Council Adoption	COPIER MAINTENANCE	1.00	1,500.00	1,500.00																																																											
City Council Adoption Totals				\$1,500.00																																																											
4284	FEES & PERMITS	500.00	500.00																																																												
4320	CONTRACT SERVICES	209,317.00	170,475.00																																																												
Budget Transactions																																																															
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Level	Transaction	Number of Units	Cost Per Unit	Total Amount																																																											
City Council Adoption	AUDIT SERVICES	1.00	75,600.00	75,600.00																																																											
City Council Adoption	BANK SERVICE CHARGES	1.00	2,000.00	2,000.00																																																											
City Council Adoption	CONSULTING DEVELOPMENT IMPACT FEE STUDY/MASTER FACILITY PLAN	1.00	40,000.00	40,000.00																																																											
City Council Adoption	DVD DELINQUENT TAX ROLL BILLINGS	1.00	5,302.00	5,302.00																																																											
City Council Adoption	DVD DISPOSAL TAX ROLL BILLINGS	1.00	5,202.00	5,202.00																																																											
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City Council Adoption	STREET REPORT	1.00	2,500.00	2,500.00																																																											
City Council Adoption Totals				\$209,317.00																																																											
Division <b>15 - FINANCE</b> Totals		(\$718,756.00)	(\$701,600.00)																																																												
Division <b>16 - HUMAN RESOURCES/RISK MGMT</b>																																																															
4100	SALARIES	68,008.00	69,671.00																																																												
4115	ANNUAL LEAVE BUYOUT	1,662.00	1,755.00																																																												
4140	EMPLOYEE BENEFITS	8,982.00	7,825.00																																																												
4150	PERS RETIREMENT	4,374.00	4,688.00																																																												
4160	TAXES	5,922.00	6,071.00																																																												
4170	WORKERS COMP/GENERAL LIABILITY INSURANCE EXPENSE	7,486.00	7,973.00																																																												
4205	COMMUNICATIONS	.00	6,071.00																																																												
4210	ADVERTISING	1,500.00	1,500.00																																																												
4220	OFFICE SUPPLIES	1,000.00	1,000.00																																																												
4225	POSTAGE	250.00	250.00																																																												

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017



Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund	<b>001 - GENERAL FUND</b>		
Department	<b>41 - GG</b>		
Division	<b>16 - HUMAN RESOURCES/RISK MGMT</b>		
4230	TRAVEL AND TRAINING	1,000.00	1,000.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>
	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	City Council Adoption	COMPLIANCE TRAINING	1.00
			1,000.00
			1,000.00
			City Council Adoption Totals
			\$1,000.00
4235	DUES AND SUBSCRIPTIONS	500.00	500.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>
	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	City Council Adoption	CALIFORNIA & FEDERAL LAW POSTERS	1.00
			500.00
			500.00
			City Council Adoption Totals
			\$500.00
4320	CONTRACT SERVICES	24,050.00	24,050.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>
	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	City Council Adoption	AFFORDABLE CARE ACT MONITORING SERVICE	1.00
			2,200.00
	City Council Adoption	BACKGROUND CHECKS	1.00
			500.00
	City Council Adoption	CALPERS GASB REPORTS	1.00
			4,250.00
	City Council Adoption	EMPLOYEE DRUG TESTING	1.00
			500.00
	City Council Adoption	EMPLOYEE PHYSICALS	1.00
			2,000.00
	City Council Adoption	FLEX PLAN COMPLIANCE FEES	1.00
			600.00
	City Council Adoption	PAYROLL PROCESSING FEES	1.00
			14,000.00
			24,050.00
			City Council Adoption Totals
			\$24,050.00
Division	<b>16 - HUMAN RESOURCES/RISK MGMT Totals</b>	(\$124,734.00)	(\$132,354.00)
Division	<b>17 - INFORMATION SYSTEMS</b>		
4100	SALARIES	102,751.00	102,750.00
4115	ANNUAL LEAVE BUYOUT	3,700.00	3,701.00
4140	EMPLOYEE BENEFITS	28,525.00	31,377.00
4150	PERS RETIREMENT	11,194.00	11,608.00
4160	TAXES	9,049.00	9,049.00
4170	WORKERS COMP/GENERAL LIABILITY INSURANCE EXPENSE	11,161.00	11,608.00
4205	COMMUNICATIONS	72,000.00	72,000.00
4220	OFFICE SUPPLIES	400.00	400.00
4225	POSTAGE	100.00	100.00



# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017

Account	Account Description	2017 City Council Adoption	2018 City Council Adoption			
Fund 001 - GENERAL FUND						
Department 41 - GG						
Division 17 - INFORMATION SYSTEMS						
4230	TRAVEL AND TRAINING	1,000.00	1,000.00			
	Budget Transactions					
	<i>Level</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	City Council Adoption			1.00	1,000.00	1,000.00
	<i>Transaction</i>					
	INFORMATION TECHNOLOGY SYSTEMS TRAINING					1,000.00
				City Council Adoption Totals		\$1,000.00
4266	SUPPLIES & MAINTENANCE	21,500.00	21,500.00			
	Budget Transactions					
	<i>Level</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	City Council Adoption			1.00	3,000.00	3,000.00
	<i>Transaction</i>					
	MISCELLANEOUS SUPPLIES					3,000.00
	City Council Adoption			1.00	14,000.00	14,000.00
	<i>Transaction</i>					
	MISCELLANEOUS SYSTEM UPGRADES/REPLACEMENTS					14,000.00
	City Council Adoption			1.00	3,000.00	3,000.00
	<i>Transaction</i>					
	PERIPHERALS REPLACEMENTS & UPGRADES					3,000.00
	City Council Adoption			2.00	750.00	1,500.00
	<i>Transaction</i>					
	TECHNOLOGY UPGRADES FOR CITY COUNCIL					1,500.00
				City Council Adoption Totals		\$21,500.00
4320	CONTRACT SERVICES	104,133.00	76,888.00			
	Budget Transactions					
	<i>Level</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	City Council Adoption			1.00	14,470.00	14,470.00
	<i>Transaction</i>					
	AGENDA MANAGEMENT SOFTWARE MAINTENANCE & SUPPORT					14,470.00
	City Council Adoption			1.00	1,500.00	1,500.00
	<i>Transaction</i>					
	AGENDA WEBSITE SECURITY & HOSTING					1,500.00
	City Council Adoption			1.00	1,080.00	1,080.00
	<i>Transaction</i>					
	ANTIVIRUS SOFTWARE UPDATES SUBSCRIPTION					1,080.00
	City Council Adoption			1.00	2,700.00	2,700.00
	<i>Transaction</i>					
	CITY CABLE & INTERNET BACKUP					2,700.00
	City Council Adoption			1.00	30,000.00	30,000.00
	<i>Transaction</i>					
	CITY COUNCIL CHAMBERS CAMERA UPGRADE					30,000.00
	City Council Adoption			1.00	600.00	600.00
	<i>Transaction</i>					
	CITY WEBSITE CONTENT MANAGEMENT & HOSTING					600.00
	City Council Adoption			1.00	1,250.00	1,250.00
	<i>Transaction</i>					
	CLOUD BACKUP SERVICE & STORAGE					1,250.00
	City Council Adoption			1.00	875.00	875.00
	<i>Transaction</i>					
	ESIGNATURE SUBSCRIPTION SERVICE					875.00
	City Council Adoption			1.00	36,828.00	36,828.00
	<i>Transaction</i>					
	FINANCE SOFTWARE MAINTENANCE & SUPPORT					36,828.00
	City Council Adoption			1.00	5,000.00	5,000.00
	<i>Transaction</i>					
	INFRASTRUCTURE CONTINGENCY					5,000.00
	City Council Adoption			1.00	1,780.00	1,780.00
	<i>Transaction</i>					
	PERIMETER SECURITY SERVICE & SUPPORT					1,780.00
	City Council Adoption			1.00	450.00	450.00
	<i>Transaction</i>					
	REMOTE SERVER ACCESS					450.00
	City Council Adoption			1.00	3,400.00	3,400.00
	<i>Transaction</i>					
	SPAM FILTER SUBSCRIPTION					3,400.00
	City Council Adoption			1.00	4,200.00	4,200.00
	<i>Transaction</i>					
	VIDEO STREAMING SERVICES					4,200.00
				City Council Adoption Totals		\$104,133.00



# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017

Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund <b>001 - GENERAL FUND</b>			
Department <b>41 - GG</b>			
Division <b>17 - INFORMATION SYSTEMS</b>			
5030	EQUIPMENT	199,580.00	.00
Budget Transactions			
<i>Level</i>		<i>Transaction</i>	
City Council Adoption		IT EQUIPMENT AND SERVERS	
		<i>Number of Units</i>	<i>Cost Per Unit</i>
		1.00	199,580.00
		<i>Total Amount</i>	
		199,580.00	
		City Council Adoption Totals	
		\$199,580.00	
Division <b>17 - INFORMATION SYSTEMS</b> Totals		(\$565,093.00)	(\$341,981.00)
Division <b>19 - NON-DEPARTMENTAL</b>			
4155	PERS UNFUNDED LIABILITY - MISCELLANEOUS	193,373.00	192,802.00
4280	CLAIMS EXPENSE	15,000.00	15,000.00
Budget Transactions			
<i>Level</i>		<i>Transaction</i>	
City Council Adoption		STATE UNEMPLOYMENT INSURANCE	
		<i>Number of Units</i>	<i>Cost Per Unit</i>
		1.00	15,000.00
		<i>Total Amount</i>	
		15,000.00	
		City Council Adoption Totals	
		\$15,000.00	
4995	MARIJUANA RESERVE	86,375.00	122,675.00
4999	TRANSFERS OUT	481,993.00	506,764.00
Budget Transactions			
<i>Level</i>		<i>Transaction</i>	
City Council Adoption		CABOT'S MUSEUM FUND 270	
City Council Adoption		HEALTH & WELLNESS CENTER FUND 211	
		<i>Number of Units</i>	<i>Cost Per Unit</i>
		1.00	63,000.00
		1.00	418,993.00
		<i>Total Amount</i>	
		481,993.00	
		City Council Adoption Totals	
		\$481,993.00	
Division <b>19 - NON-DEPARTMENTAL</b> Totals		(\$776,741.00)	(\$837,241.00)
Division <b>24 - CODE ENFORCEMENT</b>			
4215	PRINTING	100.00	100.00
4220	OFFICE SUPPLIES	250.00	250.00
4225	POSTAGE	1,000.00	1,000.00
4255	FUEL	500.00	500.00
4260	REPAIR & MAINTENANCE-VEHICLE	500.00	500.00
4266	SUPPLIES & MAINTENANCE	250.00	250.00
Budget Transactions			
<i>Level</i>		<i>Transaction</i>	
City Council Adoption		COPIER MAINTENANCE	
		<i>Number of Units</i>	<i>Cost Per Unit</i>
		1.00	250.00
		<i>Total Amount</i>	
		250.00	
		City Council Adoption Totals	
		\$250.00	



# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017

Account	Account Description	2017 City Council Adoption	2018 City Council Adoption																																			
Fund	<b>001 - GENERAL FUND</b>																																					
Department	<b>41 - GG</b>																																					
Division	<b>24 - CODE ENFORCEMENT</b>																																					
4320	CONTRACT SERVICES	143,700.00	143,700.00																																			
Budget Transactions																																						
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Level</th> <th style="text-align: left;">Transaction</th> <th style="text-align: right;">Number of Units</th> <th style="text-align: right;">Cost Per Unit</th> <th style="text-align: right;">Total Amount</th> </tr> </thead> <tbody> <tr> <td>City Council Adoption</td> <td>ADMINISTRATIVE CITATION PROCESSING</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">6,000.00</td> <td style="text-align: right;">6,000.00</td> </tr> <tr> <td>City Council Adoption</td> <td>CODE ENFORCEMENT CONTRACT</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">125,000.00</td> <td style="text-align: right;">125,000.00</td> </tr> <tr> <td>City Council Adoption</td> <td>NUISANCE ABATEMENT SUPPORT</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">7,600.00</td> <td style="text-align: right;">7,600.00</td> </tr> <tr> <td>City Council Adoption</td> <td>PROPERTY BOARD UPS</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">5,000.00</td> <td style="text-align: right;">5,000.00</td> </tr> <tr> <td>City Council Adoption</td> <td>STATE CONTROLLER OFFSET PROGRAM</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">100.00</td> <td style="text-align: right;">100.00</td> </tr> <tr> <td colspan="3"></td> <td style="text-align: right;">City Council Adoption Totals</td> <td style="text-align: right; border-top: 1px solid black;">\$143,700.00</td> </tr> </tbody> </table>				Level	Transaction	Number of Units	Cost Per Unit	Total Amount	City Council Adoption	ADMINISTRATIVE CITATION PROCESSING	1.00	6,000.00	6,000.00	City Council Adoption	CODE ENFORCEMENT CONTRACT	1.00	125,000.00	125,000.00	City Council Adoption	NUISANCE ABATEMENT SUPPORT	1.00	7,600.00	7,600.00	City Council Adoption	PROPERTY BOARD UPS	1.00	5,000.00	5,000.00	City Council Adoption	STATE CONTROLLER OFFSET PROGRAM	1.00	100.00	100.00				City Council Adoption Totals	\$143,700.00
Level	Transaction	Number of Units	Cost Per Unit	Total Amount																																		
City Council Adoption	ADMINISTRATIVE CITATION PROCESSING	1.00	6,000.00	6,000.00																																		
City Council Adoption	CODE ENFORCEMENT CONTRACT	1.00	125,000.00	125,000.00																																		
City Council Adoption	NUISANCE ABATEMENT SUPPORT	1.00	7,600.00	7,600.00																																		
City Council Adoption	PROPERTY BOARD UPS	1.00	5,000.00	5,000.00																																		
City Council Adoption	STATE CONTROLLER OFFSET PROGRAM	1.00	100.00	100.00																																		
			City Council Adoption Totals	\$143,700.00																																		
Division <b>24 - CODE ENFORCEMENT</b> Totals		(\$146,300.00)	(\$146,300.00)																																			
Division	<b>41 - PUBLIC WORKS</b>																																					
4100	SALARIES	78,463.00	79,677.00																																			
4115	ANNUAL LEAVE BUYOUT	1,565.00	1,849.00																																			
4140	EMPLOYEE BENEFITS	5,035.00	3,129.00																																			
4150	PERS RETIREMENT	6,327.00	6,702.00																																			
4160	TAXES	6,802.00	6,930.00																																			
4170	WORKERS COMP/GENERAL LIABILITY INSURANCE EXPENSE	8,511.00	9,028.00																																			
4215	PRINTING	100.00	100.00																																			
4220	OFFICE SUPPLIES	500.00	500.00																																			
4230	TRAVEL AND TRAINING	1,500.00	2,000.00																																			
Budget Transactions																																						
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Level</th> <th style="text-align: left;">Transaction</th> <th style="text-align: right;">Number of Units</th> <th style="text-align: right;">Cost Per Unit</th> <th style="text-align: right;">Total Amount</th> </tr> </thead> <tbody> <tr> <td>City Council Adoption</td> <td>BUILDING MAINTENANCE CERTIFICATIONS</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">1,500.00</td> <td style="text-align: right;">1,500.00</td> </tr> <tr> <td colspan="3"></td> <td style="text-align: right;">City Council Adoption Totals</td> <td style="text-align: right; border-top: 1px solid black;">\$1,500.00</td> </tr> </tbody> </table>				Level	Transaction	Number of Units	Cost Per Unit	Total Amount	City Council Adoption	BUILDING MAINTENANCE CERTIFICATIONS	1.00	1,500.00	1,500.00				City Council Adoption Totals	\$1,500.00																				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount																																		
City Council Adoption	BUILDING MAINTENANCE CERTIFICATIONS	1.00	1,500.00	1,500.00																																		
			City Council Adoption Totals	\$1,500.00																																		
Division <b>41 - PUBLIC WORKS</b> Totals		(\$118,553.00)	(\$121,915.00)																																			
Division	<b>42 - PUBLIC BUILDINGS</b>																																					
4200	UTILITIES	75,000.00	75,000.00																																			
4266	SUPPLIES & MAINTENANCE	33,500.00	33,500.00																																			
4284	FEES & PERMITS	1,800.00	2,000.00																																			

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017



Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund	<b>001 - GENERAL FUND</b>		
Department	<b>41 - GG</b>		
Division	<b>42 - PUBLIC BUILDINGS</b>		
4320	CONTRACT SERVICES	121,500.00	121,500.00
Budget Transactions			
	<i>Level</i>	<i>Transaction</i>	
	City Council Adoption	CARL MAY CENTER - JANITORIAL	1.00 4,000.00 4,000.00
	City Council Adoption	CARL MAY CENTER - LANDSCAPE MAINTENANCE	1.00 3,500.00 3,500.00
	City Council Adoption	CITY HALL - JANITORIAL	1.00 8,000.00 8,000.00
	City Council Adoption	LOZANO CENTER - JANITORIAL	1.00 4,000.00 4,000.00
	City Council Adoption	POSTAGE METER RENTAL	1.00 2,000.00 2,000.00
	City Council Adoption	SENIOR CENTER - ADMINISTRATION	1.00 90,000.00 90,000.00
	City Council Adoption	SENIOR CENTER - JANITORIAL	1.00 10,000.00 10,000.00
		City Council Adoption Totals	\$121,500.00
Division 42 - PUBLIC BUILDINGS Totals		(\$231,800.00)	(\$232,000.00)
Division	<b>43 - FLEET MAINTENANCE</b>		
4260	REPAIR & MAINTENANCE-VEHICLE	5,000.00	5,000.00
Division 43 - FLEET MAINTENANCE Totals		(\$5,000.00)	(\$5,000.00)
Division	<b>61 - BUILDING &amp; SAFETY</b>		
4100	SALARIES	77,294.00	78,318.00
4115	ANNUAL LEAVE BUYOUT	1,565.00	1,565.00
4140	EMPLOYEE BENEFITS	26,404.00	29,045.00
4150	PERS RETIREMENT	6,882.00	7,436.00
4160	TAXES	6,702.00	6,790.00
4170	WORKERS COMP/GENERAL LIABILITY INSURANCE EXPENSE	8,521.00	8,980.00
4215	PRINTING	250.00	250.00
4220	OFFICE SUPPLIES	1,000.00	1,000.00
4225	POSTAGE	100.00	100.00
4230	TRAVEL AND TRAINING	250.00	250.00
Budget Transactions			
	<i>Level</i>	<i>Transaction</i>	
	City Council Adoption	CUSTOMER SERVICE IN GOVERNMENT	1.00 250.00 250.00
		City Council Adoption Totals	\$250.00
4235	DUES AND SUBSCRIPTIONS	1,500.00	1,500.00
Budget Transactions			
	<i>Level</i>	<i>Transaction</i>	
	City Council Adoption	BUILDING CODE SUPPLEMENTS	1.00 1,000.00 1,000.00

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017



Account	Account Description	2017 City Council Adoption	2018 City Council Adoption		
Fund 001 - GENERAL FUND					
Department 41 - GG					
Division 61 - BUILDING & SAFETY					
City Council Adoption	INTERNATIONAL CODE COUNCIL			1.00	500.00
				City Council Adoption Totals	500.00
4266	SUPPLIES & MAINTENANCE	2,000.00	2,000.00		
	Budget Transactions				
	Level			Number of Units	Cost Per Unit
	Transaction				Total Amount
	City Council Adoption			1.00	2,000.00
				City Council Adoption Totals	2,000.00
4320	CONTRACT SERVICES	150,000.00	150,000.00		
	Budget Transactions				
	Level			Number of Units	Cost Per Unit
	Transaction				Total Amount
	City Council Adoption			1.00	150,000.00
				City Council Adoption Totals	150,000.00
	Division 61 - BUILDING & SAFETY Totals	(\$282,468.00)	(\$287,234.00)		
Division 62 - PLANNING					
4100	SALARIES	373,567.00	375,342.00		
4115	ANNUAL LEAVE BUYOUT	11,195.00	9,642.00		
4140	EMPLOYEE BENEFITS	44,720.00	47,892.00		
4150	PERS RETIREMENT	21,134.00	25,951.00		
4160	TAXES	32,704.00	32,723.00		
4170	WORKERS COMP/GENERAL LIABILITY INSURANCE EXPENSE	40,961.00	36,937.00		
4210	ADVERTISING	15,000.00	15,000.00		
4215	PRINTING	250.00	250.00		
4220	OFFICE SUPPLIES	1,500.00	1,500.00		
4225	POSTAGE	750.00	750.00		
4230	TRAVEL AND TRAINING	12,000.00	12,000.00		
	Budget Transactions				
	Level			Number of Units	Cost Per Unit
	Transaction				Total Amount
	City Council Adoption			1.00	10,000.00
	City Council Adoption			1.00	2,000.00
				City Council Adoption Totals	12,000.00

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017



Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund 001 - GENERAL FUND			
Department 41 - GG			
Division 62 - PLANNING			
4235	DUES AND SUBSCRIPTIONS	4,000.00	4,000.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>
	<i>Cost Per Unit</i>		<i>Total Amount</i>
	City Council Adoption	LAFCO FEES	1.00
			4,000.00
			4,000.00
			City Council Adoption Totals
4266	SUPPLIES & MAINTENANCE	1,750.00	1,750.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>
	<i>Cost Per Unit</i>		<i>Total Amount</i>
	City Council Adoption	COPIER MAINTENANCE	1.00
			1,750.00
			1,750.00
			City Council Adoption Totals
4320	CONTRACT SERVICES	228,500.00	150,000.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>
	<i>Cost Per Unit</i>		<i>Total Amount</i>
	City Council Adoption	GENERAL PLAN UPDATE CONSULTING FEE	1.00
			150,000.00
	City Council Adoption	GENERAL PLAN ZONING ELEMENT CONSULTING FEE	1.00
			50,000.00
	City Council Adoption	MARIJUANA CONSULTING PLANNER	1.00
			28,500.00
			228,500.00
			City Council Adoption Totals
			\$228,500.00
	Division 62 - PLANNING Totals	(\$788,031.00)	(\$713,737.00)
Division 63 - LAND DEVELOPMENT / ENGINEERING			
4220	OFFICE SUPPLIES	250.00	250.00
4225	POSTAGE	100.00	100.00
4266	SUPPLIES & MAINTENANCE	750.00	750.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>
	<i>Cost Per Unit</i>		<i>Total Amount</i>
	City Council Adoption	COPIER MAINTENANCE	1.00
			750.00
			750.00
			City Council Adoption Totals
			\$750.00
4320	CONTRACT SERVICES	185,000.00	185,000.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>
	<i>Cost Per Unit</i>		<i>Total Amount</i>
	City Council Adoption	ENGINEERING SERVICES	1.00
			185,000.00
			185,000.00
			City Council Adoption Totals
			\$185,000.00
	Division 63 - LAND DEVELOPMENT / ENGINEERING Totals	(\$186,100.00)	(\$186,100.00)
Division 64 - ECONOMIC DEVELOPMENT			
4210	ADVERTISING	5,000.00	5,000.00

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017



Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund <b>001 - GENERAL FUND</b>			
Department <b>41 - GG</b>			
Division <b>64 - ECONOMIC DEVELOPMENT</b>			
4320	CONTRACT SERVICES	37,000.00	37,000.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>
	City Council Adoption	CVB REGIONAL MARKETING	1.00    20,000.00    20,000.00
	City Council Adoption	HOTELIERS	1.00    17,000.00    17,000.00
		City Council Adoption Totals	\$37,000.00
	Division <b>64 - ECONOMIC DEVELOPMENT Totals</b>	(\$42,000.00)	(\$42,000.00)
	Department <b>41 - GG Totals</b>	(\$5,308,228.00)	(\$5,003,535.00)
	Fund <b>001 - GENERAL FUND Totals</b>	\$4,478,317.00	\$4,851,937.00
Fund <b>101 - FIRE DEVELOPMENT FUND</b>			
Department <b>00 - REVENUES</b>			
Division <b>00 - REVENUES</b>			
3220	FIRE PROTECTION FEE	32,379.00	44,806.00
3401	INVESTMENT EARNINGS	250.00	250.00
	Division <b>00 - REVENUES Totals</b>	\$32,629.00	\$45,056.00
	Department <b>00 - REVENUES Totals</b>	\$32,629.00	\$45,056.00
Department <b>50 - CIP</b>			
Division <b>72 - INFRASTRUCTURE</b>			
4999	TRANSFERS OUT	5,000.00	.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>
	City Council Adoption	GENERAL FUND 001	1.00    5,000.00    5,000.00
		City Council Adoption Totals	\$5,000.00
5005	ADMINISTRATION	20,000.00	.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>
	City Council Adoption	ADMINISTRATIVE FEE DESIGN FIRE STATION HOUSE #3	1.00    20,000.00    20,000.00
		City Council Adoption Totals	\$20,000.00
5010	DESIGN	250,000.00	.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>
	City Council Adoption	FIRE STATION (3) DESIGN OF STATION	1.00    250,000.00    250,000.00
		City Council Adoption Totals	\$250,000.00

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017



Account	Account Description	2017 City Council Adoption	2018 City Council Adoption															
Fund	<b>101 - FIRE DEVELOPMENT FUND</b>																	
Department	<b>50 - CIP</b>																	
Division	<b>72 - INFRASTRUCTURE</b>																	
5020	CONSTRUCTION	300,000.00	.00															
Budget Transactions																		
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Level</th> <th style="text-align: left;">Transaction</th> <th style="text-align: right;">Number of Units</th> <th style="text-align: right;">Cost Per Unit</th> <th style="text-align: right;">Total Amount</th> </tr> </thead> <tbody> <tr> <td>City Council Adoption</td> <td>FIRE STATION (3) LAND PURCHASE/CONSTRUCTION</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">300,000.00</td> <td style="text-align: right;">300,000.00</td> </tr> <tr> <td colspan="3"></td> <td style="text-align: right;">City Council Adoption Totals</td> <td style="text-align: right;">300,000.00</td> </tr> </tbody> </table>				Level	Transaction	Number of Units	Cost Per Unit	Total Amount	City Council Adoption	FIRE STATION (3) LAND PURCHASE/CONSTRUCTION	1.00	300,000.00	300,000.00				City Council Adoption Totals	300,000.00
Level	Transaction	Number of Units	Cost Per Unit	Total Amount														
City Council Adoption	FIRE STATION (3) LAND PURCHASE/CONSTRUCTION	1.00	300,000.00	300,000.00														
			City Council Adoption Totals	300,000.00														
Division 72 - INFRASTRUCTURE Totals		(\$575,000.00)	\$0.00															
Department 50 - CIP Totals		(\$575,000.00)	\$0.00															
Fund 101 - FIRE DEVELOPMENT FUND Totals		(\$542,371.00)	\$45,056.00															
Fund	<b>102 - PARK DEVELOPMENT FUND</b>																	
Department	<b>00 - REVENUES</b>																	
Division	<b>00 - REVENUES</b>																	
3224	PARK FEES	86,645.00	22,360.00															
3401	INVESTMENT EARNINGS	100.00	100.00															
Division 00 - REVENUES Totals		\$86,745.00	\$22,460.00															
Department 00 - REVENUES Totals		\$86,745.00	\$22,460.00															
Department	<b>50 - CIP</b>																	
Division	<b>72 - INFRASTRUCTURE</b>																	
4999	TRANSFERS OUT	5,000.00	.00															
Budget Transactions																		
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Level	Transaction	Number of Units	Cost Per Unit	Total Amount														
City Council Adoption	GENERAL FUND 001	1.00	5,000.00	5,000.00														
			City Council Adoption Totals	5,000.00														
Division 72 - INFRASTRUCTURE Totals		(\$5,000.00)	\$0.00															
Department 50 - CIP Totals		(\$5,000.00)	\$0.00															
Fund 102 - PARK DEVELOPMENT FUND Totals		\$81,745.00	\$22,460.00															
Fund	<b>103 - STREETS/TRAFFIC SIGNALS/BRIDGE</b>																	
Department	<b>00 - REVENUES</b>																	
Division	<b>00 - REVENUES</b>																	
3231	STREETS/BRIDGES/TRAFFIC SIGNALS	611,055.00	1,095,550.00															
3401	INVESTMENT EARNINGS	500.00	1,000.00															
Division 00 - REVENUES Totals		\$611,555.00	\$1,096,550.00															
Department 00 - REVENUES Totals		\$611,555.00	\$1,096,550.00															
Department	<b>50 - CIP</b>																	
Division	<b>72 - INFRASTRUCTURE</b>																	

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017



Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund 103 - STREETS/TRAFFIC SIGNALS/BRIDGE			
Department 50 - CIP			
Division 72 - INFRASTRUCTURE			
4999	TRANSFERS OUT	5,000.00	.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>
	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	City Council Adoption	GENERAL FUND 001	1.00
			5,000.00
			5,000.00
			City Council Adoption Totals
5005	ADMINISTRATION	25,589.00	25,589.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>
	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	City Council Adoption	INDIAN AVENUE SECOND BRIDGE NORTH OF PIERSON ADMIN	1.00
			25,589.00
			25,589.00
			City Council Adoption Totals
5010	DESIGN	319,864.00	319,864.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>
	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	City Council Adoption	INDIAN AVENUE SECOND BRIDGE NORTH OF PIERSON DESIGN	1.00
			319,864.00
			319,864.00
			City Council Adoption Totals
5015	ENGINEERING	13,547.00	13,547.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>
	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	City Council Adoption	INDIAN AVENUE SECOND BRIDGE ENGINEERING	1.00
			13,547.00
			13,547.00
			City Council Adoption Totals
	Division 72 - INFRASTRUCTURE Totals	(\$364,000.00)	(\$359,000.00)
	Department 50 - CIP Totals	(\$364,000.00)	(\$359,000.00)
	Fund 103 - STREETS/TRAFFIC SIGNALS/BRIDGE Totals	\$247,555.00	\$737,550.00
Fund 104 - GENERAL FACILITIES FUND			
Department 00 - REVENUES			
Division 00 - REVENUES			
3228	GENERAL FACILITIES FEES	52,000.00	63,142.00
3401	INVESTMENT EARNINGS	25.00	25.00
	Division 00 - REVENUES Totals	\$52,025.00	\$63,167.00
	Department 00 - REVENUES Totals	\$52,025.00	\$63,167.00
Department 50 - CIP			
Division 72 - INFRASTRUCTURE			

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017



Account	Account Description	2017 City Council Adoption	2018 City Council Adoption																				
Fund 104	<b>GENERAL FACILITIES FUND</b>																						
Department 50	<b>CIP</b>																						
Division 72	<b>INFRASTRUCTURE</b>																						
4999	TRANSFERS OUT	5,000.00	.00																				
Budget Transactions																							
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Level	Transaction	Number of Units	Cost Per Unit	Total Amount																			
City Council Adoption	GENERAL FUND 001	1.00	5,000.00	5,000.00																			
			City Council Adoption Totals	\$5,000.00																			
5030	EQUIPMENT	90,000.00	30,000.00																				
Budget Transactions																							
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Level</th> <th style="text-align: left;">Transaction</th> <th style="text-align: right;">Number of Units</th> <th style="text-align: right;">Cost Per Unit</th> <th style="text-align: right;">Total Amount</th> </tr> </thead> <tbody> <tr> <td>City Council Adoption</td> <td>IT EQUIPMENT AND SERVICE REPLACEMENT</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">30,000.00</td> <td style="text-align: right;">30,000.00</td> </tr> <tr> <td>City Council Adoption</td> <td>PUBLIC WORKS LAWN MOWER</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">60,000.00</td> <td style="text-align: right;">60,000.00</td> </tr> <tr> <td colspan="3"></td> <td style="text-align: right;">City Council Adoption Totals</td> <td style="text-align: right; border-top: 1px solid black;">\$90,000.00</td> </tr> </tbody> </table>				Level	Transaction	Number of Units	Cost Per Unit	Total Amount	City Council Adoption	IT EQUIPMENT AND SERVICE REPLACEMENT	1.00	30,000.00	30,000.00	City Council Adoption	PUBLIC WORKS LAWN MOWER	1.00	60,000.00	60,000.00				City Council Adoption Totals	\$90,000.00
Level	Transaction	Number of Units	Cost Per Unit	Total Amount																			
City Council Adoption	IT EQUIPMENT AND SERVICE REPLACEMENT	1.00	30,000.00	30,000.00																			
City Council Adoption	PUBLIC WORKS LAWN MOWER	1.00	60,000.00	60,000.00																			
			City Council Adoption Totals	\$90,000.00																			
Division 72 - INFRASTRUCTURE Totals		(\$95,000.00)	(\$30,000.00)																				
Department 50 - CIP Totals		(\$95,000.00)	(\$30,000.00)																				
Fund 104 - GENERAL FACILITIES FUND Totals		(\$42,975.00)	\$33,167.00																				
Fund 105	<b>LAW ENFORCEMENT FACILITY</b>																						
Department 00	<b>REVENUES</b>																						
Division 00	<b>REVENUES</b>																						
3226	LAW ENFORCEMENT FACILITIES	146,342.00	269,596.00																				
3401	INVESTMENT EARNINGS	100.00	200.00																				
Division 00 - REVENUES Totals		\$146,442.00	\$269,796.00																				
Department 00 - REVENUES Totals		\$146,442.00	\$269,796.00																				
Department 50	<b>CIP</b>																						
Division 72	<b>INFRASTRUCTURE</b>																						
4999	TRANSFERS OUT	5,000.00	.00																				
Budget Transactions																							
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Level	Transaction	Number of Units	Cost Per Unit	Total Amount																			
City Council Adoption	GENERAL FUND 001	1.00	5,000.00	5,000.00																			
			City Council Adoption Totals	\$5,000.00																			
5030	EQUIPMENT	18,824.00	.00																				
Budget Transactions																							
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Level	Transaction	Number of Units	Cost Per Unit	Total Amount																			
City Council Adoption	IT EQUIPMENT AND SERVER REPLACEMENT	1.00	18,824.00	18,824.00																			
			City Council Adoption Totals	\$18,824.00																			
5035	VEHICLES	83,600.00	.00																				



# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017

Account	Account Description	2017 City Council Adoption	2018 City Council Adoption		
Fund 105 - LAW ENFORCEMENT FACILITY					
Department 50 - CIP					
Division 72 - INFRASTRUCTURE Totals		(\$107,424.00)	\$0.00		
Department 50 - CIP Totals		(\$107,424.00)	\$0.00		
Fund 105 - LAW ENFORCEMENT FACILITY Totals		\$39,018.00	\$269,796.00		
Fund 106 - COMMUNITY CENTER FUND					
Department 00 - REVENUES					
Division 00 - REVENUES					
3230 COMMUNITY CENTER FEES		51,460.00	13,280.00		
3401 INVESTMENT EARNINGS		25.00	25.00		
Division 00 - REVENUES Totals		\$51,485.00	\$13,305.00		
Department 00 - REVENUES Totals		\$51,485.00	\$13,305.00		
Department 50 - CIP					
Division 72 - INFRASTRUCTURE					
4999 TRANSFERS OUT		5,000.00	.00		
Budget Transactions					
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	City Council Adoption	GENERAL FUND 001	1.00	5,000.00	5,000.00
			City Council Adoption Totals		\$5,000.00
5005	ADMINISTRATION	24,000.00	.00		
Budget Transactions					
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	City Council Adoption	ADMINISTRATIVE FEE DESIGN CONSULTANT CITY LIBRARY	1.00	24,000.00	24,000.00
			City Council Adoption Totals		\$24,000.00
5010	DESIGN	300,000.00	.00		
Budget Transactions					
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	City Council Adoption	DESIGN CONSULTANT CITY LIBRARY	1.00	300,000.00	300,000.00
			City Council Adoption Totals		\$300,000.00
5030	EQUIPMENT	60,000.00	80,000.00		
Budget Transactions					
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	City Council Adoption	EQUIPMENT/LAWN MOWER-MOTOR GRADER - BUCKET TRUCK	1.00	60,000.00	60,000.00
			City Council Adoption Totals		\$60,000.00
	Division 72 - INFRASTRUCTURE Totals	(\$389,000.00)	(\$80,000.00)		
	Department 50 - CIP Totals	(\$389,000.00)	(\$80,000.00)		
	Fund 106 - COMMUNITY CENTER FUND Totals	(\$337,515.00)	(\$66,695.00)		



# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017

Account	Account Description	2017 City Council Adoption	2018 City Council Adoption																				
Fund	<b>107 - AQUATIC CENTER FUND</b>																						
Department	<b>00 - REVENUES</b>																						
Division	<b>00 - REVENUES</b>																						
3227	AQUATIC CENTER FEES	6,851.00	100.00																				
3401	INVESTMENT EARNINGS	25.00	25.00																				
	Division <b>00 - REVENUES</b> Totals	\$6,876.00	\$125.00																				
	Department <b>00 - REVENUES</b> Totals	\$6,876.00	\$125.00																				
Department	<b>50 - CIP</b>																						
Division	<b>72 - INFRASTRUCTURE</b>																						
4999	TRANSFERS OUT	5,000.00	.00																				
Budget Transactions																							
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Level	Transaction	Number of Units	Cost Per Unit	Total Amount																			
City Council Adoption	GENERAL FUND 001	1.00	5,000.00	5,000.00																			
			City Council Adoption Totals	\$5,000.00																			
	Division <b>72 - INFRASTRUCTURE</b> Totals	(\$5,000.00)	\$0.00																				
	Department <b>50 - CIP</b> Totals	(\$5,000.00)	\$0.00																				
	Fund <b>107 - AQUATIC CENTER FUND</b> Totals	\$1,876.00	\$125.00																				
Fund	<b>108 - STORM DRAINAGE FUND</b>																						
Department	<b>00 - REVENUES</b>																						
Division	<b>00 - REVENUES</b>																						
3229	STORM DRAINAGE IMPROVEMENT	55,158.00	77,792.00																				
3401	INVESTMENT EARNINGS	50.00	50.00																				
	Division <b>00 - REVENUES</b> Totals	\$55,208.00	\$77,842.00																				
	Department <b>00 - REVENUES</b> Totals	\$55,208.00	\$77,842.00																				
Department	<b>50 - CIP</b>																						
Division	<b>72 - INFRASTRUCTURE</b>																						
4999	TRANSFERS OUT	5,000.00	.00																				
Budget Transactions																							
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Level	Transaction	Number of Units	Cost Per Unit	Total Amount																			
City Council Adoption	GENERAL FUND 001	1.00	5,000.00	5,000.00																			
			City Council Adoption Totals	\$5,000.00																			
5005	ADMINISTRATION	12,020.00	8,088.00																				
Budget Transactions																							
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Level</th> <th style="text-align: left;">Transaction</th> <th style="text-align: right;">Number of Units</th> <th style="text-align: right;">Cost Per Unit</th> <th style="text-align: right;">Total Amount</th> </tr> </thead> <tbody> <tr> <td>City Council Adoption</td> <td>ADMINISTRATIVE FEE BIG &amp; LITTLE MORONGO CREEK EXTENSION</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">7,220.00</td> <td style="text-align: right;">7,220.00</td> </tr> <tr> <td>City Council Adoption</td> <td>ADMINISTRATIVE FEE DHS MASTER DRAINAGE PLAN</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">4,800.00</td> <td style="text-align: right; border-bottom: 1px solid black;">4,800.00</td> </tr> <tr> <td colspan="3"></td> <td style="text-align: right;">City Council Adoption Totals</td> <td style="text-align: right; border-bottom: 1px solid black;">\$12,020.00</td> </tr> </tbody> </table>				Level	Transaction	Number of Units	Cost Per Unit	Total Amount	City Council Adoption	ADMINISTRATIVE FEE BIG & LITTLE MORONGO CREEK EXTENSION	1.00	7,220.00	7,220.00	City Council Adoption	ADMINISTRATIVE FEE DHS MASTER DRAINAGE PLAN	1.00	4,800.00	4,800.00				City Council Adoption Totals	\$12,020.00
Level	Transaction	Number of Units	Cost Per Unit	Total Amount																			
City Council Adoption	ADMINISTRATIVE FEE BIG & LITTLE MORONGO CREEK EXTENSION	1.00	7,220.00	7,220.00																			
City Council Adoption	ADMINISTRATIVE FEE DHS MASTER DRAINAGE PLAN	1.00	4,800.00	4,800.00																			
			City Council Adoption Totals	\$12,020.00																			

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017



Account	Account Description	2017 City Council Adoption	2018 City Council Adoption																				
Fund 108 - STORM DRAINAGE FUND																							
Department 50 - CIP																							
Division 72 - INFRASTRUCTURE																							
5010	DESIGN	142,870.00	93,720.00																				
Budget Transactions																							
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Level</th> <th style="text-align: left;">Transaction</th> <th style="text-align: right;">Number of Units</th> <th style="text-align: right;">Cost Per Unit</th> <th style="text-align: right;">Total Amount</th> </tr> </thead> <tbody> <tr> <td>City Council Adoption</td> <td>DESIGN BIT &amp; LITTLE MORONGO CREEK EXTENSION</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">82,870.00</td> <td style="text-align: right;">82,870.00</td> </tr> <tr> <td>City Council Adoption</td> <td>DHS MASTER DRAINAGE PLAN</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">60,000.00</td> <td style="text-align: right;">60,000.00</td> </tr> <tr> <td colspan="4" style="text-align: right;">City Council Adoption Totals</td> <td style="text-align: right; border-top: 1px solid black;">\$142,870.00</td> </tr> </tbody> </table>				Level	Transaction	Number of Units	Cost Per Unit	Total Amount	City Council Adoption	DESIGN BIT & LITTLE MORONGO CREEK EXTENSION	1.00	82,870.00	82,870.00	City Council Adoption	DHS MASTER DRAINAGE PLAN	1.00	60,000.00	60,000.00	City Council Adoption Totals				\$142,870.00
Level	Transaction	Number of Units	Cost Per Unit	Total Amount																			
City Council Adoption	DESIGN BIT & LITTLE MORONGO CREEK EXTENSION	1.00	82,870.00	82,870.00																			
City Council Adoption	DHS MASTER DRAINAGE PLAN	1.00	60,000.00	60,000.00																			
City Council Adoption Totals				\$142,870.00																			
Division 72 - INFRASTRUCTURE Totals		(\$159,890.00)	(\$101,808.00)																				
Department 50 - CIP Totals		(\$159,890.00)	(\$101,808.00)																				
Fund 108 - STORM DRAINAGE FUND Totals		(\$104,682.00)	(\$23,966.00)																				
Fund 110 - ART IN PUBLIC PLACES																							
Department 00 - REVENUES																							
Division 00 - REVENUES																							
3232	ART IN PUBLIC PLACES	20,000.00	20,000.00																				
3401	INVESTMENT EARNINGS	25.00	25.00																				
Division 00 - REVENUES Totals		\$20,025.00	\$20,025.00																				
Department 00 - REVENUES Totals		\$20,025.00	\$20,025.00																				
Department 50 - CIP																							
Division 72 - INFRASTRUCTURE																							
5020	CONSTRUCTION	57,000.00	20,000.00																				
Division 72 - INFRASTRUCTURE Totals		(\$57,000.00)	(\$20,000.00)																				
Department 50 - CIP Totals		(\$57,000.00)	(\$20,000.00)																				
Fund 110 - ART IN PUBLIC PLACES Totals		(\$36,975.00)	\$25.00																				
Fund 111 - QUIMBY ACT FUND																							
Department 00 - REVENUES																							
Division 00 - REVENUES																							
3233	QUIMBY FEES	30,000.00	50,000.00																				
3401	INVESTMENT EARNINGS	25.00	25.00																				
Division 00 - REVENUES Totals		\$30,025.00	\$50,025.00																				
Department 00 - REVENUES Totals		\$30,025.00	\$50,025.00																				
Department 50 - CIP																							
Division 73 - PARKS																							
5005	ADMINISTRATION	8,000.00	4,000.00																				
Budget Transactions																							
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Level</th> <th style="text-align: left;">Transaction</th> <th style="text-align: right;">Number of Units</th> <th style="text-align: right;">Cost Per Unit</th> <th style="text-align: right;">Total Amount</th> </tr> </thead> <tbody> <tr> <td>City Council Adoption</td> <td>CITY PARK UPGRADE &amp; RENOVATIONS</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">4,000.00</td> <td style="text-align: right;">4,000.00</td> </tr> </tbody> </table>				Level	Transaction	Number of Units	Cost Per Unit	Total Amount	City Council Adoption	CITY PARK UPGRADE & RENOVATIONS	1.00	4,000.00	4,000.00										
Level	Transaction	Number of Units	Cost Per Unit	Total Amount																			
City Council Adoption	CITY PARK UPGRADE & RENOVATIONS	1.00	4,000.00	4,000.00																			



# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017

Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund 111 - QUIMBY ACT FUND			
Department 50 - CIP			
Division 73 - PARKS			
City Council Adoption	ROTARY PARK DOG PARK IMPROVEMENTS		1.00      4,000.00      4,000.00
			City Council Adoption Totals      \$8,000.00
5020	CONSTRUCTION	100,000.00	50,000.00
	Budget Transactions		
	Level                      Transaction		Number of Units      Cost Per Unit      Total Amount
	City Council Adoption      CITY PARK UPGRADE & RENOVATIONS		1.00      50,000.00      50,000.00
	City Council Adoption      ROTARY PARK DOG PARK IMPROVEMENTS		1.00      50,000.00      50,000.00
			City Council Adoption Totals      \$100,000.00
	Division 73 - PARKS Totals	(\$108,000.00)	(\$54,000.00)
	Department 50 - CIP Totals	(\$108,000.00)	(\$54,000.00)
	Fund 111 - QUIMBY ACT FUND Totals	(\$77,975.00)	(\$3,975.00)
Fund 120 - OFFSITE STREETS/SIDEWALKS			
Department 00 - REVENUES			
Division 00 - REVENUES			
3401	INVESTMENT EARNINGS	100.00	100.00
	Division 00 - REVENUES Totals	\$100.00	\$100.00
	Department 00 - REVENUES Totals	\$100.00	\$100.00
Department 50 - CIP			
Division 71 - STREETS			
4999	TRANSFERS OUT	40,000.00	40,000.00
	Budget Transactions		
	Level                      Transaction		Number of Units      Cost Per Unit      Total Amount
	City Council Adoption      CAPITAL IMPROVEMENT FUND 210		1.00      40,000.00      40,000.00
			City Council Adoption Totals      \$40,000.00
	Division 71 - STREETS Totals	(\$40,000.00)	(\$40,000.00)
	Department 50 - CIP Totals	(\$40,000.00)	(\$40,000.00)
	Fund 120 - OFFSITE STREETS/SIDEWALKS Totals	(\$39,900.00)	(\$39,900.00)
Fund 127 - MEASURE 'A' FUND			
Department 00 - REVENUES			
Division 00 - REVENUES			
3401	INVESTMENT EARNINGS	50.00	50.00
3540	MEASURE 'A' REVENUE	524,000.00	540,000.00
	Division 00 - REVENUES Totals	\$524,050.00	\$540,050.00

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017



Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund 127 - MEASURE 'A' FUND			
	Department 00 - REVENUES Totals	\$524,050.00	\$540,050.00
	Department 43 - PW		
	Division 71 - STREETS		
4999	TRANSFERS OUT	200,000.00	200,000.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>
	City Council Adoption	2012 STREET BOND (GAS TAX / MEASURE A) FUND 141	1.00    200,000.00    200,000.00
			City Council Adoption Totals    \$200,000.00
	Division 71 - STREETS Totals	(\$200,000.00)	(\$200,000.00)
	Department 43 - PW Totals	(\$200,000.00)	(\$200,000.00)
	Department 50 - CIP		
	Division 71 - STREETS		
5005	ADMINISTRATION	24,000.00	16,000.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>
	City Council Adoption	CITYWIDE RESURFACING, CURB, GUTTER & SIDEWALK	1.00    16,000.00    16,000.00
	City Council Adoption	NORTH INDIAN CANYON ROAD / INFRASTRUCTURE	1.00    8,000.00    8,000.00
			City Council Adoption Totals    \$24,000.00
5020	CONSTRUCTION	331,920.00	330,000.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>
	City Council Adoption	CITYWIDE RESURFACING, CURB, GUTTER & SIDEWALK	1.00    200,000.00    200,000.00
	City Council Adoption	JEFFERSON STREET I-10 INTERCHANGE	1.00    21,920.00    21,920.00
	City Council Adoption	NORTH INDIAN CANYON ROAD / INFRASTRUCTURE	1.00    100,000.00    100,000.00
	City Council Adoption	PALM DRIVE I-10 INTERCHANGE	1.00    10,000.00    10,000.00
			City Council Adoption Totals    \$331,920.00
	Division 71 - STREETS Totals	(\$355,920.00)	(\$346,000.00)
	Department 50 - CIP Totals	(\$355,920.00)	(\$346,000.00)
	Fund 127 - MEASURE 'A' FUND Totals	(\$31,870.00)	(\$5,950.00)
Fund 130 - SLESA FUND			
	Department 00 - REVENUES		
	Division 00 - REVENUES		
3401	INVESTMENT EARNINGS	5.00	5.00
3551	GRANTS	100,000.00	100,000.00
	Division 00 - REVENUES Totals	\$100,005.00	\$100,005.00
	Department 00 - REVENUES Totals	\$100,005.00	\$100,005.00
	Department 42 - PS		



# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017

Account	Account Description	2017 City Council Adoption	2018 City Council Adoption		
Fund 130 - SLESA FUND					
Department 42 - PS					
Division 23 - PATROL & FIELD					
4999	TRANSFERS OUT	100,000.00	100,000.00		
Budget Transactions					
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	City Council Adoption	PUBLIC SAFETY FUND 245	1.00	100,000.00	100,000.00
			City Council Adoption Totals		\$100,000.00
	Division 23 - PATROL & FIELD Totals	(\$100,000.00)	(\$100,000.00)		
	Department 42 - PS Totals	(\$100,000.00)	(\$100,000.00)		
	Fund 130 - SLESA FUND Totals	\$5.00	\$5.00		
Fund 140 - STATE GAS TAX FUND					
Department 00 - REVENUES					
Division 00 - REVENUES					
3401	INVESTMENT EARNINGS	100.00	100.00		
3530	STATE GAS TAX 2107	244,009.00	244,009.00		
3531	STATE GAS TAX 2107.5	6,000.00	6,000.00		
3532	STATE GAS TAX 2106	90,568.00	90,568.00		
3533	STATE GAS TAX 2105	175,716.00	175,716.00		
3534	STATE GAS TAX 2103	68,230.00	68,230.00		
	Division 00 - REVENUES Totals	\$584,623.00	\$584,623.00		
	Department 00 - REVENUES Totals	\$584,623.00	\$584,623.00		
Department 43 - PW					
Division 71 - STREETS					
4100	SALARIES	116,379.00	117,755.00		
4115	ANNUAL LEAVE BUYOUT	6,810.00	6,806.00		
4140	EMPLOYEE BENEFITS	30,479.00	33,164.00		
4150	PERS RETIREMENT	11,045.00	11,567.00		
4155	PERS UNFUNDED LIABILITY - MISCELLANEOUS	1,628.00	1,985.00		
4160	TAXES	10,471.00	10,588.00		
4170	WORKERS COMP/GENERAL LIABILITY INSURANCE EXPENSE	12,675.00	13,343.00		
4200	UTILITIES	150,000.00	150,000.00		
4250	UNIFORMS	1,000.00	1,000.00		
4255	FUEL	5,000.00	5,000.00		
4260	REPAIR & MAINTENANCE-VEHICLE	10,000.00	10,000.00		
4266	SUPPLIES & MAINTENANCE	60,000.00	60,000.00		

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017



Account	Account Description	2017 City Council Adoption	2018 City Council Adoption			
Fund 140 - STATE GAS TAX FUND						
Department 43 - PW						
Division 71 - STREETS						
4320	CONTRACT SERVICES	30,000.00	30,000.00			
Budget Transactions						
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
City Council Adoption		PALM TREE MAINTENANCE		1.00	15,000.00	15,000.00
City Council Adoption		STREET SIGNAL MAINTENANCE		1.00	15,000.00	15,000.00
City Council Adoption Totals						\$30,000.00
4999	TRANSFERS OUT	197,794.00	199,194.00			
Budget Transactions						
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
City Council Adoption		2012 STREET BOND (GAS TAX/MEA A) FUND 141		1.00	197,794.00	197,794.00
City Council Adoption Totals						\$197,794.00
Division 71 - STREETS Totals		(\$643,281.00)	(\$650,402.00)			
Department 43 - PW Totals		(\$643,281.00)	(\$650,402.00)			
Fund 140 - STATE GAS TAX FUND Totals		(\$58,658.00)	(\$65,779.00)			
Fund 141 - 2012 STREET BOND (GAS TAX/MEA A)						
Department 00 - REVENUES						
Division 00 - REVENUES						
3401	INVESTMENT EARNINGS	7,500.00	2,500.00			
3999	TRANSFERS IN	397,794.00	399,194.00			
Budget Transactions						
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
City Council Adoption		MEASURE 'A' FUND 127		1.00	200,000.00	200,000.00
City Council Adoption		STATE GAS TAX FUND 140		1.00	197,794.00	197,794.00
City Council Adoption Totals						\$397,794.00
Division 00 - REVENUES Totals		\$405,294.00	\$401,694.00			
Department 00 - REVENUES Totals		\$405,294.00	\$401,694.00			
Department 43 - PW						
Division 71 - STREETS						
4320	CONTRACT SERVICES	750.00	750.00			
Budget Transactions						
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
City Council Adoption		CONTINUING DISCLOSURE SERVICES		1.00	750.00	750.00
City Council Adoption Totals						\$750.00
Division 71 - STREETS Totals		(\$750.00)	(\$750.00)			



# ADOPTED BUDGET FY 2016-2017 & 2017-2018

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Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund 141 - 2012 STREET BOND (GAS TAX/MEA A)			
	Department 43 - PW Totals	(\$750.00)	(\$750.00)
	Department 50 - CIP		
	Division 71 - STREETS		
5005	ADMINISTRATION	106,124.00	.00
	Budget Transactions		
	Level	<i>Transaction</i>	<i>Number of Units</i>
	City Council Adoption	PALM DIVE - CAHUILLA TO HACIENDA	1.00
			Cost Per Unit
			106,124.00
			Total Amount
			106,124.00
			City Council Adoption Totals
			\$106,124.00
5020	CONSTRUCTION	800,000.00	.00
	Budget Transactions		
	Level	<i>Transaction</i>	<i>Number of Units</i>
	City Council Adoption	PALM DRIVE - CAHUILLA TO HACIENDA	1.00
			Cost Per Unit
			800,000.00
			Total Amount
			800,000.00
			City Council Adoption Totals
			\$800,000.00
	Division 71 - STREETS Totals	(\$906,124.00)	\$0.00
	Department 50 - CIP Totals	(\$906,124.00)	\$0.00
	Department 60 - DS		
	Division 15 - FINANCE		
4285	ADMINISTRATIVE FEES	3,000.00	3,000.00
	Budget Transactions		
	Level	<i>Transaction</i>	<i>Number of Units</i>
	City Council Adoption	TRUSTEE ADMINISTRATION CHARGES	1.00
			Cost Per Unit
			3,000.00
			Total Amount
			3,000.00
			City Council Adoption Totals
			\$3,000.00
	Division 15 - FINANCE Totals	(\$3,000.00)	(\$3,000.00)
	Division 81 - PRINCIPAL		
4700	PRINCIPAL	120,000.00	125,000.00
	Division 81 - PRINCIPAL Totals	(\$120,000.00)	(\$125,000.00)
	Division 82 - INTEREST EXPENSE		
4705	INTEREST EXPENSE	277,794.00	274,194.00
	Division 82 - INTEREST EXPENSE Totals	(\$277,794.00)	(\$274,194.00)
	Department 60 - DS Totals	(\$400,794.00)	(\$402,194.00)
	Fund 141 - 2012 STREET BOND (GAS TAX/MEA A) Totals	(\$902,374.00)	(\$1,250.00)
Fund 145 - CDBG FUND			
	Department 00 - REVENUES		
	Division 00 - REVENUES		
3551	GRANTS	215,000.00	215,000.00
	Division 00 - REVENUES Totals	\$215,000.00	\$215,000.00
	Department 00 - REVENUES Totals	\$215,000.00	\$215,000.00



# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017

Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund 145 - CDBG FUND			
Department 44 - CL			
Division 51 - COMMUNITY SERVICES			
5020	CONSTRUCTION	215,000.00	215,000.00
	Division 51 - COMMUNITY SERVICES Totals	(\$215,000.00)	(\$215,000.00)
	Department 44 - CL Totals	(\$215,000.00)	(\$215,000.00)
	Fund 145 - CDBG FUND Totals	\$0.00	\$0.00
Fund 160 - AB2766 AIR QUALITY FUND			
Department 00 - REVENUES			
Division 00 - REVENUES			
3401	INVESTMENT EARNINGS	10.00	10.00
3525	AB2766 REVENUE	35,000.00	35,000.00
	Division 00 - REVENUES Totals	\$35,010.00	\$35,010.00
	Department 00 - REVENUES Totals	\$35,010.00	\$35,010.00
Department 43 - PW			
Division 49 - AIR QUALITY			
4288	PROGRAM EXPENSE	21,000.00	21,000.00
	Budget Transactions		
	Level		
	Transaction		
	City Council Adoption		
	REGIONAL STREET SWEEPING		
			Number of Units
			Cost Per Unit
			Total Amount
			1.00
			21,000.00
			21,000.00
			City Council Adoption Totals
			\$21,000.00
4320	CONTRACT SERVICES	14,010.00	14,010.00
	Budget Transactions		
	Level		
	Transaction		
	City Council Adoption		
	LOCAL STREET SWEEPING		
			Number of Units
			Cost Per Unit
			Total Amount
			1.00
			14,010.00
			14,010.00
			City Council Adoption Totals
			\$14,010.00
	Division 49 - AIR QUALITY Totals	(\$35,010.00)	(\$35,010.00)
	Department 43 - PW Totals	(\$35,010.00)	(\$35,010.00)
	Fund 160 - AB2766 AIR QUALITY FUND Totals	\$0.00	\$0.00
Fund 161 - SCAQMD GRANT			
Department 00 - REVENUES			
Division 00 - REVENUES			
3551	GRANTS	75,000.00	.00
	Budget Transactions		
	Level		
	Transaction		
	City Council Adoption		
	AQMD GRANT ADMINISTRATIVE FEE BUILDING SOLAR ARRAY		
			Number of Units
			Cost Per Unit
			Total Amount
			1.00
			50,000.00
			50,000.00



# ADOPTED BUDGET FY 2016-2017 & 2017-2018

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Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund 161 - SCAQMD GRANT			
Department 00 - REVENUES			
Division 00 - REVENUES			
City Council Adoption	AQMD GRANT ADMINISTRATIVE FEE PM-10 MITIGATION PROJECTS		1.00 25,000.00 25,000.00
			City Council Adoption Totals 75,000.00
	Division 00 - REVENUES Totals	75,000.00	\$0.00
	Department 00 - REVENUES Totals	75,000.00	\$0.00
Department 50 - CIP			
Division 49 - AIR QUALITY			
5005 ADMINISTRATION		75,000.00	.00
	Budget Transactions		
	Level Transaction		Number of Units Cost Per Unit Total Amount
	City Council Adoption BUILDING SOLARY ARRAY		1.00 50,000.00 50,000.00
	City Council Adoption PM-10 PROJECTS		1.00 25,000.00 25,000.00
			City Council Adoption Totals 75,000.00
	Division 49 - AIR QUALITY Totals	(\$75,000.00)	\$0.00
	Department 50 - CIP Totals	(\$75,000.00)	\$0.00
	Fund 161 - SCAQMD GRANT Totals	\$0.00	\$0.00
Fund 210 - CAPITAL IMPROVEMENT FUND			
Department 00 - REVENUES			
Division 00 - REVENUES			
3551 GRANTS		1,966,480.00	2,109,600.00
	Budget Transactions		
	Level Transaction		Number of Units Cost Per Unit Total Amount
	City Council Adoption COUNTY OF RIVERSIDE - PARK LANE IMPROVEMENTS		1.00 116,880.00 116,880.00
	City Council Adoption RIVERSIDE COUNTY FLOOD - 8TH STREET STORM DRAIN		1.00 1,749,600.00 1,749,600.00
	City Council Adoption SRTS CACTUS DRIVE/WEST DRIVE / 4TH STREET STREET PROJECT		1.00 100,000.00 100,000.00
			City Council Adoption Totals 1,966,480.00
3999 TRANSFERS IN		40,000.00	40,000.00
	Budget Transactions		
	Level Transaction		Number of Units Cost Per Unit Total Amount
	City Council Adoption OFFSITE STREETS/SIDEWALKS FUND 120		1.00 40,000.00 40,000.00
			City Council Adoption Totals 40,000.00
	Division 00 - REVENUES Totals	\$2,006,480.00	\$2,149,600.00
	Department 00 - REVENUES Totals	\$2,006,480.00	\$2,149,600.00
Department 50 - CIP			

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017



Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund 210 - CAPITAL IMPROVEMENT FUND			
Department 50 - CIP			
Division 71 - STREETS			
5005	ADMINISTRATION	9,920.00	.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>
			<i>Cost Per Unit</i>
			<i>Total Amount</i>
	City Council Adoption	RIVERSIDE COUNTY FLOOD - PARK LANE IMPROVEMENTS	1.00
			9,920.00
			9,920.00
			City Council Adoption Totals
			\$9,920.00
5020	CONSTRUCTION	206,960.00	360,000.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>
			<i>Cost Per Unit</i>
			<i>Total Amount</i>
	City Council Adoption	COUNTY OF RIVERSIDE - PARK LANE IMPROVEMENTS	1.00
			106,960.00
	City Council Adoption	SRTS CACTUS DRIVE/WEST DRIVE/4TH ST PROJECT	1.00
			100,000.00
			100,000.00
			City Council Adoption Totals
			\$206,960.00
	Division 71 - STREETS Totals	(\$216,880.00)	(\$360,000.00)
Division 72 - INFRASTRUCTURE			
5005	ADMINISTRATION	291,600.00	291,600.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>
			<i>Cost Per Unit</i>
			<i>Total Amount</i>
	City Council Adoption	RIVERSIDE COUNTY FLOOD - 8TH STREET STORM DRAIN	1.00
			291,600.00
			291,600.00
			City Council Adoption Totals
			\$291,600.00
5020	CONSTRUCTION	1,458,000.00	1,458,000.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>
			<i>Cost Per Unit</i>
			<i>Total Amount</i>
	City Council Adoption	CAL TRANS 8TH ST STROM DRAIN PROJECT	1.00
			1,458,000.00
			1,458,000.00
			City Council Adoption Totals
			\$1,458,000.00
	Division 72 - INFRASTRUCTURE Totals	(\$1,749,600.00)	(\$1,749,600.00)
	Department 50 - CIP Totals	(\$1,966,480.00)	(\$2,109,600.00)
	Fund 210 - CAPITAL IMPROVEMENT FUND Totals	\$40,000.00	\$40,000.00
Fund 211 - HEALTH & WELLNESS CENTER			
Department 00 - REVENUES			
Division 00 - REVENUES			
3401	INVESTMENT EARNINGS	100.00	100.00

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017



Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund 211	<b>HEALTH &amp; WELLNESS CENTER</b>		
Department	<b>00 - REVENUES</b>		
Division	<b>00 - REVENUES</b>		
3551	GRANTS	10,000.00	.00
Budget Transactions			
<i>Level</i>	<i>Transaction</i>		
City Council Adoption	DESERT HEALTH CARE DISTRICT		
		1.00	10,000.00
			10,000.00
		City Council Adoption Totals	
			\$10,000.00
3724	REIMBURSEMENTS	99,106.00	105,000.00
Budget Transactions			
<i>Level</i>	<i>Transaction</i>		
City Council Adoption	BORREGO SHARED COSTS - 60%		
		1.00	99,106.00
			99,106.00
		City Council Adoption Totals	
			\$99,106.00
3765	SWIMMING FEES	5,500.00	6,500.00
3999	TRANSFERS IN	494,493.00	519,264.00
Budget Transactions			
<i>Level</i>	<i>Transaction</i>		
City Council Adoption	DHS NEW MARKET TAX CREDIT FUND 725		
		1.00	75,500.00
			75,500.00
City Council Adoption	GENERAL FUND 001		
		1.00	418,993.00
			418,993.00
		City Council Adoption Totals	
			\$494,493.00
Division 00 - REVENUES Totals		\$609,199.00	\$630,864.00
Department 00 - REVENUES Totals		\$609,199.00	\$630,864.00
Department	<b>44 - CL</b>		
Division	<b>53 - AQUATIC CENTER</b>		
4200	UTILITIES	61,323.00	61,323.00
Budget Transactions			
<i>Level</i>	<i>Transaction</i>		
City Council Adoption	ELECTRIC - 40%		
		1.00	35,323.00
			35,323.00
City Council Adoption	GAS - 100%		
		1.00	20,000.00
			20,000.00
City Council Adoption	WATER - 40%		
		1.00	6,000.00
			6,000.00
		City Council Adoption Totals	
			\$61,323.00
4205	COMMUNICATIONS	2,148.00	2,148.00
Budget Transactions			
<i>Level</i>	<i>Transaction</i>		
City Council Adoption	ALARM MONITORING - 40%		
		1.00	168.00
			168.00
City Council Adoption	PHONE - 100%		
		1.00	1,980.00
			1,980.00
		City Council Adoption Totals	
			\$2,148.00

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017



Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund 211 - HEALTH & WELLNESS CENTER			
Department 44 - CL			
Division 53 - AQUATIC CENTER			
4210	ADVERTISING	250.00	250.00
4225	POSTAGE	200.00	200.00
4266	SUPPLIES & MAINTENANCE	15,200.00	15,200.00
4284	FEES & PERMITS	730.00	730.00
4320	CONTRACT SERVICES	159,870.00	181,606.00
Budget Transactions			
Level	Transaction		Number of Units
City Council Adoption	FIRE ALARM MONITORING - 33%		1.00
City Council Adoption	JANITORIAL - 100%		1.00
City Council Adoption	LANDSCAPING MAINTENANCE - 33%		1.00
City Council Adoption	LANDSCAPING REPAIRS - 33%		1.00
City Council Adoption	POOL MAINTENANCE & CHEMICALS - 100%		1.00
City Council Adoption	SUMMER SWIM PROGRAM		1.00
			Cost Per Unit
			Total Amount
			100.00
			5,040.00
			4,490.00
			1,000.00
			131,740.00
			17,500.00
			City Council Adoption Totals
			\$159,870.00
Division 53 - AQUATIC CENTER Totals		(\$239,721.00)	(\$261,457.00)
Division 55 - HEALTH CENTER			
4200	UTILITIES	82,646.00	82,646.00
Budget Transactions			
Level	Transaction		Number of Units
City Council Adoption	ELECTRICITY - 60%		1.00
City Council Adoption	WATER - 60%		1.00
			Cost Per Unit
			Total Amount
			70,646.00
			12,000.00
			City Council Adoption Totals
			\$82,646.00
4205	COMMUNICATIONS	252.00	252.00
Budget Transactions			
Level	Transaction		Number of Units
City Council Adoption	ALARM MONITORING - 60%		1.00
			Cost Per Unit
			Total Amount
			252.00
			City Council Adoption Totals
			\$252.00
4266	SUPPLIES & MAINTENANCE	10,000.00	10,000.00
4320	CONTRACT SERVICES	11,180.00	11,509.00
Budget Transactions			
Level	Transaction		Number of Units
City Council Adoption	FIRE ALARM MONITORING - 67%		1.00
City Council Adoption	LANDSCAPE MAINTENANCE - 67%		1.00
City Council Adoption	LANDSCAPE REPAIRS - 67%		1.00
			Cost Per Unit
			Total Amount
			200.00
			8,980.00
			2,000.00
			City Council Adoption Totals
			\$11,180.00



# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017

Account	Account Description	2017 City Council Adoption	2018 City Council Adoption																																			
Fund 211 - HEALTH & WELLNESS CENTER																																						
Department 44 - CL																																						
Division 55 - HEALTH CENTER Totals		(\$104,078.00)	(\$104,407.00)																																			
Division 56 - COMMUNITY HEALTH & WELLNESS CTR																																						
4220 OFFICE SUPPLIES		200.00	200.00																																			
4266 SUPPLIES & MAINTENANCE		30,000.00	30,000.00																																			
Budget Transactions																																						
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Level</th> <th style="text-align: left;">Transaction</th> <th style="text-align: right;">Number of Units</th> <th style="text-align: right;">Cost Per Unit</th> <th style="text-align: right;">Total Amount</th> </tr> </thead> <tbody> <tr> <td>City Council Adoption</td> <td>AIR FILTER CHANGE OUT A/C</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">5,000.00</td> <td style="text-align: right;">5,000.00</td> </tr> <tr> <td>City Council Adoption</td> <td>BUILDING UPGRADES</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">15,000.00</td> <td style="text-align: right;">15,000.00</td> </tr> <tr> <td>City Council Adoption</td> <td>PLUMBING &amp; ELECTRICAL REPAIRS</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">5,000.00</td> <td style="text-align: right;">5,000.00</td> </tr> <tr> <td>City Council Adoption</td> <td>VANDALISM - LOCKS AND DOOR REPAIRS</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">2,500.00</td> <td style="text-align: right;">2,500.00</td> </tr> <tr> <td>City Council Adoption</td> <td>VANDALISM - REPLACE GLASS AND DOORS</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">2,500.00</td> <td style="text-align: right;">2,500.00</td> </tr> <tr> <td colspan="3"></td> <td style="text-align: right;">City Council Adoption Totals</td> <td style="text-align: right; border-top: 1px solid black;">\$30,000.00</td> </tr> </tbody> </table>				Level	Transaction	Number of Units	Cost Per Unit	Total Amount	City Council Adoption	AIR FILTER CHANGE OUT A/C	1.00	5,000.00	5,000.00	City Council Adoption	BUILDING UPGRADES	1.00	15,000.00	15,000.00	City Council Adoption	PLUMBING & ELECTRICAL REPAIRS	1.00	5,000.00	5,000.00	City Council Adoption	VANDALISM - LOCKS AND DOOR REPAIRS	1.00	2,500.00	2,500.00	City Council Adoption	VANDALISM - REPLACE GLASS AND DOORS	1.00	2,500.00	2,500.00				City Council Adoption Totals	\$30,000.00
Level	Transaction	Number of Units	Cost Per Unit	Total Amount																																		
City Council Adoption	AIR FILTER CHANGE OUT A/C	1.00	5,000.00	5,000.00																																		
City Council Adoption	BUILDING UPGRADES	1.00	15,000.00	15,000.00																																		
City Council Adoption	PLUMBING & ELECTRICAL REPAIRS	1.00	5,000.00	5,000.00																																		
City Council Adoption	VANDALISM - LOCKS AND DOOR REPAIRS	1.00	2,500.00	2,500.00																																		
City Council Adoption	VANDALISM - REPLACE GLASS AND DOORS	1.00	2,500.00	2,500.00																																		
			City Council Adoption Totals	\$30,000.00																																		
4275 INSURANCE PREMIUMS		28,000.00	29,000.00																																			
4281 RENT EXPENSE		104,000.00	104,000.00																																			
4320 CONTRACT SERVICES		145,000.00	150,000.00																																			
Budget Transactions																																						
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Level</th> <th style="text-align: left;">Transaction</th> <th style="text-align: right;">Number of Units</th> <th style="text-align: right;">Cost Per Unit</th> <th style="text-align: right;">Total Amount</th> </tr> </thead> <tbody> <tr> <td>City Council Adoption</td> <td>ANNUAL AUDITED FINANCIAL STATEMENTS</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">15,000.00</td> <td style="text-align: right;">15,000.00</td> </tr> <tr> <td>City Council Adoption</td> <td>BOYS &amp; GIRLS CLUB</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">125,000.00</td> <td style="text-align: right;">125,000.00</td> </tr> <tr> <td>City Council Adoption</td> <td>NOVOGRADAC FINANCIAL REPORTING REVIEW</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">5,000.00</td> <td style="text-align: right;">5,000.00</td> </tr> <tr> <td colspan="3"></td> <td style="text-align: right;">City Council Adoption Totals</td> <td style="text-align: right; border-top: 1px solid black;">\$145,000.00</td> </tr> </tbody> </table>				Level	Transaction	Number of Units	Cost Per Unit	Total Amount	City Council Adoption	ANNUAL AUDITED FINANCIAL STATEMENTS	1.00	15,000.00	15,000.00	City Council Adoption	BOYS & GIRLS CLUB	1.00	125,000.00	125,000.00	City Council Adoption	NOVOGRADAC FINANCIAL REPORTING REVIEW	1.00	5,000.00	5,000.00				City Council Adoption Totals	\$145,000.00										
Level	Transaction	Number of Units	Cost Per Unit	Total Amount																																		
City Council Adoption	ANNUAL AUDITED FINANCIAL STATEMENTS	1.00	15,000.00	15,000.00																																		
City Council Adoption	BOYS & GIRLS CLUB	1.00	125,000.00	125,000.00																																		
City Council Adoption	NOVOGRADAC FINANCIAL REPORTING REVIEW	1.00	5,000.00	5,000.00																																		
			City Council Adoption Totals	\$145,000.00																																		
Division 56 - COMMUNITY HEALTH & WELLNESS CTR Totals		(\$307,200.00)	(\$313,200.00)																																			
Department 44 - CL Totals		(\$650,999.00)	(\$679,064.00)																																			
Fund 211 - HEALTH & WELLNESS CENTER Totals		(\$41,800.00)	(\$48,200.00)																																			
Fund 233 - ABANDONED VEHICLE ABATEMENT FUND																																						
Department 00 - REVENUES																																						
Division 00 - REVENUES																																						
3310 ABANDONED VEHICLE ABATEMENTS		35,000.00	35,000.00																																			
Division 00 - REVENUES Totals		\$35,000.00	\$35,000.00																																			
Department 00 - REVENUES Totals		\$35,000.00	\$35,000.00																																			
Department 42 - PS																																						
Division 23 - PATROL & FIELD																																						

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017



Account	Account Description	2017 City Council Adoption	2018 City Council Adoption															
Fund 233 - ABANDONED VEHICLE ABATEMENT FUND																		
Department 42 - PS																		
Division 23 - PATROL & FIELD																		
4999	TRANSFERS OUT	35,000.00	35,000.00															
Budget Transactions																		
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Level</th> <th style="text-align: left;">Transaction</th> <th style="text-align: right;">Number of Units</th> <th style="text-align: right;">Cost Per Unit</th> <th style="text-align: right;">Total Amount</th> </tr> </thead> <tbody> <tr> <td>City Council Adoption</td> <td>PUBLIC SAFETY FUND 245</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">35,000.00</td> <td style="text-align: right;">35,000.00</td> </tr> <tr> <td colspan="3"></td> <td style="text-align: right;">City Council Adoption Totals</td> <td style="text-align: right; border-top: 1px solid black;">\$35,000.00</td> </tr> </tbody> </table>				Level	Transaction	Number of Units	Cost Per Unit	Total Amount	City Council Adoption	PUBLIC SAFETY FUND 245	1.00	35,000.00	35,000.00				City Council Adoption Totals	\$35,000.00
Level	Transaction	Number of Units	Cost Per Unit	Total Amount														
City Council Adoption	PUBLIC SAFETY FUND 245	1.00	35,000.00	35,000.00														
			City Council Adoption Totals	\$35,000.00														
Division 23 - PATROL & FIELD Totals		(\$35,000.00)	(\$35,000.00)															
Department 42 - PS Totals		(\$35,000.00)	(\$35,000.00)															
Fund 233 - ABANDONED VEHICLE ABATEMENT FUND Totals		\$0.00	\$0.00															
Fund 245 - PUBLIC SAFETY FUND																		
Department 00 - REVENUES																		
Division 00 - REVENUES																		
3113	PARCEL TAX FOR PUBLIC SAFETY	2,130,270.00	2,151,572.00															
3116	POLICE FEES	5,000.00	5,000.00															
3120	SALES TAX PROP 172 - 1/2 CENT PS	120,000.00	130,000.00															
3121	LIVE SCAN FEES	5,000.00	8,000.00															
3205	UTILITY USERS TAX	1,826,427.00	1,858,815.00															
3219	FIRE INSPECTION PROGRAM PERMIT	25,000.00	25,000.00															
3301	SUPERIOR COURT TRAFFIC FINES	25,000.00	25,000.00															
3302	CRIMINAL CODE FINES	3,000.00	3,000.00															
3303	PARKING CITATIONS	2,500.00	2,500.00															
3304	DUI CITATIONS	5,000.00	5,000.00															
3305	VEHICLE IMPOUND FEES	25,000.00	25,000.00															
3306	FALSE ALARM CALL FEES	1,000.00	1,000.00															
3551	GRANTS	30,000.00	30,000.00															
3713	DONATIONS/FUNDRAISERS	16,000.00	16,000.00															
Budget Transactions																		
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Level</th> <th style="text-align: left;">Transaction</th> <th style="text-align: right;">Number of Units</th> <th style="text-align: right;">Cost Per Unit</th> <th style="text-align: right;">Total Amount</th> </tr> </thead> <tbody> <tr> <td>City Council Adoption</td> <td>TBP CROSSING GUARDS DEVELOPMENT AGREEMENT</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">16,000.00</td> <td style="text-align: right;">16,000.00</td> </tr> <tr> <td colspan="3"></td> <td style="text-align: right;">City Council Adoption Totals</td> <td style="text-align: right; border-top: 1px solid black;">\$16,000.00</td> </tr> </tbody> </table>				Level	Transaction	Number of Units	Cost Per Unit	Total Amount	City Council Adoption	TBP CROSSING GUARDS DEVELOPMENT AGREEMENT	1.00	16,000.00	16,000.00				City Council Adoption Totals	\$16,000.00
Level	Transaction	Number of Units	Cost Per Unit	Total Amount														
City Council Adoption	TBP CROSSING GUARDS DEVELOPMENT AGREEMENT	1.00	16,000.00	16,000.00														
			City Council Adoption Totals	\$16,000.00														
3725	SCHOOL RESOURCE OFFICER REIMBURSEMENT	140,000.00	140,000.00															
3726	INSURANCE RECOVERIES	125,000.00	125,000.00															
3727	POST REIMBURSEMENT	20,000.00	20,000.00															
3733	PRCSAT REIMBURSEMENT	92,000.00	94,000.00															
3795	MISCELLANEOUS REVENUE	10,000.00	10,000.00															

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

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Account	Account Description	2017 City Council Adoption	2018 City Council Adoption			
Fund 245 - PUBLIC SAFETY FUND						
Department 00 - REVENUES						
Division 00 - REVENUES						
3999	TRANSFERS IN	135,000.00	135,000.00			
Budget Transactions						
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
City Council Adoption		ABANDONED VEHICLE ABATEMENT FUND 233		1.00	35,000.00	35,000.00
City Council Adoption		SLESA FUND 130		1.00	100,000.00	100,000.00
City Council Adoption Totals						\$135,000.00
Division 00 - REVENUES Totals		\$4,741,197.00	\$4,809,887.00			
Department 00 - REVENUES Totals		\$4,741,197.00	\$4,809,887.00			
Department 42 - PS						
Division 23 - PATROL & FIELD						
4100	SALARIES	2,461,953.00	2,483,023.00			
4105	OVERTIME / ON-CALL	200,000.00	200,000.00			
4110	COMP TIME BUYOUT	70,000.00	70,000.00			
4115	ANNUAL LEAVE BUYOUT	137,897.00	138,851.00			
4120	PART-TIME	49,111.00	49,111.00			
4140	EMPLOYEE BENEFITS	308,577.00	346,591.00			
4150	PERS RETIREMENT	384,498.00	388,423.00			
4156	PERS UNFUNDED LIABILITY - SAFETY	396,355.00	455,286.00			
4160	TAXES	224,867.00	216,909.00			
4170	WORKERS COMP/GENERAL LIABILITY INSURANCE	299,102.00	296,017.00			
4200	EXPENSE UTILITIES	20,000.00	20,000.00			
Budget Transactions						
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
City Council Adoption		ELECTRICITY		1.00	17,000.00	17,000.00
City Council Adoption		WATER		1.00	3,000.00	3,000.00
City Council Adoption Totals						\$20,000.00
4205	COMMUNICATIONS	20,000.00	20,000.00			
4210	ADVERTISING	250.00	250.00			
4215	PRINTING	4,000.00	4,000.00			
4220	OFFICE SUPPLIES	15,000.00	18,000.00			
4225	POSTAGE	1,000.00	1,000.00			
4230	TRAVEL AND TRAINING	25,000.00	30,000.00			
4235	DUES AND SUBSCRIPTIONS	20,000.00	20,000.00			
4250	UNIFORMS	16,000.00	19,000.00			
4255	FUEL	117,000.00	117,000.00			
4260	REPAIR & MAINTENANCE-VEHICLE	45,000.00	45,000.00			

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

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Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund 245 - PUBLIC SAFETY FUND			
Department 42 - PS			
Division 23 - PATROL & FIELD			
4266	SUPPLIES & MAINTENANCE	43,400.00	50,000.00
4288	PROGRAM EXPENSE	51,176.00	30,000.00

Budget Transactions					
Level	Transaction	Number of Units	Cost Per Unit	Total Amount	
City Council Adoption	GRANT COSTS	1.00	30,000.00	30,000.00	
City Council Adoption	IT EQUIPMENT SERVERS	1.00	21,176.00	21,176.00	
City Council Adoption Totals				\$51,176.00	

4320	CONTRACT SERVICES	1,795,888.00	1,866,301.00
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Budget Transactions					
Level	Transaction	Number of Units	Cost Per Unit	Total Amount	
City Council Adoption	ADVANCED AUTHENTICATION SERVER	1.00	1,500.00	1,500.00	
City Council Adoption	ALCOHOL/BLOOD/DRUG ANALYSIS	1.00	9,000.00	9,000.00	
City Council Adoption	BACKGROUND INVESTIGATIONS	1.00	15,000.00	15,000.00	
City Council Adoption	BLOOD DRAWS	1.00	11,000.00	11,000.00	
City Council Adoption	CAD/RAM SOFTWARE	1.00	15,820.00	15,820.00	
City Council Adoption	CATHEDRAL CITY CLETS LINE	1.00	9,016.00	9,016.00	
City Council Adoption	CATHEDRAL CITY COMMUNICATION CENTER DISPATCH	1.00	1,154,310.00	1,154,310.00	
City Council Adoption	CATHEDRAL CITY EAST PACT OPERATING COST	1.00	2,000.00	2,000.00	
City Council Adoption	CATHEDRAL CITY MULTI-AGENCY CO-OP CLETS SERVER	1.00	8,000.00	8,000.00	
City Council Adoption	CLEANING SERVICES	1.00	7,000.00	7,000.00	
City Council Adoption	COACHELLA VALLEY GANG TASK FORCE	1.00	4,992.00	4,992.00	
City Council Adoption	CRIME SCENE CLEAN UP	1.00	8,000.00	8,000.00	
City Council Adoption	EASTERN RIVERSIDE COUNTY INTEROPERABLE COMMUNICATIONS AUTHORITY	1.00	341,910.00	341,910.00	
City Council Adoption	EMPLOYEE PHYSICAL EXAMS	1.00	9,000.00	9,000.00	
City Council Adoption	EMPLOYEE PSYCHOLOGICAL EXAMS	1.00	4,200.00	4,200.00	
City Council Adoption	FIRST AID	1.00	10,000.00	10,000.00	
City Council Adoption	FTI-SERVPRO & CITRIX	1.00	12,000.00	12,000.00	
City Council Adoption	FUEL STATION SERVICE	1.00	3,000.00	3,000.00	
City Council Adoption	GENERATOR SERVICE	1.00	800.00	800.00	
City Council Adoption	IN-VEHICLE CAMERA SOFTWARE	1.00	15,000.00	15,000.00	
City Council Adoption	JAIL INSPECTIONS	1.00	1,000.00	1,000.00	
City Council Adoption	LIVE SCAN	1.00	12,000.00	12,000.00	
City Council Adoption	MEDICAL EXAMS	1.00	15,000.00	15,000.00	
City Council Adoption	NURSE STANDBY FEES	1.00	18,000.00	18,000.00	
City Council Adoption	PARKING TICKET REVENUE COLLECTION	1.00	1,400.00	1,400.00	
City Council Adoption	POLYGRAPHER	1.00	3,000.00	3,000.00	
City Council Adoption	PROPERTY TAX ADMINISTRATION	1.00	29,000.00	29,000.00	

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

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Account	Account Description	2017 City Council Adoption	2018 City Council Adoption			
Fund 245 - PUBLIC SAFETY FUND						
Department 42 - PS						
Division 23 - PATROL & FIELD						
City Council Adoption	RADAR GUN REPAIR			1.00	1,000.00	1,000.00
City Council Adoption	RIMS SOFTWARE			1.00	1,700.00	1,700.00
City Council Adoption	RIVERSIDE COUNTY BOOKING FEES			1.00	30,000.00	30,000.00
City Council Adoption	RSO CAL-ID			1.00	29,000.00	29,000.00
City Council Adoption	STORAGE UNIT			1.00	3,240.00	3,240.00
City Council Adoption	TIP SOFTWARE			1.00	2,000.00	2,000.00
City Council Adoption	VEHICLE & HT RADIO SERVICE			1.00	8,000.00	8,000.00
				City Council Adoption Totals		\$1,795,888.00
4999	TRANSFERS OUT	144,282.00	115,000.00			
	Budget Transactions					
	Level			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	City Council Adoption			1.00	144,282.00	144,282.00
				City Council Adoption Totals		\$144,282.00
	Division 23 - PATROL & FIELD Totals	(\$6,850,356.00)	(\$6,999,762.00)			
	Division 26 - ANIMAL CONTROL					
4320	CONTRACT SERVICES	285,000.00	285,000.00			
	Budget Transactions					
	Level			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	City Council Adoption			1.00	285,000.00	285,000.00
				City Council Adoption Totals		\$285,000.00
	Division 26 - ANIMAL CONTROL Totals	(\$285,000.00)	(\$285,000.00)			
	Division 27 - GRAFFITI ABATEMENT					
4320	CONTRACT SERVICES	90,000.00	90,000.00			
	Budget Transactions					
	Level			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	City Council Adoption			1.00	90,000.00	90,000.00
				City Council Adoption Totals		\$90,000.00
	Division 27 - GRAFFITI ABATEMENT Totals	(\$90,000.00)	(\$90,000.00)			
	Division 31 - FIRE SERVICES					
4200	UTILITIES	25,000.00	25,000.00			
4266	SUPPLIES & MAINTENANCE	10,000.00	10,000.00			
4320	CONTRACT SERVICES	1,695,269.00	1,797,420.00			
	Budget Transactions					
	Level			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	City Council Adoption			1.00	1,688,669.00	1,688,669.00



# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017

Account	Account Description	2017 City Council Adoption	2018 City Council Adoption			
Fund 245 - PUBLIC SAFETY FUND						
Department 42 - PS						
Division 31 - FIRE SERVICES						
City Council Adoption	FIRE STATION 36 - LANDSCAPE MAINTENANCE			1.00	6,000.00	6,000.00
City Council Adoption	FIRE STATION 36 - PALM TREE TRIMMING			1.00	500.00	500.00
City Council Adoption	FIRE STATION 37 - PALM TREE TRIMMING			1.00	100.00	100.00
						City Council Adoption Totals \$1,695,269.00
	Division 31 - FIRE SERVICES Totals	(\$1,730,269.00)	(\$1,832,420.00)			
Division 32 - FIRE INSPECTION PROGRAM						
4255	FUEL	1,000.00	1,000.00			
4260	REPAIR & MAINTENANCE-VEHICLE	500.00	500.00			
4320	CONTRACT SERVICES	140,759.00	147,796.00			
	Budget Transactions					
	Level Transaction			Number of Units	Cost Per Unit	Total Amount
	City Council Adoption FIRE INSPECTION SERVICES			1.00	140,759.00	140,759.00
						City Council Adoption Totals \$140,759.00
	Division 32 - FIRE INSPECTION PROGRAM Totals	(\$142,259.00)	(\$149,296.00)			
	Department 42 - PS Totals	(\$9,097,884.00)	(\$9,356,478.00)			
	Fund 245 - PUBLIC SAFETY FUND Totals	(\$4,356,687.00)	(\$4,546,591.00)			
Fund 246 - EMERGENCY PREPAREDNESS FUND						
Department 00 - REVENUES						
Division 00 - REVENUES						
3122	AMBULANCE FINES	30,000.00	30,000.00			
3401	INVESTMENT EARNINGS	10.00	10.00			
	Division 00 - REVENUES Totals	\$30,010.00	\$30,010.00			
	Department 00 - REVENUES Totals	\$30,010.00	\$30,010.00			
Department 42 - PS						
Division 31 - FIRE SERVICES						
4288	PROGRAM EXPENSE	75,000.00	40,000.00			
	Division 31 - FIRE SERVICES Totals	(\$75,000.00)	(\$40,000.00)			
	Department 42 - PS Totals	(\$75,000.00)	(\$40,000.00)			
	Fund 246 - EMERGENCY PREPAREDNESS FUND Totals	(\$44,990.00)	(\$9,990.00)			
Fund 250 - COUNTY SERVICE AREA 152						
Department 00 - REVENUES						
Division 00 - REVENUES						
3401	INVESTMENT EARNINGS	25.00	25.00			



# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017

Account	Account Description	2017 City Council Adoption	2018 City Council Adoption		
Fund 250 - COUNTY SERVICE AREA 152					
Department 00 - REVENUES					
Division 00 - REVENUES					
3724	REIMBURSEMENTS	131,710.00	131,710.00		
Budget Transactions					
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	City Council Adoption	COUNTY OF RIVERSIDE	1.00	129,920.00	129,920.00
			City Council Adoption Totals		\$129,920.00
	Division 00 - REVENUES Totals	\$131,735.00	\$131,735.00		
	Department 00 - REVENUES Totals	\$131,735.00	\$131,735.00		
Department 43 - PW					
Division 63 - LAND DEVELOPMENT / ENGINEERING					
4320	CONTRACT SERVICES	130,573.00	130,573.00		
Budget Transactions					
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	City Council Adoption	ANNUAL PERMIT FEES	1.00	17,373.00	17,373.00
	City Council Adoption	CITY INSPECTIONS	1.00	10,000.00	10,000.00
	City Council Adoption	CITYWIDE CATCH BASIN MAINTENANCE	1.00	45,000.00	45,000.00
	City Council Adoption	FIELD INSPECTIONS & ANNUAL REPORTING	1.00	20,000.00	20,000.00
	City Council Adoption	NPDES INSPECTIONS	1.00	6,000.00	6,000.00
	City Council Adoption	PROPERTY TAX ADMINISTRATION	1.00	3,500.00	3,500.00
	City Council Adoption	STREET SWEEPING	1.00	28,700.00	28,700.00
			City Council Adoption Totals		\$130,573.00
	Division 63 - LAND DEVELOPMENT / ENGINEERING Totals	(\$130,573.00)	(\$130,573.00)		
	Department 43 - PW Totals	(\$130,573.00)	(\$130,573.00)		
	Fund 250 - COUNTY SERVICE AREA 152 Totals	\$1,162.00	\$1,162.00		
Fund 270 - CABOT'S MUSEUM FUND					
Department 00 - REVENUES					
Division 00 - REVENUES					
3999	TRANSFERS IN	63,000.00	63,000.00		
Budget Transactions					
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	City Council Adoption	GENERAL FUND 001	1.00	63,000.00	63,000.00
			City Council Adoption Totals		\$63,000.00
	Division 00 - REVENUES Totals	\$63,000.00	\$63,000.00		
	Department 00 - REVENUES Totals	\$63,000.00	\$63,000.00		
Department 44 - CL					
Division 51 - COMMUNITY SERVICES					

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

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Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund 270 - CABOT'S MUSEUM FUND			
Department 44 - CL			
Division 51 - COMMUNITY SERVICES			
4200	UTILITIES	20,000.00	20,000.00
4210	ADVERTISING	25,000.00	25,000.00
4320	CONTRACT SERVICES	18,000.00	18,000.00
	Division 51 - COMMUNITY SERVICES Totals	(\$63,000.00)	(\$63,000.00)
	Department 44 - CL Totals	(\$63,000.00)	(\$63,000.00)
	Fund 270 - CABOT'S MUSEUM FUND Totals	\$0.00	\$0.00
Fund 391 - AD #91-1 CAPITAL PROJECTS FUND			
Department 00 - REVENUES			
Division 00 - REVENUES			
3401	INVESTMENT EARNINGS	25.00	25.00
	Division 00 - REVENUES Totals	\$25.00	\$25.00
	Department 00 - REVENUES Totals	\$25.00	\$25.00
Department 50 - CIP			
Division 71 - STREETS			
4320	CONTRACT SERVICES	55,000.00	55,000.00
	Division 71 - STREETS Totals	(\$55,000.00)	(\$55,000.00)
	Department 50 - CIP Totals	(\$55,000.00)	(\$55,000.00)
	Fund 391 - AD #91-1 CAPITAL PROJECTS FUND Totals	(\$54,975.00)	(\$54,975.00)
Fund 392 - AD #92-1 CAPITAL PROJECTS FUND			
Department 00 - REVENUES			
Division 00 - REVENUES			
3401	INVESTMENT EARNINGS	10.00	10.00
	Division 00 - REVENUES Totals	\$10.00	\$10.00
	Department 00 - REVENUES Totals	\$10.00	\$10.00
Department 50 - CIP			
Division 71 - STREETS			
4320	CONTRACT SERVICES	20,000.00	15,000.00
	Division 71 - STREETS Totals	(\$20,000.00)	(\$15,000.00)
	Department 50 - CIP Totals	(\$20,000.00)	(\$15,000.00)
	Fund 392 - AD #92-1 CAPITAL PROJECTS FUND Totals	(\$19,990.00)	(\$14,990.00)
Fund 393 - AD #93-2 CAPITAL PROJECTS FUND			
Department 00 - REVENUES			
Division 00 - REVENUES			
3401	INVESTMENT EARNINGS	10.00	10.00
	Division 00 - REVENUES Totals	\$10.00	\$10.00
	Department 00 - REVENUES Totals	\$10.00	\$10.00

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017



Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
<b>Fund 393 - AD #93-2 CAPITAL PROJECTS FUND</b>			
Department 50 - CIP			
Division 71 - STREETS			
4320	CONTRACT SERVICES	15,000.00	10,000.00
Division 71 - STREETS Totals		(\$15,000.00)	(\$10,000.00)
Department 50 - CIP Totals		(\$15,000.00)	(\$10,000.00)
Fund 393 - AD #93-2 CAPITAL PROJECTS FUND Totals		(\$14,990.00)	(\$9,990.00)
<b>Fund 401 - CITY DEBT SERVICE FUND</b>			
Department 00 - REVENUES			
Division 00 - REVENUES			
3205	UTILITY USERS TAX	1,024,740.00	1,042,912.00
3401	INVESTMENT EARNINGS	250.00	250.00
Division 00 - REVENUES Totals		\$1,024,990.00	\$1,043,162.00
Department 00 - REVENUES Totals		\$1,024,990.00	\$1,043,162.00
Department 60 - DS			
Division 15 - FINANCE			
4285	ADMINISTRATIVE FEES	4,050.00	4,050.00
4320	CONTRACT SERVICES	1,800.00	1,800.00
Division 15 - FINANCE Totals		(\$5,850.00)	(\$5,850.00)
Division 81 - PRINCIPAL			
4700	PRINCIPAL	190,000.00	200,000.00
Division 81 - PRINCIPAL Totals		(\$190,000.00)	(\$200,000.00)
Division 82 - INTEREST EXPENSE			
4705	INTEREST EXPENSE	312,325.00	302,825.00
Division 82 - INTEREST EXPENSE Totals		(\$312,325.00)	(\$302,825.00)
Department 60 - DS Totals		(\$508,175.00)	(\$508,675.00)
Fund 401 - CITY DEBT SERVICE FUND Totals		\$516,815.00	\$534,487.00
<b>Fund 421 - CFD SKYBORNE 2010 REFUNDING BOND</b>			
Department 00 - REVENUES			
Division 00 - REVENUES			
3110	SPECIAL ASSESSMENTS	222,402.00	222,402.00
3401	INVESTMENT EARNINGS	5,000.00	5,000.00
Division 00 - REVENUES Totals		\$227,402.00	\$227,402.00
Department 00 - REVENUES Totals		\$227,402.00	\$227,402.00
Department 60 - DS			
Division 15 - FINANCE			
4285	ADMINISTRATIVE FEES	2,250.00	2,250.00
4320	CONTRACT SERVICES	9,006.00	9,186.00
Division 15 - FINANCE Totals		(\$11,256.00)	(\$11,436.00)

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

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Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund 421 - CFD SKYBORNE 2010 REFUNDING BOND			
Department 60 - DS			
Division 81 - PRINCIPAL			
4700	PRINCIPAL	45,000.00	50,000.00
	Division 81 - PRINCIPAL Totals	(\$45,000.00)	(\$50,000.00)
Division 82 - INTEREST EXPENSE			
4705	INTEREST EXPENSE	129,382.00	127,007.00
	Division 82 - INTEREST EXPENSE Totals	(\$129,382.00)	(\$127,007.00)
	Department 60 - DS Totals	(\$185,638.00)	(\$188,443.00)
	Fund 421 - CFD SKYBORNE 2010 REFUNDING BOND Totals	\$41,764.00	\$38,959.00
Fund 501 - LLMD - CITYWIDE			
Department 00 - REVENUES			
Division 00 - REVENUES			
3110	SPECIAL ASSESSMENTS	595,000.00	595,000.00
3401	INVESTMENT EARNINGS	100.00	100.00
3795	MISCELLANEOUS REVENUE	250.00	250.00
	Division 00 - REVENUES Totals	\$595,350.00	\$595,350.00
	Department 00 - REVENUES Totals	\$595,350.00	\$595,350.00
Department 43 - PW			
Division 45 - PARK MAINTENANCE			
4100	SALARIES	140,052.00	141,975.00
4115	ANNUAL LEAVE BUYOUT	8,412.00	8,484.00
4140	EMPLOYEE BENEFITS	17,643.00	21,890.00
4150	PERS RETIREMENT	11,872.00	12,486.00
4155	PERS UNFUNDED LIABILITY - MISCELLANEOUS	1,628.00	1,985.00
4160	TAXES	12,620.00	12,789.00
4170	WORKERS COMP/GENERAL LIABILITY INSURANCE EXPENSE	15,416.00	16,257.00
4200	UTILITIES	175,000.00	175,000.00
4250	UNIFORMS	500.00	500.00
4255	FUEL	5,000.00	5,000.00
4260	REPAIR & MAINTENANCE-VEHICLE	5,000.00	5,000.00
4266	SUPPLIES & MAINTENANCE	60,000.00	60,000.00
4320	CONTRACT SERVICES	56,000.00	56,000.00

Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
City Council Adoption	MISSION SPRINGS - JANITORIAL	1.00	7,000.00	7,000.00
City Council Adoption	MISSION SPRINGS - LANDSCAPE MAINTENANCE	1.00	35,000.00	35,000.00
City Council Adoption	TEDESCO - JANITORIAL	1.00	7,000.00	7,000.00

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

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Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund 501 - LLM - CITYWIDE			
Department 43 - PW			
Division 45 - PARK MAINTENANCE			
City Council Adoption	WARDMAN - JANITORIAL		1.00    7,000.00    7,000.00
			City Council Adoption Totals    \$56,000.00
	Division 45 - PARK MAINTENANCE Totals	(\$509,143.00)	(\$517,366.00)
Division 47 - LANDSCAPE MAINTENANCE			
4200	UTILITIES	25,000.00	25,000.00
4266	SUPPLIES & MAINTENANCE	25,000.00	25,000.00
4285	ADMINISTRATIVE FEES	14,280.00	14,280.00
	Budget Transactions		
	Level                      Transaction		Number of Units    Cost Per Unit    Total Amount
	City Council Adoption    CITY OVERHEAD		1.00    14,280.00    14,280.00
			City Council Adoption Totals    \$14,280.00
4320	CONTRACT SERVICES	52,132.00	52,335.00
	Budget Transactions		
	Level                      Transaction		Number of Units    Cost Per Unit    Total Amount
	City Council Adoption    LANDSCAPE MAINTENANCE		1.00    26,000.00    26,000.00
	City Council Adoption    PALM TREE MAINTENANCE		1.00    16,000.00    16,000.00
	City Council Adoption    PROPERTY TAX ADMINISTRATION		1.00    10,132.00    10,132.00
			City Council Adoption Totals    \$52,132.00
	Division 47 - LANDSCAPE MAINTENANCE Totals	(\$116,412.00)	(\$116,615.00)
	Department 43 - PW Totals	(\$625,555.00)	(\$633,981.00)
	Fund 501 - LLM - CITYWIDE Totals	(\$30,205.00)	(\$38,631.00)
Fund 502 - LMD - HACIENDA HTS 2 Z-1 FUND			
Department 00 - REVENUES			
Division 00 - REVENUES			
3110	SPECIAL ASSESSMENTS	36,686.00	36,686.00
3401	INVESTMENT EARNINGS	5.00	5.00
	Division 00 - REVENUES Totals	\$36,691.00	\$36,691.00
	Department 00 - REVENUES Totals	\$36,691.00	\$36,691.00
Department 43 - PW			
Division 47 - LANDSCAPE MAINTENANCE			
4200	UTILITIES	10,384.00	10,384.00
4266	SUPPLIES & MAINTENANCE	23,000.00	23,000.00

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

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Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund 502 - LMD - HACIENDA HTS 2 Z-1 FUND			
Department 43 - PW			
Division 47 - LANDSCAPE MAINTENANCE			
4285	ADMINISTRATIVE FEES	7,147.00	7,147.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>
	City Council Adoption	CITY OVERHEAD	1.00    6,965.00    6,965.00
	City Council Adoption	RIVERSIDE COUNTY TREASURER ASSESSMENTS	1.00    182.00    182.00
		City Council Adoption Totals	\$7,147.00
4320	CONTRACT SERVICES	23,207.00	23,207.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>
	City Council Adoption	OTHER	1.00    11,016.00    11,016.00
	City Council Adoption	PROPERTY TAX ADMINISTRATION	1.00    3,005.00    3,005.00
	City Council Adoption	STREET LIGHTING	1.00    9,186.00    9,186.00
		City Council Adoption Totals	\$23,207.00
	Division 47 - LANDSCAPE MAINTENANCE Totals	(\$63,738.00)	(\$63,738.00)
	Department 43 - PW Totals	(\$63,738.00)	(\$63,738.00)
	Fund 502 - LMD - HACIENDA HTS 2 Z-1 FUND Totals	(\$27,047.00)	(\$27,047.00)
Fund 503 - LMD - DESERT VIEW 2 Z-2 FUND			
Department 00 - REVENUES			
Division 00 - REVENUES			
3110	SPECIAL ASSESSMENTS	14,682.00	14,682.00
3401	INVESTMENT EARNINGS	10.00	10.00
	Division 00 - REVENUES Totals	\$14,692.00	\$14,692.00
	Department 00 - REVENUES Totals	\$14,692.00	\$14,692.00
Department 43 - PW			
Division 47 - LANDSCAPE MAINTENANCE			
4266	SUPPLIES & MAINTENANCE	40,722.00	40,722.00
4285	ADMINISTRATIVE FEES	2,924.00	2,924.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>
	City Council Adoption	CITY OVERHEAD	1.00    2,787.00    2,787.00
	City Council Adoption	RIVERSIDE COUNTY TREASURER ASSESSMENTS	1.00    137.00    137.00
		City Council Adoption Totals	\$2,924.00

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

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Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund 503 - LMD - DESERT VIEW 2 Z-2 FUND			
Department 43 - PW			
Division 47 - LANDSCAPE MAINTENANCE			
4320	CONTRACT SERVICES	10,727.00	10,727.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>
	City Council Adoption	LANDSCAPE MAINTENANCE	1.00    8,441.00    8,441.00
	City Council Adoption	PROPERTY TAX ADMINISTRATION	1.00    1,139.00    1,139.00
	City Council Adoption	STREET LIGHT KNOCKDOWN	1.00    1,147.00    1,147.00
		City Council Adoption Totals	\$10,727.00
	Division 47 - LANDSCAPE MAINTENANCE Totals	(\$54,373.00)	(\$54,373.00)
	Department 43 - PW Totals	(\$54,373.00)	(\$54,373.00)
	Fund 503 - LMD - DESERT VIEW 2 Z-2 FUND Totals	(\$39,681.00)	(\$39,681.00)
Fund 504 - LMD - DESERT VIEW 2 Z-4 FUND			
Department 00 - REVENUES			
Division 00 - REVENUES			
3110	SPECIAL ASSESSMENTS	13,427.00	13,427.00
3401	INVESTMENT EARNINGS	2.00	2.00
	Division 00 - REVENUES Totals	\$13,429.00	\$13,429.00
	Department 00 - REVENUES Totals	\$13,429.00	\$13,429.00
Department 43 - PW			
Division 47 - LANDSCAPE MAINTENANCE			
4200	UTILITIES	3,500.00	3,500.00
4266	SUPPLIES & MAINTENANCE	41,274.00	41,274.00
4285	ADMINISTRATIVE FEES	2,708.00	2,708.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>
	City Council Adoption	CITY OVERHEAD	1.00    2,549.00    2,549.00
	City Council Adoption	RIVERSIDE COUNTY TREASURER ASSESSMENTS	1.00    159.00    159.00
		City Council Adoption Totals	\$2,708.00
4320	CONTRACT SERVICES	8,285.00	8,285.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>
	City Council Adoption	LANDSCAPE MAINTENANCE	1.00    7,290.00    7,290.00
	City Council Adoption	PROPERTY TAX ADMINISTRATION	1.00    994.67    994.67
		City Council Adoption Totals	\$8,284.67
	Division 47 - LANDSCAPE MAINTENANCE Totals	(\$55,767.00)	(\$55,767.00)
	Department 43 - PW Totals	(\$55,767.00)	(\$55,767.00)

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017



Account	Account Description	2017 City Council Adoption	2018 City Council Adoption																				
Fund 504 - LMD - DESERT VIEW 2 Z-4 FUND Totals		(\$42,338.00)	(\$42,338.00)																				
<b>Fund 505 - LMD - MOUTAIN VIEW EST 2 Z-3 FUN</b>																							
Department 00 - REVENUES																							
Division 00 - REVENUES																							
3110	SPECIAL ASSESSMENTS	6,439.00	6,439.00																				
3401	INVESTMENT EARNINGS	30.00	30.00																				
Division 00 - REVENUES Totals		\$6,469.00	\$6,469.00																				
Department 00 - REVENUES Totals		\$6,469.00	\$6,469.00																				
Department 43 - PW																							
Division 47 - LANDSCAPE MAINTENANCE																							
4266	SUPPLIES & MAINTENANCE	40,000.00	40,000.00																				
4285	ADMINISTRATIVE FEES	1,433.00	1,433.00																				
<table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="text-align: left;">Level</th> <th style="text-align: left;">Transaction</th> <th style="text-align: right;">Number of Units</th> <th style="text-align: right;">Cost Per Unit</th> <th style="text-align: right;">Total Amount</th> </tr> </thead> <tbody> <tr> <td>City Council Adoption</td> <td>CITY OVERHEAD</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">1,223.00</td> <td style="text-align: right;">1,223.00</td> </tr> <tr> <td>City Council Adoption</td> <td>RIVERSIDE COUNTY TREASURER ASSESSMENTS</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">210.00</td> <td style="text-align: right;">210.00</td> </tr> <tr> <td colspan="4" style="text-align: right;">City Council Adoption Totals</td> <td style="text-align: right;">\$1,433.00</td> </tr> </tbody> </table>				Level	Transaction	Number of Units	Cost Per Unit	Total Amount	City Council Adoption	CITY OVERHEAD	1.00	1,223.00	1,223.00	City Council Adoption	RIVERSIDE COUNTY TREASURER ASSESSMENTS	1.00	210.00	210.00	City Council Adoption Totals				\$1,433.00
Level	Transaction	Number of Units	Cost Per Unit	Total Amount																			
City Council Adoption	CITY OVERHEAD	1.00	1,223.00	1,223.00																			
City Council Adoption	RIVERSIDE COUNTY TREASURER ASSESSMENTS	1.00	210.00	210.00																			
City Council Adoption Totals				\$1,433.00																			
4320	CONTRACT SERVICES	28,341.00	28,341.00																				
<table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="text-align: left;">Level</th> <th style="text-align: left;">Transaction</th> <th style="text-align: right;">Number of Units</th> <th style="text-align: right;">Cost Per Unit</th> <th style="text-align: right;">Total Amount</th> </tr> </thead> <tbody> <tr> <td>City Council Adoption</td> <td>PROPERTY TAX ADMINISTRATION</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">2,561.00</td> <td style="text-align: right;">2,561.00</td> </tr> <tr> <td>City Council Adoption</td> <td>RETENTION BASIN LANDSCAPE MAINTENANCE</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">25,780.00</td> <td style="text-align: right;">25,780.00</td> </tr> <tr> <td colspan="4" style="text-align: right;">City Council Adoption Totals</td> <td style="text-align: right;">\$28,341.00</td> </tr> </tbody> </table>				Level	Transaction	Number of Units	Cost Per Unit	Total Amount	City Council Adoption	PROPERTY TAX ADMINISTRATION	1.00	2,561.00	2,561.00	City Council Adoption	RETENTION BASIN LANDSCAPE MAINTENANCE	1.00	25,780.00	25,780.00	City Council Adoption Totals				\$28,341.00
Level	Transaction	Number of Units	Cost Per Unit	Total Amount																			
City Council Adoption	PROPERTY TAX ADMINISTRATION	1.00	2,561.00	2,561.00																			
City Council Adoption	RETENTION BASIN LANDSCAPE MAINTENANCE	1.00	25,780.00	25,780.00																			
City Council Adoption Totals				\$28,341.00																			
Division 47 - LANDSCAPE MAINTENANCE Totals		(\$69,774.00)	(\$69,774.00)																				
Department 43 - PW Totals		(\$69,774.00)	(\$69,774.00)																				
Fund 505 - LMD - MOUTAIN VIEW EST 2 Z-3 FUN Totals		(\$63,305.00)	(\$63,305.00)																				
<b>Fund 506 - LMD - EAGLE PT 2 Z-6 FUND</b>																							
Department 00 - REVENUES																							
Division 00 - REVENUES																							
3110	SPECIAL ASSESSMENTS	15,980.00	15,980.00																				
3401	INVESTMENT EARNINGS	12.00	12.00																				
Division 00 - REVENUES Totals		\$15,992.00	\$15,992.00																				
Department 00 - REVENUES Totals		\$15,992.00	\$15,992.00																				
Department 43 - PW																							
Division 47 - LANDSCAPE MAINTENANCE																							
4200	UTILITIES	1,020.00	1,020.00																				
4266	SUPPLIES & MAINTENANCE	23,000.00	23,000.00																				

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017



Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund 506 - LMD - EAGLE PT 2 Z-6 FUND			
Department 43 - PW			
Division 47 - LANDSCAPE MAINTENANCE			
4285	ADMINISTRATIVE FEES	3,027.00	3,027.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>
	City Council Adoption	CITY OVERHEAD	1.00    2,890.00    2,890.00
	City Council Adoption	RIVERSIDE COUNTY TREASURER ASSESSMENTS	1.00    137.00    137.00
		City Council Adoption Totals	\$3,027.00
4320	CONTRACT SERVICES	12,822.00	12,822.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>
	City Council Adoption	LANDSCAPE MAINTENANCE	1.00    8,512.00    8,512.00
	City Council Adoption	PROPERTY TAX ADMINISTRATION	1.00    1,250.00    1,250.00
	City Council Adoption	STREET LANDSCAPE WITH /BLOCK WALL	1.00    1,020.00    1,020.00
	City Council Adoption	STREET LIGHTING	1.00    2,040.00    2,040.00
		City Council Adoption Totals	\$12,822.00
	Division 47 - LANDSCAPE MAINTENANCE Totals	(\$39,869.00)	(\$39,869.00)
	Department 43 - PW Totals	(\$39,869.00)	(\$39,869.00)
	Fund 506 - LMD - EAGLE PT 2 Z-6 FUND Totals	(\$23,877.00)	(\$23,877.00)
Fund 507 - LMD - VISTA HACIENDA 2 Z-5 FUND			
Department 00 - REVENUES			
Division 00 - REVENUES			
3110	SPECIAL ASSESSMENTS	22,262.00	22,262.00
3401	INVESTMENT EARNINGS	22.00	22.00
	Division 00 - REVENUES Totals	\$22,284.00	\$22,284.00
	Department 00 - REVENUES Totals	\$22,284.00	\$22,284.00
Department 43 - PW			
Division 47 - LANDSCAPE MAINTENANCE			
4266	SUPPLIES & MAINTENANCE	23,425.00	23,425.00
4285	ADMINISTRATIVE FEES	2,714.00	2,714.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>
	City Council Adoption	CITY OVERHEAD	1.00    2,549.00    2,549.00
	City Council Adoption	RIVERSIDE COUNTY TREASURER ASSESSMENTS	1.00    165.00    165.00
		City Council Adoption Totals	\$2,714.00

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017



Account	Account Description	2017 City Council Adoption	2018 City Council Adoption																																			
Fund 507 - LMD - VISTA HACIENDA 2 Z-5 FUND																																						
Department 43 - PW																																						
Division 47 - LANDSCAPE MAINTENANCE																																						
4320	CONTRACT SERVICES	18,682.00	18,682.00																																			
Budget Transactions																																						
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Level</th> <th style="text-align: left;">Transaction</th> <th style="text-align: right;">Number of Units</th> <th style="text-align: right;">Cost Per Unit</th> <th style="text-align: right;">Total Amount</th> </tr> </thead> <tbody> <tr> <td>City Council Adoption</td> <td>LANDSCAPE MAINTENANCE</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">3,765.00</td> <td style="text-align: right;">3,765.00</td> </tr> <tr> <td>City Council Adoption</td> <td>PROPERTY TAX ADMINISTRATION</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">1,730.00</td> <td style="text-align: right;">1,730.00</td> </tr> <tr> <td>City Council Adoption</td> <td>STREET LIGHTING</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">7,613.00</td> <td style="text-align: right;">7,613.00</td> </tr> <tr> <td>City Council Adoption</td> <td>STREET LIGHTING KNOCKDOWN</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">3,864.00</td> <td style="text-align: right;">3,864.00</td> </tr> <tr> <td>City Council Adoption</td> <td>STREET LIGHTING WITH BLOCK WALL</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">1,710.00</td> <td style="text-align: right;">1,710.00</td> </tr> <tr> <td colspan="4" style="text-align: right;">City Council Adoption Totals</td> <td style="text-align: right; border-top: 1px solid black;">\$18,682.00</td> </tr> </tbody> </table>				Level	Transaction	Number of Units	Cost Per Unit	Total Amount	City Council Adoption	LANDSCAPE MAINTENANCE	1.00	3,765.00	3,765.00	City Council Adoption	PROPERTY TAX ADMINISTRATION	1.00	1,730.00	1,730.00	City Council Adoption	STREET LIGHTING	1.00	7,613.00	7,613.00	City Council Adoption	STREET LIGHTING KNOCKDOWN	1.00	3,864.00	3,864.00	City Council Adoption	STREET LIGHTING WITH BLOCK WALL	1.00	1,710.00	1,710.00	City Council Adoption Totals				\$18,682.00
Level	Transaction	Number of Units	Cost Per Unit	Total Amount																																		
City Council Adoption	LANDSCAPE MAINTENANCE	1.00	3,765.00	3,765.00																																		
City Council Adoption	PROPERTY TAX ADMINISTRATION	1.00	1,730.00	1,730.00																																		
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City Council Adoption	STREET LIGHTING KNOCKDOWN	1.00	3,864.00	3,864.00																																		
City Council Adoption	STREET LIGHTING WITH BLOCK WALL	1.00	1,710.00	1,710.00																																		
City Council Adoption Totals				\$18,682.00																																		
Division 47 - LANDSCAPE MAINTENANCE Totals		(\$44,821.00)	(\$44,821.00)																																			
Department 43 - PW Totals		(\$44,821.00)	(\$44,821.00)																																			
Fund 507 - LMD - VISTA HACIENDA 2 Z-5 FUND Totals		(\$22,537.00)	(\$22,537.00)																																			
Fund 508 - LMD - SUNSET SPRINGS 2 Z-7 FUND																																						
Department 00 - REVENUES																																						
Division 00 - REVENUES																																						
3110	SPECIAL ASSESSMENTS	11,533.00	11,533.00																																			
3401	INVESTMENT EARNINGS	5.00	5.00																																			
Division 00 - REVENUES Totals		\$11,538.00	\$11,538.00																																			
Department 00 - REVENUES Totals		\$11,538.00	\$11,538.00																																			
Department 43 - PW																																						
Division 47 - LANDSCAPE MAINTENANCE																																						
4266	SUPPLIES & MAINTENANCE	17,694.00	17,694.00																																			
4285	ADMINISTRATIVE FEES	2,349.00	2,349.00																																			
Budget Transactions																																						
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Level</th> <th style="text-align: left;">Transaction</th> <th style="text-align: right;">Number of Units</th> <th style="text-align: right;">Cost Per Unit</th> <th style="text-align: right;">Total Amount</th> </tr> </thead> <tbody> <tr> <td>City Council Adoption</td> <td>CITY OVERHEAD</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">2,190.00</td> <td style="text-align: right;">2,190.00</td> </tr> <tr> <td>City Council Adoption</td> <td>RIVERSIDE COUNTY TEASURER ASSESSMENTS</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">159.00</td> <td style="text-align: right;">159.00</td> </tr> <tr> <td colspan="4" style="text-align: right;">City Council Adoption Totals</td> <td style="text-align: right; border-top: 1px solid black;">\$2,349.00</td> </tr> </tbody> </table>				Level	Transaction	Number of Units	Cost Per Unit	Total Amount	City Council Adoption	CITY OVERHEAD	1.00	2,190.00	2,190.00	City Council Adoption	RIVERSIDE COUNTY TEASURER ASSESSMENTS	1.00	159.00	159.00	City Council Adoption Totals				\$2,349.00															
Level	Transaction	Number of Units	Cost Per Unit	Total Amount																																		
City Council Adoption	CITY OVERHEAD	1.00	2,190.00	2,190.00																																		
City Council Adoption	RIVERSIDE COUNTY TEASURER ASSESSMENTS	1.00	159.00	159.00																																		
City Council Adoption Totals				\$2,349.00																																		
4320	CONTRACT SERVICES	8,132.00	8,132.00																																			
Budget Transactions																																						
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Level</th> <th style="text-align: left;">Transaction</th> <th style="text-align: right;">Number of Units</th> <th style="text-align: right;">Cost Per Unit</th> <th style="text-align: right;">Total Amount</th> </tr> </thead> <tbody> <tr> <td>City Council Adoption</td> <td>LANDSCAPE MAINTENANCE</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">7,236.00</td> <td style="text-align: right;">7,236.00</td> </tr> <tr> <td>City Council Adoption</td> <td>PROPERTY TAX ADMINISTRATION</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">896.00</td> <td style="text-align: right;">896.00</td> </tr> <tr> <td colspan="4" style="text-align: right;">City Council Adoption Totals</td> <td style="text-align: right; border-top: 1px solid black;">\$8,132.00</td> </tr> </tbody> </table>				Level	Transaction	Number of Units	Cost Per Unit	Total Amount	City Council Adoption	LANDSCAPE MAINTENANCE	1.00	7,236.00	7,236.00	City Council Adoption	PROPERTY TAX ADMINISTRATION	1.00	896.00	896.00	City Council Adoption Totals				\$8,132.00															
Level	Transaction	Number of Units	Cost Per Unit	Total Amount																																		
City Council Adoption	LANDSCAPE MAINTENANCE	1.00	7,236.00	7,236.00																																		
City Council Adoption	PROPERTY TAX ADMINISTRATION	1.00	896.00	896.00																																		
City Council Adoption Totals				\$8,132.00																																		
Division 47 - LANDSCAPE MAINTENANCE Totals		(\$28,175.00)	(\$28,175.00)																																			

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017



Account	Account Description	2017 City Council Adoption	2018 City Council Adoption															
Fund 508 - LMD - SUNSET SPRINGS 2 Z-7 FUND																		
	Department 43 - PW Totals	(\$28,175.00)	(\$28,175.00)															
	Fund 508 - LMD - SUNSET SPRINGS 2 Z-7 FUND Totals	(\$16,637.00)	(\$16,637.00)															
Fund 509 - LMD - HIDDEN SPRINGS 2 Z-10 FUND																		
	Department 00 - REVENUES																	
	Division 00 - REVENUES																	
3110	SPECIAL ASSESSMENTS	4,800.00	4,800.00															
3401	INVESTMENT EARNINGS	10.00	10.00															
	Division 00 - REVENUES Totals	\$4,810.00	\$4,810.00															
	Department 00 - REVENUES Totals	\$4,810.00	\$4,810.00															
	Department 43 - PW																	
	Division 47 - LANDSCAPE MAINTENANCE																	
4200	UTILITIES	2,250.00	2,250.00															
4266	SUPPLIES & MAINTENANCE	35,000.00	35,000.00															
4285	ADMINISTRATIVE FEES	626.00	626.00															
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Level</th> <th style="text-align: left;">Transaction</th> <th style="text-align: right;">Number of Units</th> <th style="text-align: right;">Cost Per Unit</th> <th style="text-align: right;">Total Amount</th> </tr> </thead> <tbody> <tr> <td>City Council Adoption</td> <td>CITY OVERHEAD</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">626.00</td> <td style="text-align: right;">626.00</td> </tr> <tr> <td colspan="3"></td> <td style="text-align: right;">City Council Adoption Totals</td> <td style="text-align: right;">\$626.00</td> </tr> </tbody> </table>				Level	Transaction	Number of Units	Cost Per Unit	Total Amount	City Council Adoption	CITY OVERHEAD	1.00	626.00	626.00				City Council Adoption Totals	\$626.00
Level	Transaction	Number of Units	Cost Per Unit	Total Amount														
City Council Adoption	CITY OVERHEAD	1.00	626.00	626.00														
			City Council Adoption Totals	\$626.00														
4320	CONTRACT SERVICES	152.00	152.00															
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Level</th> <th style="text-align: left;">Transaction</th> <th style="text-align: right;">Number of Units</th> <th style="text-align: right;">Cost Per Unit</th> <th style="text-align: right;">Total Amount</th> </tr> </thead> <tbody> <tr> <td>City Council Adoption</td> <td>PROPERTY TAX ADMINISTRATION</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;">152.00</td> <td style="text-align: right;">152.00</td> </tr> <tr> <td colspan="3"></td> <td style="text-align: right;">City Council Adoption Totals</td> <td style="text-align: right;">\$152.00</td> </tr> </tbody> </table>				Level	Transaction	Number of Units	Cost Per Unit	Total Amount	City Council Adoption	PROPERTY TAX ADMINISTRATION	1.00	152.00	152.00				City Council Adoption Totals	\$152.00
Level	Transaction	Number of Units	Cost Per Unit	Total Amount														
City Council Adoption	PROPERTY TAX ADMINISTRATION	1.00	152.00	152.00														
			City Council Adoption Totals	\$152.00														
	Division 47 - LANDSCAPE MAINTENANCE Totals	(\$38,028.00)	(\$38,028.00)															
	Department 43 - PW Totals	(\$38,028.00)	(\$38,028.00)															
	Fund 509 - LMD - HIDDEN SPRINGS 2 Z-10 FUND Totals	(\$33,218.00)	(\$33,218.00)															
Fund 510 - LMD - DESERT VIEW 4 Z-9 FUND																		
	Department 00 - REVENUES																	
	Division 00 - REVENUES																	
3110	SPECIAL ASSESSMENTS	7,076.00	7,076.00															
3401	INVESTMENT EARNINGS	10.00	10.00															
	Division 00 - REVENUES Totals	\$7,086.00	\$7,086.00															
	Department 00 - REVENUES Totals	\$7,086.00	\$7,086.00															
	Department 43 - PW																	
	Division 47 - LANDSCAPE MAINTENANCE																	
4200	UTILITIES	1,000.00	1,000.00															
4266	SUPPLIES & MAINTENANCE	16,461.00	16,461.00															

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

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Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund 510 - LMD - DESERT VIEW 4 Z-9 FUND			
Department 43 - PW			
Division 47 - LANDSCAPE MAINTENANCE			
4285	ADMINISTRATIVE FEES	1,481.00	1,481.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>
	City Council Adoption	CITY OVERHEAD	1.00    1,344.00    1,344.00
	City Council Adoption	RIVERSIDE COUNTY TREASURER ASSESSMENT	1.00    137.00    137.00
		City Council Adoption Totals	\$1,481.00
4320	CONTRACT SERVICES	3,811.00	3,811.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>
	City Council Adoption	LANDSCAPE MAINTENANCE	1.00    3,264.00    3,264.00
	City Council Adoption	PROPERTY TAX ADMINISTRATION	1.00    547.00    547.00
		City Council Adoption Totals	\$3,811.00
	Division 47 - LANDSCAPE MAINTENANCE Totals	(\$22,753.00)	(\$22,753.00)
	Department 43 - PW Totals	(\$22,753.00)	(\$22,753.00)
	Fund 510 - LMD - DESERT VIEW 4 Z-9 FUND Totals	(\$15,667.00)	(\$15,667.00)
Fund 511 - LMD - EL DORADO Z-8 FUND			
Department 00 - REVENUES			
Division 00 - REVENUES			
3110	SPECIAL ASSESSMENTS	10,533.00	10,533.00
3401	INVESTMENT EARNINGS	10.00	10.00
	Division 00 - REVENUES Totals	\$10,543.00	\$10,543.00
	Department 00 - REVENUES Totals	\$10,543.00	\$10,543.00
Department 43 - PW			
Division 47 - LANDSCAPE MAINTENANCE			
4266	SUPPLIES & MAINTENANCE	32,517.00	32,517.00
4285	ADMINISTRATIVE FEES	2,140.00	2,140.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>
	City Council Adoption	CITY OVERHEAD	1.00    2,000.00    2,000.00
	City Council Adoption	RIVERSIDE COUNTY TREASURER ASSESSMENTS	1.00    140.00    140.00
		City Council Adoption Totals	\$2,140.00
4320	CONTRACT SERVICES	6,465.00	6,465.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>
	City Council Adoption	LANDSCAPE MAINTENANCE	1.00    5,651.00    5,651.00

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017



Account	Account Description	2017 City Council Adoption	2018 City Council Adoption		
Fund 511 - LMD - EL DORADO Z-8 FUND					
Department 43 - PW					
Division 47 - LANDSCAPE MAINTENANCE					
City Council Adoption	PROPERTY TAX ADMINISTRATION	1.00	814.00		
			814.00		
			City Council Adoption Totals \$6,465.00		
Division 47 - LANDSCAPE MAINTENANCE Totals		(\$41,122.00)	(\$41,122.00)		
Department 43 - PW Totals		(\$41,122.00)	(\$41,122.00)		
Fund 511 - LMD - EL DORADO Z-8 FUND Totals		(\$30,579.00)	(\$30,579.00)		
Fund 512 - LMD - RANCHO BUENA VISTA Z-11					
Department 00 - REVENUES					
Division 00 - REVENUES					
3110 SPECIAL ASSESSMENTS		3,300.00	3,300.00		
3401 INVESTMENT EARNINGS		3.00	3.00		
	Division 00 - REVENUES Totals	\$3,303.00	\$3,303.00		
	Department 00 - REVENUES Totals	\$3,303.00	\$3,303.00		
Department 43 - PW					
Division 47 - LANDSCAPE MAINTENANCE					
4266 SUPPLIES & MAINTENANCE		5,000.00	5,000.00		
4285 ADMINISTRATIVE FEES		620.00	620.00		
	Budget Transactions				
	Level	Transaction	Number of Units	Cost Per Unit	Total Amount
	City Council Adoption	CITY OVERHEAD	1.00	486.00	486.00
	City Council Adoption	RIVERSIDE COUNTY TREASURER ASSESSMENTS	1.00	134.00	134.00
					City Council Adoption Totals \$620.00
4320 CONTRACT SERVICES		52.00	52.00		
	Budget Transactions				
	Level	Transaction	Number of Units	Cost Per Unit	Total Amount
	City Council Adoption	PROPERTY TAX ADMINISTRATION	1.00	52.00	52.00
					City Council Adoption Totals \$52.00
Division 47 - LANDSCAPE MAINTENANCE Totals		(\$5,672.00)	(\$5,672.00)		
Department 43 - PW Totals		(\$5,672.00)	(\$5,672.00)		
Fund 512 - LMD - RANCHO BUENA VISTA Z-11 Totals		(\$2,369.00)	(\$2,369.00)		
Fund 514 - LMD - ROLLING HILLS Z-15 FUND					
Department 00 - REVENUES					
Division 00 - REVENUES					
3110 SPECIAL ASSESSMENTS		30,641.00	30,641.00		

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017



Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund 514 - LMD - ROLLING HILLS Z-15 FUND			
Department 00 - REVENUES			
Division 00 - REVENUES			
3401	INVESTMENT EARNINGS	10.00	10.00
	Division 00 - REVENUES Totals	\$30,651.00	\$30,651.00
	Department 00 - REVENUES Totals	\$30,651.00	\$30,651.00
Department 43 - PW			
Division 47 - LANDSCAPE MAINTENANCE			
4200	UTILITIES	4,273.00	4,273.00
4266	SUPPLIES & MAINTENANCE	6,291.00	6,291.00
4285	ADMINISTRATIVE FEES	5,970.00	5,970.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>
			<i>Cost Per Unit</i>
			<i>Total Amount</i>
	City Council Adoption	CITY OVERHEAD	1.00
			5,818.00
	City Council Adoption	RIVERSIDE COUNTY TREASURER ASSESSMENTS	1.00
			152.00
		City Council Adoption Totals	\$5,970.00
4320	CONTRACT SERVICES	11,757.00	11,757.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>
			<i>Cost Per Unit</i>
			<i>Total Amount</i>
	City Council Adoption	LANDSCAPE MAINTENANCE	1.00
			5,100.00
	City Council Adoption	PARK MAINTENANCE	1.00
			703.00
	City Council Adoption	PROPERTY TAX ADMINISTRATION	1.00
			1,874.00
	City Council Adoption	STREET LANDSCAPING	1.00
			2,346.00
	City Council Adoption	STREET LIGHTING	1.00
			1,734.00
		City Council Adoption Totals	\$11,757.00
	Division 47 - LANDSCAPE MAINTENANCE Totals	(\$28,291.00)	(\$28,291.00)
	Department 43 - PW Totals	(\$28,291.00)	(\$28,291.00)
	Fund 514 - LMD - ROLLING HILLS Z-15 FUND Totals	\$2,360.00	\$2,360.00
Fund 516 - LMD - SKYBORNE Z-13 FUND			
Department 00 - REVENUES			
Division 00 - REVENUES			
3110	SPECIAL ASSESSMENTS	26,256.00	26,256.00
3401	INVESTMENT EARNINGS	10.00	10.00
	Division 00 - REVENUES Totals	\$26,266.00	\$26,266.00
	Department 00 - REVENUES Totals	\$26,266.00	\$26,266.00
Department 43 - PW			
Division 47 - LANDSCAPE MAINTENANCE			
4200	UTILITIES	6,500.00	6,500.00
4266	SUPPLIES & MAINTENANCE	5,000.00	5,000.00



# ADOPTED BUDGET FY 2016-2017 & 2017-2018

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Account	Account Description	2017 City Council Adoption	2018 City Council Adoption		
Fund 516 - LMD - SKYBORNE Z-13 FUND					
Department 43 - PW					
Division 47 - LANDSCAPE MAINTENANCE					
4285	ADMINISTRATIVE FEES	4,945.00	4,945.00		
	Budget Transactions				
	Level	Transaction	Number of Units	Cost Per Unit	Total Amount
	City Council Adoption	CITY OVERHEAD	1.00	4,808.00	4,808.00
	City Council Adoption	RIVERSIDE COUNTY TREASURER ASSESSMENTS	1.00	137.00	137.00
			City Council Adoption Totals		\$4,945.00
4320	CONTRACT SERVICES	7,345.00	7,345.00		
	Budget Transactions				
	Level	Transaction	Number of Units	Cost Per Unit	Total Amount
	City Council Adoption	LANDSCAPING MAINTENANCE	1.00	5,758.00	5,758.00
	City Council Adoption	PROPERTY TAX ADMINISTRATION	1.00	1,587.00	1,587.00
			City Council Adoption Totals		\$7,345.00
	Division 47 - LANDSCAPE MAINTENANCE Totals	(\$23,790.00)	(\$23,790.00)		
	Department 43 - PW Totals	(\$23,790.00)	(\$23,790.00)		
	Fund 516 - LMD - SKYBORNE Z-13 FUND Totals	\$2,476.00	\$2,476.00		
Fund 519 - LMD - THE ARBORS Z18 FUND					
Department 00 - REVENUES					
Division 00 - REVENUES					
3110	SPECIAL ASSESSMENTS	3,300.00	3,300.00		
3401	INVESTMENT EARNINGS	5.00	5.00		
	Division 00 - REVENUES Totals	\$3,305.00	\$3,305.00		
	Department 00 - REVENUES Totals	\$3,305.00	\$3,305.00		
Department 43 - PW					
Division 47 - LANDSCAPE MAINTENANCE					
4266	SUPPLIES & MAINTENANCE	1,388.00	1,388.00		
4285	ADMINISTRATIVE FEES	627.00	627.00		
	Budget Transactions				
	Level	Transaction	Number of Units	Cost Per Unit	Total Amount
	City Council Adoption	CITY OVERHEAD	1.00	627.00	627.00
			City Council Adoption Totals		\$627.00
4320	CONTRACT SERVICES	1,778.00	1,778.00		
	Budget Transactions				
	Level	Transaction	Number of Units	Cost Per Unit	Total Amount
	City Council Adoption	LANDSCAPE MAINTENANCE	1.00	1,493.00	1,493.00

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

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Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund 519 - LMD - THE ARBORS Z18 FUND			
Department 43 - PW			
Division 47 - LANDSCAPE MAINTENANCE			
City Council Adoption	PROPERTY TAX ADMINISTRATION	1.00	285.00
			285.00
			City Council Adoption Totals
			\$1,778.00
	Division 47 - LANDSCAPE MAINTENANCE Totals	(\$3,793.00)	(\$3,793.00)
	Department 43 - PW Totals	(\$3,793.00)	(\$3,793.00)
	Fund 519 - LMD - THE ARBORS Z18 FUND Totals	(\$488.00)	(\$488.00)
Fund 552 - DAD - HACIENDA HTS Z-1 FUND			
Department 00 - REVENUES			
Division 00 - REVENUES			
3110 SPECIAL ASSESSMENTS		19,906.00	19,906.00
3401 INVESTMENT EARNINGS		25.00	25.00
	Division 00 - REVENUES Totals	\$19,931.00	\$19,931.00
	Department 00 - REVENUES Totals	\$19,931.00	\$19,931.00
Department 43 - PW			
Division 48 - DRAINAGE MAINTENANCE			
4266 SUPPLIES & MAINTENANCE		50,643.00	50,643.00
4285 ADMINISTRATIVE FEES		4,186.00	4,186.00
	Budget Transactions		
	Level Transaction		
	City Council Adoption CITY OVERHEAD		Number of Units Cost Per Unit Total Amount
		1.00	4,002.00 4,002.00
	City Council Adoption RIVERSIDE COUNTY TREASURER ASSESSMENTS	1.00	184.00 184.00
			City Council Adoption Totals \$4,186.00
4320 CONTRACT SERVICES		15,609.00	15,609.00
	Budget Transactions		
	Level Transaction		
	City Council Adoption CHANNEL FENCING	1.00	517.00 517.00
	City Council Adoption DETENTION BASIS FENCING	1.00	1,986.00 1,986.00
	City Council Adoption FLOOD CONTROL CHANNEL	1.00	11,405.00 11,405.00
	City Council Adoption PROPERTY TAX ADMINISTRATION	1.00	1,701.00 1,701.00
			City Council Adoption Totals \$15,609.00
	Division 48 - DRAINAGE MAINTENANCE Totals	(\$70,438.00)	(\$70,438.00)
	Department 43 - PW Totals	(\$70,438.00)	(\$70,438.00)
	Fund 552 - DAD - HACIENDA HTS Z-1 FUND Totals	(\$50,507.00)	(\$50,507.00)
Fund 553 - DAD - DESERT VW Z-2 FUND			



# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017

Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund 553 - DAD - DESERT VW Z-2 FUND			
Department 00 - REVENUES			
Division 00 - REVENUES			
3110	SPECIAL ASSESSMENTS	20,629.00	20,629.00
3401	INVESTMENT EARNINGS	20.00	20.00
	Division 00 - REVENUES Totals	\$20,649.00	\$20,649.00
	Department 00 - REVENUES Totals	\$20,649.00	\$20,649.00
Department 43 - PW			
Division 48 - DRAINAGE MAINTENANCE			
4266	SUPPLIES & MAINTENANCE	50,000.00	50,000.00
4285	ADMINISTRATIVE FEES	4,307.00	4,307.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>
			<i>Cost Per Unit</i>
			<i>Total Amount</i>
	City Council Adoption	CITY OVERHEAD	1.00
			4,147.00
	City Council Adoption	RIVERSIDE COUNTY TREASURER ASSESSMENTS	1.00
			160.00
		City Council Adoption Totals	\$4,307.00
4320	CONTRACT SERVICES	17,135.00	17,135.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>
			<i>Cost Per Unit</i>
			<i>Total Amount</i>
	City Council Adoption	DETENTION BASIN FENCING	1.00
			356.00
	City Council Adoption	LANDSCAPE MAINTENANCE	1.00
			4,213.00
	City Council Adoption	PROPERTY TAX ADMINISTRATION	1.00
			1,835.00
	City Council Adoption	RETENTION BASIN	1.00
			10,731.00
		City Council Adoption Totals	\$17,135.00
	Division 48 - DRAINAGE MAINTENANCE Totals	(\$71,442.00)	(\$71,442.00)
	Department 43 - PW Totals	(\$71,442.00)	(\$71,442.00)
	Fund 553 - DAD - DESERT VW Z-2 FUND Totals	(\$50,793.00)	(\$50,793.00)
Fund 554 - DAD - FOXDALE Z-3 FUND			
Department 00 - REVENUES			
Division 00 - REVENUES			
3110	SPECIAL ASSESSMENTS	24,266.00	24,266.00
3401	INVESTMENT EARNINGS	7.00	7.00
	Division 00 - REVENUES Totals	\$24,273.00	\$24,273.00
	Department 00 - REVENUES Totals	\$24,273.00	\$24,273.00
Department 43 - PW			
Division 48 - DRAINAGE MAINTENANCE			
4266	SUPPLIES & MAINTENANCE	25,000.00	25,000.00

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

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Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund 554 - DAD - FOXDALE Z-3 FUND			
Department 43 - PW			
Division 48 - DRAINAGE MAINTENANCE			
4285	ADMINISTRATIVE FEES	5,031.00	5,031.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>
	City Council Adoption	CITY OVERHEAD	1.00    4,879.00    4,879.00
	City Council Adoption	RIVERSIDE COUNTY TREASURER ASSESSMENTS	1.00    152.00    152.00
		City Council Adoption Totals	\$5,031.00
4320	CONTRACT SERVICES	22,215.00	22,215.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>
	City Council Adoption	LANDSCAPE MAINTENANCE	1.00    4,821.00    4,821.00
	City Council Adoption	MASONARY WALLS	1.00    282.00    282.00
	City Council Adoption	PROPERTY TAX ADMINISTRATION	1.00    2,162.00    2,162.00
	City Council Adoption	RETENTION BASIN	1.00    14,950.00    14,950.00
		City Council Adoption Totals	\$22,215.00
	Division 48 - DRAINAGE MAINTENANCE Totals	(\$52,246.00)	(\$52,246.00)
	Department 43 - PW Totals	(\$52,246.00)	(\$52,246.00)
	Fund 554 - DAD - FOXDALE Z-3 FUND Totals	(\$27,973.00)	(\$27,973.00)
Fund 555 - DAD - EAGLE PT Z-5 FUND			
Department 00 - REVENUES			
Division 00 - REVENUES			
3110	SPECIAL ASSESSMENTS	8,549.00	8,549.00
3401	INVESTMENT EARNINGS	5.00	5.00
	Division 00 - REVENUES Totals	\$8,554.00	\$8,554.00
	Department 00 - REVENUES Totals	\$8,554.00	\$8,554.00
Department 43 - PW			
Division 48 - DRAINAGE MAINTENANCE			
4266	SUPPLIES & MAINTENANCE	15,000.00	15,000.00
4285	ADMINISTRATIVE FEES	2,302.00	2,302.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>
	City Council Adoption	CITY OVERHEAD	1.00    1,719.00    1,719.00
	City Council Adoption	RIVERSIDE COUNTY TREASURER ASSESSMENTS	1.00    583.00    583.00
		City Council Adoption Totals	\$2,302.00



# ADOPTED BUDGET FY 2016-2017 & 2017-2018

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Account	Account Description	2017 City Council Adoption	2018 City Council Adoption		
Fund 555 - DAD - EAGLE PT Z-5 FUND					
Department 43 - PW					
Division 48 - DRAINAGE MAINTENANCE					
4320	CONTRACT SERVICES	6,876.00	6,876.00		
Budget Transactions					
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	City Council Adoption	LANDSCAPE MAINTENANCE	1.00	5,881.00	5,881.00
	City Council Adoption	PROPERTY TAX ADMINISTRATION	1.00	751.00	751.00
	City Council Adoption	RENTENTION BASIS	1.00	155.00	155.00
	City Council Adoption	RETENTION BASIS FENCING	1.00	89.00	89.00
		City Council Adoption Totals			\$6,876.00
Division 48 - DRAINAGE MAINTENANCE Totals		(\$24,178.00)	(\$24,178.00)		
Department 43 - PW Totals		(\$24,178.00)	(\$24,178.00)		
Fund 555 - DAD - EAGLE PT Z-5 FUND Totals		(\$15,624.00)	(\$15,624.00)		
Fund 556 - DAD - VISTA HACIENDA Z4 FUND					
Department 00 - REVENUES					
Division 00 - REVENUES					
3110	SPECIAL ASSESSMENTS	15,046.00	15,046.00		
3401	INVESTMENT EARNINGS	10.00	10.00		
Division 00 - REVENUES Totals		\$15,056.00	\$15,056.00		
Department 00 - REVENUES Totals		\$15,056.00	\$15,056.00		
Department 43 - PW					
Division 48 - DRAINAGE MAINTENANCE					
4200	UTILITIES	7,500.00	7,500.00		
4266	SUPPLIES & MAINTENANCE	25,000.00	25,000.00		
4285	ADMINISTRATIVE FEES	3,185.00	3,185.00		
Budget Transactions					
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	City Council Adoption	CITY OVERHEAD	1.00	3,025.00	3,025.00
	City Council Adoption	RIVERSIDE COUNTY TREASURER ASSESSMENTS	1.00	160.00	160.00
		City Council Adoption Totals			\$3,185.00
4320	CONTRACT SERVICES	6,643.00	6,643.00		
Budget Transactions					
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	City Council Adoption	LANDSCAPE MAINTENANCE	1.00	2,584.00	2,584.00
	City Council Adoption	MASONARY WALLS	1.00	143.00	143.00
	City Council Adoption	RETENTION BASIN	1.00	3,916.00	3,916.00
		City Council Adoption Totals			\$6,643.00

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

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Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund 556 - DAD - VISTA HACIENDA Z4 FUND			
Department 43 - PW			
Division 48 - DRAINAGE MAINTENANCE Totals		(\$42,328.00)	(\$42,328.00)
Department 43 - PW Totals		(\$42,328.00)	(\$42,328.00)
Fund 556 - DAD - VISTA HACIENDA Z4 FUND Totals		(\$27,272.00)	(\$27,272.00)
Fund 557 - DAD - SUNSET SPRINGS Z6 FUND			
Department 00 - REVENUES			
Division 00 - REVENUES			
3110    SPECIAL ASSESSMENTS		19,928.00	19,928.00
3401    INVESTMENT EARNINGS		6.00	6.00
Division 00 - REVENUES Totals		\$19,934.00	\$19,934.00
Department 00 - REVENUES Totals		\$19,934.00	\$19,934.00
Department 43 - PW			
Division 48 - DRAINAGE MAINTENANCE			
4200    UTILITIES		750.00	750.00
4266    SUPPLIES & MAINTENANCE		25,645.00	25,645.00
4285    ADMINISTRATIVE FEES		4,145.00	4,145.00
Budget Transactions			
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>
			<i>Cost Per Unit</i>
			<i>Total Amount</i>
	City Council Adoption	CITY OVERHEAD	1.00
			4,007.00
	City Council Adoption	RIVERSIDE COUNTY TREASURER ASSESSMENT	1.00
			138.00
		City Council Adoption Totals	\$4,145.00
4320    CONTRACT SERVICES		14,952.00	14,952.00
Budget Transactions			
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>
			<i>Cost Per Unit</i>
			<i>Total Amount</i>
	City Council Adoption	DRAINAGE PIPES	1.00
			217.00
	City Council Adoption	LANDSCAPE MAINTENANCE	1.00
			12,428.00
	City Council Adoption	PROPERT TAX ADMINISTRATION	1.00
			1,772.00
	City Council Adoption	RENENTION BASIS	1.00
			535.00
		City Council Adoption Totals	\$14,952.00
Division 48 - DRAINAGE MAINTENANCE Totals		(\$45,492.00)	(\$45,492.00)
Department 43 - PW Totals		(\$45,492.00)	(\$45,492.00)
Fund 557 - DAD - SUNSET SPRINGS Z6 FUND Totals		(\$25,558.00)	(\$25,558.00)
Fund 559 - DAD - DESERT VIEW Z8 FUND			
Department 00 - REVENUES			
Division 00 - REVENUES			
3110    SPECIAL ASSESSMENTS		6,978.00	6,978.00
3401    INVESTMENT EARNINGS		4.00	4.00

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

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Account	Account Description	2017 City Council Adoption	2018 City Council Adoption		
<b>Fund 559 - DAD - DESERT VIEW Z8 FUND</b>					
Department <b>00 - REVENUES</b>					
	Division <b>00 - REVENUES</b> Totals	\$6,982.00	\$6,982.00		
	Department <b>00 - REVENUES</b> Totals	\$6,982.00	\$6,982.00		
Department <b>43 - PW</b>					
	Division <b>48 - DRAINAGE MAINTENANCE</b>				
4266	SUPPLIES & MAINTENANCE	10,430.00	10,430.00		
4285	ADMINISTRATIVE FEES	1,543.00	1,543.00		
Budget Transactions					
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	City Council Adoption	CITY OVERHEAD	1.00	1,403.00	1,403.00
	City Council Adoption	RIVERSIDE COUNTY TREASURER ASSESSMENT	1.00	140.00	140.00
			City Council Adoption Totals		\$1,543.00
4320	CONTRACT SERVICES	5,132.00	5,132.00		
Budget Transactions					
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	City Council Adoption	BLOCK WALLS/FENCING	1.00	178.00	178.00
	City Council Adoption	DRAINAGE CHANNEL	1.00	80.00	80.00
	City Council Adoption	LANDSCAPE MAINTENANCE	1.00	4,260.00	4,260.00
	City Council Adoption	PROPERTY TAX ADMINISTRATION	1.00	614.00	614.00
			City Council Adoption Totals		\$5,132.00
	Division <b>48 - DRAINAGE MAINTENANCE</b> Totals	(\$17,105.00)	(\$17,105.00)		
	Department <b>43 - PW</b> Totals	(\$17,105.00)	(\$17,105.00)		
	Fund <b>559 - DAD - DESERT VIEW Z8 FUND</b> Totals	(\$10,123.00)	(\$10,123.00)		
<b>Fund 560 - DAD - EL DORADO Z7 FUND</b>					
Department <b>00 - REVENUES</b>					
	Division <b>00 - REVENUES</b>				
3110	SPECIAL ASSESSMENTS	8,804.00	8,804.00		
	Division <b>00 - REVENUES</b> Totals	\$8,804.00	\$8,804.00		
	Department <b>00 - REVENUES</b> Totals	\$8,804.00	\$8,804.00		
Department <b>43 - PW</b>					
	Division <b>48 - DRAINAGE MAINTENANCE</b>				
4200	UTILITIES	2,754.00	2,754.00		
4266	SUPPLIES & MAINTENANCE	2,216.00	2,216.00		
4285	ADMINISTRATIVE FEES	1,828.00	1,828.00		
Budget Transactions					
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	City Council Adoption	CITY OVERHEAD	1.00	1,770.00	1,770.00



# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017

Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund 560 - DAD - EL DORADO Z7 FUND			
Department 43 - PW			
Division 48 - DRAINAGE MAINTENANCE			
City Council Adoption	RIVERSIDE COUNTY TREASURER ASSESSMENT		1.00    58.00    58.00
			City Council Adoption Totals    \$1,828.00
4320	CONTRACT SERVICES	2,088.00	2,088.00
	Budget Transactions		
	Level                      Transaction		Number of Units    Cost Per Unit    Total Amount
	City Council Adoption    LANDSCAPE MAINTENANCE		1.00    1,311.00    1,311.00
	City Council Adoption    PROPERTY TAX ADMINISTRATION		1.00    777.00    777.00
			City Council Adoption Totals    \$2,088.00
	Division 48 - DRAINAGE MAINTENANCE Totals	(\$8,886.00)	(\$8,886.00)
	Department 43 - PW Totals	(\$8,886.00)	(\$8,886.00)
	Fund 560 - DAD - EL DORADO Z7 FUND Totals	(\$82.00)	(\$82.00)
Fund 561 - DAD - RANCHO BV Z-10 FUND			
Department 00 - REVENUES			
Division 00 - REVENUES			
3110	SPECIAL ASSESSMENTS	10,400.00	10,400.00
3401	INVESTMENT EARNINGS	10.00	10.00
	Division 00 - REVENUES Totals	\$10,410.00	\$10,410.00
	Department 00 - REVENUES Totals	\$10,410.00	\$10,410.00
Department 43 - PW			
Division 48 - DRAINAGE MAINTENANCE			
4266	SUPPLIES & MAINTENANCE	37,175.00	37,175.00
4285	ADMINISTRATIVE FEES	2,228.00	2,228.00
	Budget Transactions		
	Level                      Transaction		Number of Units    Cost Per Unit    Total Amount
	City Council Adoption    CITY OVERHEAD		1.00    2,091.00    2,091.00
	City Council Adoption    RIVERSIDE COUNTY TREASURER ASSESSMENT		1.00    137.00    137.00
			City Council Adoption Totals    \$2,228.00
4320	CONTRACT SERVICES	6,195.00	6,195.00
	Budget Transactions		
	Level                      Transaction		Number of Units    Cost Per Unit    Total Amount
	City Council Adoption    BLOCK WALL & FENCING		1.00    149.00    149.00
	City Council Adoption    DRAINAGE INLETS		1.00    126.00    126.00
	City Council Adoption    HDPE PIPES		1.00    217.00    217.00
	City Council Adoption    PROPERTY TAX ADMINISTRATION		1.00    925.00    925.00

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017



Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund 561 - DAD - RANCHO BV Z-10 FUND			
Department 43 - PW			
Division 48 - DRAINAGE MAINTENANCE			
City Council Adoption	RETENTION BASIN	1.00	4,778.00
			4,778.00
			City Council Adoption Totals
			\$6,195.00
	Division 48 - DRAINAGE MAINTENANCE Totals	(\$45,598.00)	(\$45,598.00)
	Department 43 - PW Totals	(\$45,598.00)	(\$45,598.00)
	Fund 561 - DAD - RANCHO BV Z-10 FUND Totals	(\$35,188.00)	(\$35,188.00)
Fund 563 - DAD - VISTA SANTA FE Z13 FUND			
Department 00 - REVENUES			
Division 00 - REVENUES			
3110	SPECIAL ASSESSMENTS	9,418.00	9,418.00
3401	INVESTMENT EARNINGS	10.00	10.00
	Division 00 - REVENUES Totals	\$9,428.00	\$9,428.00
	Department 00 - REVENUES Totals	\$9,428.00	\$9,428.00
Department 43 - PW			
Division 48 - DRAINAGE MAINTENANCE			
4266	SUPPLIES & MAINTENANCE	293.00	293.00
4285	ADMINISTRATIVE FEES	1,344.00	1,344.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	
	City Council Adoption	CITY OVERHEAD	1.00
	City Council Adoption	RIVERSIDE COUNTY TREASURER ASSESSMENT	1.00
			Cost Per Unit
			1,207.00
			137.00
			Total Amount
			1,207.00
			137.00
			City Council Adoption Totals
			\$1,344.00
4320	CONTRACT SERVICES	7,606.00	7,606.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	
	City Council Adoption	PROPERTY TAX ADMINISTRATION	1.00
	City Council Adoption	RETENTION BASIN	1.00
	City Council Adoption	RIP RAP AREA	1.00
			Cost Per Unit
			829.00
			6,662.00
			115.00
			Total Amount
			829.00
			6,662.00
			115.00
			City Council Adoption Totals
			\$7,606.00
	Division 48 - DRAINAGE MAINTENANCE Totals	(\$9,243.00)	(\$9,243.00)
	Department 43 - PW Totals	(\$9,243.00)	(\$9,243.00)
	Fund 563 - DAD - VISTA SANTA FE Z13 FUND Totals	\$185.00	\$185.00
Fund 564 - DAD - ROLLING HILLS Z14 FUND			
Department 00 - REVENUES			



# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017

Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund 564 - DAD - ROLLING HILLS Z14 FUND			
Department 00 - REVENUES			
Division 00 - REVENUES			
3110	SPECIAL ASSESSMENTS	15,876.00	15,876.00
	Division 00 - REVENUES Totals	\$15,876.00	\$15,876.00
	Department 00 - REVENUES Totals	\$15,876.00	\$15,876.00
Department 43 - PW			
Division 48 - DRAINAGE MAINTENANCE			
4200	UTILITIES	250.00	250.00
4266	SUPPLIES & MAINTENANCE	14,329.00	14,329.00
4285	ADMINISTRATIVE FEES	3,352.00	3,352.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>
			<i>Cost Per Unit</i>
			<i>Total Amount</i>
	City Council Adoption	CITY OVERHEAD	1.00
			3,192.00
	City Council Adoption	RIVERSIDE COUNTY TREASURER ASSESSMENT	1.00
			160.00
		City Council Adoption Totals	\$3,352.00
4320	CONTRACT SERVICES	10,113.00	10,113.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>
			<i>Cost Per Unit</i>
			<i>Total Amount</i>
	City Council Adoption	BLOCK WALLS & FENCING	1.00
			275.00
	City Council Adoption	DRAINAGE INLETS	1.00
			115.00
	City Council Adoption	LANDSCAPE MAINTENANCE	1.00
			8,492.00
	City Council Adoption	PROPERTY TAX ADMINISTRATION	1.00
			1,231.00
		City Council Adoption Totals	\$10,113.00
	Division 48 - DRAINAGE MAINTENANCE Totals	(\$28,044.00)	(\$28,044.00)
	Department 43 - PW Totals	(\$28,044.00)	(\$28,044.00)
	Fund 564 - DAD - ROLLING HILLS Z14 FUND Totals	(\$12,168.00)	(\$12,168.00)
Fund 565 - DAD - SKYBORNE Z12 FUND			
Department 00 - REVENUES			
Division 00 - REVENUES			
3110	SPECIAL ASSESSMENTS	32,245.00	32,245.00
3401	INVESTMENT EARNINGS	20.00	20.00
	Division 00 - REVENUES Totals	\$32,265.00	\$32,265.00
	Department 00 - REVENUES Totals	\$32,265.00	\$32,265.00
Department 43 - PW			
Division 48 - DRAINAGE MAINTENANCE			
4266	SUPPLIES & MAINTENANCE	20,000.00	20,000.00

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017



Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund 565 - DAD - SKYBORNE Z12 FUND			
Department 43 - PW			
Division 48 - DRAINAGE MAINTENANCE			
4285	ADMINISTRATIVE FEES	6,413.00	6,413.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>
	City Council Adoption	CITY OVERHEAD	1.00    6,253.00    6,253.00
	City Council Adoption	RIVERSIDE COUNTY TREASURER ASSESSMENT	1.00    160.00    160.00
		City Council Adoption Totals	\$6,413.00
4320	CONTRACT SERVICES	10,966.00	10,966.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>
	City Council Adoption	BLOCK INLETS	1.00    74.00    74.00
	City Council Adoption	DETENTION BASIN FENCING	1.00    6,439.00    6,439.00
	City Council Adoption	MITIGATION SITE MONITORING AND MAINTENANCE	1.00    1,608.00    1,608.00
	City Council Adoption	PROPERTY TAX ADMINISTRATION	1.00    2,845.00    2,845.00
		City Council Adoption Totals	\$10,966.00
	Division 48 - DRAINAGE MAINTENANCE Totals	(\$37,379.00)	(\$37,379.00)
	Department 43 - PW Totals	(\$37,379.00)	(\$37,379.00)
	Fund 565 - DAD - SKYBORNE Z12 FUND Totals	(\$5,114.00)	(\$5,114.00)
Fund 568 - DAD - THE ARBORS Z17 FUND			
Department 00 - REVENUES			
Division 00 - REVENUES			
3110	SPECIAL ASSESSMENTS	8,526.00	8,526.00
3401	INVESTMENT EARNINGS	5.00	5.00
	Division 00 - REVENUES Totals	\$8,531.00	\$8,531.00
	Department 00 - REVENUES Totals	\$8,531.00	\$8,531.00
Department 43 - PW			
Division 48 - DRAINAGE MAINTENANCE			
4266	SUPPLIES & MAINTENANCE	250.00	250.00
4285	ADMINISTRATIVE FEES	1,712.00	1,712.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>
	City Council Adoption	CITY OVERHEAD	1.00    1,712.00    1,712.00
		City Council Adoption Totals	\$1,712.00

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017



Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund 568 - DAD - THE ARBORS Z17 FUND			
Department 43 - PW			
Division 48 - DRAINAGE MAINTENANCE			
4320	CONTRACT SERVICES	623.00	623.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	
	City Council Adoption	DRAINAGE INLETS CATCH BASIN	1.00
	City Council Adoption	PROPERTY TAX ADMINISTRATION	1.00
			<i>Cost Per Unit</i>
			<i>Total Amount</i>
			510.00
			113.00
			\$623.00
	Division 48 - DRAINAGE MAINTENANCE Totals	(\$2,585.00)	(\$2,585.00)
	Department 43 - PW Totals	(\$2,585.00)	(\$2,585.00)
	Fund 568 - DAD - THE ARBORS Z17 FUND Totals	\$5,946.00	\$5,946.00
Fund 580 - CFD - 2010-1 A-1 FUND			
Department 00 - REVENUES			
Division 00 - REVENUES			
3110	SPECIAL ASSESSMENTS	16,782.00	16,782.00
3401	INVESTMENT EARNINGS	5.00	5.00
	Division 00 - REVENUES Totals	\$16,787.00	\$16,787.00
	Department 00 - REVENUES Totals	\$16,787.00	\$16,787.00
Department 43 - PW			
Division 46 - COMMUNITY FACILITIES MAINTENANCE			
4200	UTILITIES	2,000.00	2,000.00
4266	SUPPLIES & MAINTENANCE	5,000.00	5,000.00
4285	ADMINISTRATIVE FEES	500.00	500.00
4320	CONTRACT SERVICES	7,500.00	7,500.00
	Division 46 - COMMUNITY FACILITIES MAINTENANCE Totals	(\$15,000.00)	(\$15,000.00)
	Totals	(\$15,000.00)	(\$15,000.00)
	Department 43 - PW Totals	(\$15,000.00)	(\$15,000.00)
	Fund 580 - CFD - 2010-1 A-1 FUND Totals	\$1,787.00	\$1,787.00
Fund 581 - CFD - 2010-1 A-3 FUND			
Department 00 - REVENUES			
Division 00 - REVENUES			
3110	SPECIAL ASSESSMENTS	1,514.00	1,514.00
3401	INVESTMENT EARNINGS	5.00	5.00
	Division 00 - REVENUES Totals	\$1,519.00	\$1,519.00
	Department 00 - REVENUES Totals	\$1,519.00	\$1,519.00
Department 43 - PW			
Division 46 - COMMUNITY FACILITIES MAINTENANCE			
4200	UTILITIES	500.00	500.00

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017



Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund	<b>581 - CFD - 2010-1 A-3 FUND</b>		
Department	<b>43 - PW</b>		
Division	<b>46 - COMMUNITY FACILITIES MAINTENANCE</b>		
4266	SUPPLIES & MAINTENANCE	200.00	200.00
4285	ADMINISTRATIVE FEES	50.00	50.00
4320	CONTRACT SERVICES	650.00	650.00
Division	<b>46 - COMMUNITY FACILITIES MAINTENANCE</b>	(\$1,400.00)	(\$1,400.00)
Totals			
Department	<b>43 - PW Totals</b>	(\$1,400.00)	(\$1,400.00)
Fund	<b>581 - CFD - 2010-1 A-3 FUND Totals</b>	\$119.00	\$119.00
Fund	<b>582 - CFD - 2010-1 A-4 FUND</b>		
Department	<b>00 - REVENUES</b>		
Division	<b>00 - REVENUES</b>		
3401	INVESTMENT EARNINGS	5.00	5.00
Division	<b>00 - REVENUES Totals</b>	\$5.00	\$5.00
Department	<b>00 - REVENUES Totals</b>	\$5.00	\$5.00
Fund	<b>582 - CFD - 2010-1 A-4 FUND Totals</b>	\$5.00	\$5.00
Fund	<b>583 - CFD - 2010-1 A-5 FUND</b>		
Department	<b>00 - REVENUES</b>		
Division	<b>00 - REVENUES</b>		
3401	INVESTMENT EARNINGS	5.00	5.00
Division	<b>00 - REVENUES Totals</b>	\$5.00	\$5.00
Department	<b>00 - REVENUES Totals</b>	\$5.00	\$5.00
Fund	<b>583 - CFD - 2010-1 A-5 FUND Totals</b>	\$5.00	\$5.00
Fund	<b>584 - CFD - 2010-1 A-6 FUND</b>		
Department	<b>00 - REVENUES</b>		
Division	<b>00 - REVENUES</b>		
3401	INVESTMENT EARNINGS	5.00	5.00
Division	<b>00 - REVENUES Totals</b>	\$5.00	\$5.00
Department	<b>00 - REVENUES Totals</b>	\$5.00	\$5.00
Fund	<b>584 - CFD - 2010-1 A-6 FUND Totals</b>	\$5.00	\$5.00
Fund	<b>600 - SELF INSURANCE GEN LIAB FUND</b>		
Department	<b>00 - REVENUES</b>		
Division	<b>00 - REVENUES</b>		
3726	INSURANCE RECOVERIES	110,000.00	110,000.00
Division	<b>00 - REVENUES Totals</b>	\$110,000.00	\$110,000.00
Department	<b>00 - REVENUES Totals</b>	\$110,000.00	\$110,000.00
Department	<b>41 - GG</b>		
Division	<b>16 - HUMAN RESOURCES/RISK MGMT</b>		



# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017

Account	Account Description	2017 City Council Adoption	2018 City Council Adoption	
Fund 600	SELF INSURANCE GEN LIAB FUND			
Department 41	GG			
Division 16	HUMAN RESOURCES/RISK MGMT			
4275	INSURANCE PREMIUMS	62,000.00	62,000.00	
4280	CLAIMS EXPENSE	30,000.00	30,000.00	
Division 16	HUMAN RESOURCES/RISK MGMT Totals	(\$92,000.00)	(\$92,000.00)	
Department 41	GG Totals	(\$92,000.00)	(\$92,000.00)	
Fund 600	SELF INSURANCE GEN LIAB FUND Totals	\$18,000.00	\$18,000.00	
Fund 610	SELF INSURANCE WORK COMP FUND			
Department 41	GG			
Division 16	HUMAN RESOURCES/RISK MGMT			
4280	CLAIMS EXPENSE	50,000.00	50,000.00	
Division 16	HUMAN RESOURCES/RISK MGMT Totals	(\$50,000.00)	(\$50,000.00)	
Department 41	GG Totals	(\$50,000.00)	(\$50,000.00)	
Fund 610	SELF INSURANCE WORK COMP FUND Totals	(\$50,000.00)	(\$50,000.00)	
Fund 615	EQUIPMENT REPLACEMENT FUND			
Department 00	REVENUES			
Division 00	REVENUES			
3999	TRANSFERS IN	144,282.00	115,000.00	
Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
City Council Adoption	PUBLIC SAFETY FUND 245	1.00	144,282.00	144,282.00
		City Council Adoption Totals		\$144,282.00
Division 00	REVENUES Totals	\$144,282.00	\$115,000.00	
Department 00	REVENUES Totals	\$144,282.00	\$115,000.00	
Department 42	PS			
Division 23	PATROL & FIELD			
4286	DEPRECIATION	200,000.00	200,000.00	
4287	LEASE EXPENSE	124,282.00	124,282.00	
Division 23	PATROL & FIELD Totals	(\$324,282.00)	(\$324,282.00)	
Department 42	PS Totals	(\$324,282.00)	(\$324,282.00)	
Fund 615	EQUIPMENT REPLACEMENT FUND Totals	(\$180,000.00)	(\$209,282.00)	
Fund 700	HOUSING AUTHORITY OF DHS			
Department 45	CD			
Division 75	HOUSING			



# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017

Account	Account Description	2017 City Council Adoption	2018 City Council Adoption																				
Fund 700 - HOUSING AUTHORITY OF DHS																							
Department 45 - CD																							
Division 75 - HOUSING																							
4266	SUPPLIES & MAINTENANCE	4,110.00	.00																				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Budget Transactions</th> <th>Number of Units</th> <th>Cost Per Unit</th> <th>Total Amount</th> </tr> </thead> <tbody> <tr> <td>Level</td> <td>Transaction</td> <td></td> <td></td> <td></td> </tr> <tr> <td>City Council Adoption</td> <td>MISCELLANEOUS HOUSING REPAIRS</td> <td>1.00</td> <td>4,100.00</td> <td>4,100.00</td> </tr> <tr> <td colspan="3"></td> <td>City Council Adoption Totals</td> <td>\$4,100.00</td> </tr> </tbody> </table>				Budget Transactions		Number of Units	Cost Per Unit	Total Amount	Level	Transaction				City Council Adoption	MISCELLANEOUS HOUSING REPAIRS	1.00	4,100.00	4,100.00				City Council Adoption Totals	\$4,100.00
Budget Transactions		Number of Units	Cost Per Unit	Total Amount																			
Level	Transaction																						
City Council Adoption	MISCELLANEOUS HOUSING REPAIRS	1.00	4,100.00	4,100.00																			
			City Council Adoption Totals	\$4,100.00																			
	Division 75 - HOUSING Totals	(\$4,110.00)	\$0.00																				
	Department 45 - CD Totals	(\$4,110.00)	\$0.00																				
	Fund 700 - HOUSING AUTHORITY OF DHS Totals	(\$4,110.00)	\$0.00																				
Fund 725 - DHS NEW MARKET TAX CREDIT																							
Department 00 - REVENUES																							
Division 00 - REVENUES																							
3402	NMTC INTEREST REIMBURSEMENTS	75,633.00	75,633.00																				
	Division 00 - REVENUES Totals	\$75,633.00	\$75,633.00																				
	Department 00 - REVENUES Totals	\$75,633.00	\$75,633.00																				
Department 50 - CIP																							
Division 55 - HEALTH CENTER																							
4320	CONTRACT SERVICES	133.00	133.00																				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Budget Transactions</th> <th>Number of Units</th> <th>Cost Per Unit</th> <th>Total Amount</th> </tr> </thead> <tbody> <tr> <td>Level</td> <td>Transaction</td> <td></td> <td></td> <td></td> </tr> <tr> <td>City Council Adoption</td> <td>BANK CHARGES</td> <td>1.00</td> <td>133.00</td> <td>133.00</td> </tr> <tr> <td colspan="3"></td> <td>City Council Adoption Totals</td> <td>\$133.00</td> </tr> </tbody> </table>				Budget Transactions		Number of Units	Cost Per Unit	Total Amount	Level	Transaction				City Council Adoption	BANK CHARGES	1.00	133.00	133.00				City Council Adoption Totals	\$133.00
Budget Transactions		Number of Units	Cost Per Unit	Total Amount																			
Level	Transaction																						
City Council Adoption	BANK CHARGES	1.00	133.00	133.00																			
			City Council Adoption Totals	\$133.00																			
4999	TRANSFERS OUT	75,500.00	75,500.00																				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Budget Transactions</th> <th>Number of Units</th> <th>Cost Per Unit</th> <th>Total Amount</th> </tr> </thead> <tbody> <tr> <td>Level</td> <td>Transaction</td> <td></td> <td></td> <td></td> </tr> <tr> <td>City Council Adoption</td> <td>HEALTH &amp; WELLNESS CENTER FUND 211</td> <td>1.00</td> <td>75,500.00</td> <td>75,500.00</td> </tr> <tr> <td colspan="3"></td> <td>City Council Adoption Totals</td> <td>\$75,500.00</td> </tr> </tbody> </table>				Budget Transactions		Number of Units	Cost Per Unit	Total Amount	Level	Transaction				City Council Adoption	HEALTH & WELLNESS CENTER FUND 211	1.00	75,500.00	75,500.00				City Council Adoption Totals	\$75,500.00
Budget Transactions		Number of Units	Cost Per Unit	Total Amount																			
Level	Transaction																						
City Council Adoption	HEALTH & WELLNESS CENTER FUND 211	1.00	75,500.00	75,500.00																			
			City Council Adoption Totals	\$75,500.00																			
	Division 55 - HEALTH CENTER Totals	(\$75,633.00)	(\$75,633.00)																				
	Department 50 - CIP Totals	(\$75,633.00)	(\$75,633.00)																				
	Fund 725 - DHS NEW MARKET TAX CREDIT Totals	\$0.00	\$0.00																				
Fund 750 - DHS HEALTH & WELLNESS FOUNDATION																							
Department 00 - REVENUES																							
Division 00 - REVENUES																							
3401	INVESTMENT EARNINGS	5.00	5.00																				
3420	RENTAL INCOME FEES	104,000.00	104,000.00																				

# ADOPTED BUDGET FY 2016-2017 & 2017-2018

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Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund	<b>750 - DHS HEALTH &amp; WELLNESS FOUNDATION</b>		
Department	<b>00 - REVENUES</b>		
	Division <b>00 - REVENUES</b> Totals	\$104,005.00	\$104,005.00
	Department <b>00 - REVENUES</b> Totals	\$104,005.00	\$104,005.00
Department	<b>50 - CIP</b>		
	Division <b>55 - HEALTH CENTER</b>		
4285	ADMINISTRATIVE FEES	170,000.00	170,000.00
4320	CONTRACT SERVICES	500.00	500.00
4705	INTEREST EXPENSE	103,485.00	103,485.00
	Division <b>55 - HEALTH CENTER</b> Totals	(\$273,985.00)	(\$273,985.00)
	Department <b>50 - CIP</b> Totals	(\$273,985.00)	(\$273,985.00)
Fund	<b>750 - DHS HEALTH &amp; WELLNESS FOUNDATION</b> Totals	(\$169,980.00)	(\$169,980.00)
Fund	<b>911 - RDA Obligation Retirement ABX126</b>		
Department	<b>00 - REVENUES</b>		
	Division <b>00 - REVENUES</b>		
3109	TAX INCREMENT	4,102,723.00	4,222,054.00
3401	INVESTMENT EARNINGS	25,000.00	25,000.00
3420	RENTAL INCOME FEES	190,000.00	190,000.00
3795	MISCELLANEOUS REVENUE	5,000.00	5,000.00
	Division <b>00 - REVENUES</b> Totals	\$4,322,723.00	\$4,442,054.00
	Department <b>00 - REVENUES</b> Totals	\$4,322,723.00	\$4,442,054.00
Department	<b>60 - DS</b>		
	Division <b>85 - ABX1 26 - POST REDEVELOPMENT</b>		
4100	SALARIES	89,483.00	89,483.00
4115	ANNUAL LEAVE BUYOUT	6,498.00	6,498.00
4140	EMPLOYEE BENEFITS	26,539.00	29,193.00
4150	PERS RETIREMENT	9,828.00	10,192.00
4155	PERS UNFUNDED LIABILITY - MISCELLANEOUS	1,628.00	1,985.00
4160	TAXES	8,159.00	8,159.00
4170	WORKERS COMP/GENERAL LIABILITY INSURANCE EXPENSE	9,800.00	10,192.00
4200	UTILITIES	36,000.00	34,000.00
4266	SUPPLIES & MAINTENANCE	100,000.00	100,000.00
4275	INSURANCE PREMIUMS	7,000.00	7,000.00
4285	ADMINISTRATIVE FEES	10,000.00	10,000.00
4289	PROPERTY TAXES	21,000.00	21,000.00
4315	LEGAL	10,000.00	10,000.00



# ADOPTED BUDGET FY 2016-2017 & 2017-2018

Budget Year 2017

Account	Account Description	2017 City Council Adoption	2018 City Council Adoption
Fund 911 - RDA Obligation Retirement ABX126			
Department 60 - DS			
Division 85 - ABX1 26 - POST REDEVELOPMENT			
4320	CONTRACT SERVICES	77,500.00	77,500.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>
			<i>Cost Per Unit</i>
			<i>Total Amount</i>
	City Council Adoption	REALTOR EXPENSES - SALES & LISTINGS SALE OF PROPERTIES	1.00
			20,000.00
	City Council Adoption	URBAN FUTURES CONSULTING LRPMP / RDA DISSOLUTION SERVICES	1.00
			40,000.00
	City Council Adoption	URBAN FUTURES DISCONTINUING DISCLOSURE SERVICE REPORTING	1.00
			8,000.00
	City Council Adoption	VALLEY LOCK AND SAFE SUCCESSOR AGENCY PROPERTY	1.00
			1,000.00
	City Council Adoption	WELLS FARGO BANK ANNUAL TRUSTEE FEES	1.00
			8,500.00
		City Council Adoption Totals	\$77,500.00
4700	PRINCIPAL	1,995,000.00	2,120,000.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>
			<i>Cost Per Unit</i>
			<i>Total Amount</i>
	City Council Adoption	2006 TAX ALLOCATION BOND PRINCIPAL	1.00
			600,000.00
	City Council Adoption	2008 A-1 TAX ALLOCATION BOND PRINCIPAL	1.00
			1,275,000.00
	City Council Adoption	2009 TAX ALLOCATION BOND PRINCIPAL	1.00
			120,000.00
		City Council Adoption Totals	\$1,995,000.00
4705	INTEREST EXPENSE	2,218,247.00	2,116,843.00
	Budget Transactions		
	<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>
			<i>Cost Per Unit</i>
			<i>Total Amount</i>
	City Council Adoption	2006 TAX ALLOCATION BOND INTEREST	1.00
			129,381.00
	City Council Adoption	2008 A-1 TAX ALLOCATION BOND INTEREST	1.00
			871,675.00
	City Council Adoption	2008 A-2 TAX ALLOCATION BOND INTEREST	1.00
			865,773.00
	City Council Adoption	2009 TAX ALLOCATION BOND INTEREST	1.00
			351,418.00
		City Council Adoption Totals	\$2,218,247.00
Division 85 - ABX1 26 - POST REDEVELOPMENT Totals		(\$4,626,682.00)	(\$4,652,045.00)
Department 60 - DS Totals		(\$4,626,682.00)	(\$4,652,045.00)
Fund 911 - RDA Obligation Retirement ABX126 Totals		(\$303,959.00)	(\$209,991.00)
Net Grand Totals			
REVENUE GRAND TOTALS		\$27,465,766.00	\$28,379,125.00
EXPENSE GRAND TOTALS		\$30,011,747.00	\$27,921,788.00
Net Grand Totals		(\$2,545,981.00)	\$457,337.00

# CAPITAL IMPROVEMENT PROJECTS DETAIL FY 2016-2017 & 2017-2018

	2016-2017 Budget Amounts	2017-2018 Budget Amounts
<b>PROJECT</b>		
<b><u>STREETS</u></b>		
<b>North Indian Canyon Road and Infrastructure</b>	\$ 100,000	\$ -
North Indian Canyon Rehabilitation		
<b>Estimated Project Cost: \$400,000 - Total Project Funding</b>	<b>\$ 100,000</b>	<b>\$ -</b>
The project costs will be split between Palm Springs and Desert Hot Springs Each City will contribute a total of \$100,000 and it is estimated that this project will be started in 2016-2017 and completed in 2017-2018		
<b>Funding Source: Measure "A": Account #127-50-71</b>		
Approved 5 Year RCTC Plan		
Administrative costs will be charged when work is in process - 8% = \$8,000		

# CAPITAL IMPROVEMENT PROJECTS DETAIL FY 2016-2017 & 2017-2018

	2016-2017 Budget Amounts	2017-2018 Budget Amounts
<b>PROJECT</b>		
<u><b>STREETS</b></u>		
<b>City Wide Resurfacing, Curb, Gutter &amp; Sidewalk Repairs, Signage and Striping</b>	\$ 200,000	\$ 200,000
<b>Total Project Funding</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>
<b>Funding Source: Measure "A"; Account #127-50-71</b>		
Approved 5 Year RCTC Plan		
Streets to be determined based on pavement management plan		
Administrative costs will be taken at the time of the project @8% = \$16,000 max		

# CAPITAL IMPROVEMENT PROJECTS DETAIL FY 2016-2017 & 2017-2018

	2016-2017 Budget Amounts	2017-2018 Budget Amounts
<b>PROJECT</b>		
<b><u>STREETS</u></b>		
<b><u>Palm Drive (Cahuilla to Hacienda)</u></b>	\$ 800,000	\$ -
Grind 1 1/2 inches and install 1 1/2 AC pavement and remove and replace severely damaged pavement (Construction is \$800,000 engineering & Administrative costs of \$106,124)		
	\$ 106,114	\$ -
<b>Total Project Funding</b>	<b>\$ 906,114</b>	<b>\$ -</b>
<b>Funding Source: TRIP Bond: Account #141-50-71</b>		

# CAPITAL IMPROVEMENT PROJECTS DETAIL FY 2016-2017 & 2017-2018

PROJECT	2016-2017 Budget Amounts	2017-2018 Budget Amounts
<b><u>REGIONAL PROJECTS</u></b>		
Jefferson Street / I-10 Interchange (DHS' Local Share of \$83 million)	\$ 21,920	\$ 20,000
Palm Drive Street/ I-10 Interchange	\$ 10,000	\$ 10,000
<b>Total Project Funding</b>	<b>\$ 31,920</b>	<b>\$ 30,000</b>
Funding Source: Measure "A": Account #127-50-71	\$ 31,920	\$ 30,000
CVAG Regional Project, included in RCTC 5-year CIP	<b>\$ 31,920</b>	<b>\$ 30,000</b>

# CAPITAL IMPROVEMENT PROJECTS DETAIL FY 2016-2017 & 2017-2018

	2016-2017 Budget Amounts	2017-2018 Budget Amounts
<b>PROJECT</b>		
<u><i>Safe Routes to School</i></u>		
<b>Safe Routes to School - Cycle 3</b>	\$ 100,000	\$ 400,000
(Cactus Dr between West Dr and 4th St and the intersection of Cactus and 4th St)		
<b>Total Project Funding</b>	<b>\$ 100,000</b>	<b>\$ 400,000</b>
<b>Funding Source: Caltrans SRTS Grant Funding: Account #210-50-71</b>	\$ 100,000	\$ 360,000
<b>Funding Source: Offsite Streets/Sidewalks: Account #120-50-71-4999 (transfer to Fund 210)</b>	\$ -	\$ 40,000
	<b>\$ 100,000</b>	<b>\$ 400,000</b>
<b>No Engineering or Administrative costs in project - Cal Trans Grant Funding into Fund 210</b>		

# CAPITAL IMPROVEMENT PROJECTS DETAIL FY 2016-2017 & 2017-2018

	2016-2017 Budget Amounts	2017-2018 Budget Amounts
<b>PROJECT</b>		
<u><i>Storm Drains</i></u>		
<b>8th Street Storm Drain Project</b>	\$ 1,458,000	\$ 1,458,000
Project approved for \$2,916,000; Project to be completed over 2 years; FY 2016/2017 \$1,458,000; FY 2017/2018 \$1,458,000.		
<b>Total Project Funding</b>	<b>\$ 1,458,000</b>	<b>\$ 1,458,000</b>
<b>Funding Source: Riverside County Flood Control Grant Funding: Account #210-50-72</b>	\$ 1,458,000	\$ 1,458,000
Engineering / Administrative costs = 20% of Construction Costs	\$ 291,600	\$ 291,600
	<b>\$ 1,749,600</b>	<b>\$ 1,749,600</b>

# CAPITAL IMPROVEMENT PROJECTS DETAIL FY 2016-2017 & 2017-2018

PROJECT	2016-2017 Budget Amounts	2017-2018 Budget Amounts
<u><i>Storm Drains</i></u>		
<b>City of Desert Hot Springs Master Drainage Plan</b>	\$ 60,000	\$ 10,850
Use \$70,850 to offset \$108,464 contract with Pace		
Engineering for the Master Drainage Plan; part of		
Master Facility Plan		
FY 2014/2015 Engineering / Administrative costs = \$4,800 and \$868.	\$ 4,800	868
<b>Total Project Funding</b>	<b>\$ 64,800</b>	<b>\$ 11,718</b>
<b>Funding Source: Storm Drainage DIF - SD-01: Account #108-50-72</b>	\$ 64,800	\$ 11,718
	<b>\$ 64,800</b>	<b>\$ 11,718</b>

# CAPITAL IMPROVEMENT PROJECTS DETAIL FY 2016-2017 & 2017-2018

	PROJECT	2016-2017 Budget Amounts	2017-2018 Budget Amounts
	<u><i>Development Impact Fee Study</i></u>		
	<b>City of Desert Hot Springs Development Impact Fee Study</b>	\$ 40,000	\$ -
		<b>\$ 40,000</b>	<b>\$ -</b>
	<b>Funding Source: General Fund: Account #001-41-15-4320</b>	\$ 40,000	\$ -
		<b>\$ 40,000</b>	<b>\$ -</b>

# CAPITAL IMPROVEMENT PROJECTS DETAIL FY 2016-2017 & 2017-2018

	2016-2017 Budget Amounts	2017-2018 Budget Amounts
<b>PROJECT</b>		
<i><u>Parks</u></i>		
<b>City Park Upgrades and Renovations</b>	\$ 50,000	\$ 50,000
Projects will apply to all City owned parkland		
Administrative Costs calculated at 8% of costs of upgrades and renovations	\$ 4,000	\$ 4,000
<b>Total Project Funding</b>	<b>\$ 54,000</b>	<b>\$ 54,000</b>
<b>Funding Source: Quimby Act DIF: Account #111-50-73</b>	\$ 54,000	\$ 54,000
		\$ -
	<b>\$ 54,000</b>	<b>\$ 54,000</b>

# CAPITAL IMPROVEMENT PROJECTS DETAIL FY 2016-2017 & 2017-2018

	2016-2017 Budget Amounts	2017-2018 Budget Amounts
<b>PROJECT</b>		
<u><i>Quimby Parks</i></u>		
<b>Rotary Park</b>	\$ 50,000	\$ -
Dog Park Improvements Construction and administrative costs \$4,000		
	\$ 4,000	\$ -
<b>Total Project Funding</b>	<b>\$ 54,000</b>	<b>\$ -</b>
<b>Funding Source: Quimby Act DIF: Account #111-50-73</b>	\$ 54,000	
Staff is also applying for grants - if grants are received it will reduce the Quimby Funding being requested for the project		\$ -
	<b>\$ 54,000</b>	<b>\$ -</b>

# CAPITAL IMPROVEMENT PROJECTS DETAIL FY 2016-2017 & 2017-2018

	2016-2017 Budget Amounts	2017-2018 Budget Amounts
<b>PROJECT</b>		
<b><u>Park Lane Improvements</u></b>		
<b>Park Lane Improvements</b>	\$ 106,960	\$ -
Project on hold until County completes building and offices are filled/awaiting County Funds		
Design, construction @ \$106,960 and Administrative costs of \$9,920.	\$ 9,920	\$ -
<b>Total Project Funding</b>	<b>\$ 116,880</b>	<b>\$ -</b>
<b>Funding Source: County of Riverside Executive Grant Funding: Account #210-50-71</b>	\$ 116,880	\$ -
	<b>\$ 116,880</b>	<b>\$ -</b>

# CAPITAL IMPROVEMENT PROJECTS DETAIL FY 2016-2017 & 2017-2018

PROJECT	2016-2017 Budget Amounts	2017-2018 Budget Amounts
<b><u>AQMD Projects</u></b>		
<b>AQMD Building Solar Array - \$1,484,329</b>	\$ 1,004,329.00	\$ -
100% Funded by AQMD Grant; \$50K Administrative costs 30% completed in 2015-2016	\$ 50,000.00	\$ -
<b>Total Project Funding</b>	<b>\$ 1,054,329.00</b>	<b>\$ -</b>
<b>AQMD PM-10 Mitigation</b>		
PM-10 Mitigation Projects - unlimited funding	\$ 1,000,000.00	\$ -
100% Funded by AQMD Grant - \$2,000,000		
Cabot's Parking project completed in 2015-2016 - PM-10 Projects		
Administrative costs estimated at 25K for PM-10 projects	\$ 25,000.00	\$ -
<b>Total Project Funding</b>	<b>\$ 1,025,000.00</b>	<b>\$ -</b>
<b>AQMD will pay Vendors / Applicants Directly</b>		
<b>Engineering / Administrative costs included in Solar Array &amp; PM-10 Projects</b>		

# CAPITAL IMPROVEMENT PROJECTS DETAIL FY 2016-2017 & 2017-2018

	2016-2017 Budget Amounts	2017-2018 Budget Amounts
<b>PROJECT</b>		
<u><i>Storm Drains</i></u>		
<b>Big and Little Morongo Creek Extension</b>	\$ 82,780	\$ 82,780
Design and engineering of open channel - maybe part of the CV Link Project will be funding over a two year period	\$ 7,220	\$ 7,220
<b>Total Project Funding</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>
<b>Funding Source: Storm Drainage DIF - SD-01: Account #108-50-72</b>	\$ 90,000	\$ 90,000
	<b>\$ 90,000</b>	<b>\$ 90,000</b>

# CAPITAL IMPROVEMENT PROJECTS DETAIL FY 2016-2017 & 2017-2018

	2016-2017 Budget Amounts	2017-2018 Budget Amounts
<b>PROJECT</b>		
<u><i>Community Development Block Grant Projects</i></u>		
<b>Capital Project Funding</b>		
Tedesco Park playground equipment, park improvements	\$ 215,000	\$ -
City Capital Project to be determined		\$ 215,000
<b>Total Capital Project Funding</b>	<b>\$ 215,000</b>	<b>\$ 215,000</b>
<b>Program Funding</b>	\$ -	\$ -
	\$ -	\$ -
<b>Grand Total of Funding for Capital Projects and Programs: Account #145-44-51</b>	<b>\$ 215,000</b>	<b>\$ 215,000</b>
Park improvements: sidewalks, walkways, ramps for ADA, playground equipment, facility improvements, benches, tables and other as needed		
Total Funding to be received is \$230,000. from CDBG Grant Funds		
2017-2018 in process no specific project as of yet. No administrative costs		

# CAPITAL IMPROVEMENT PROJECTS DETAIL FY 2016-2017 & 2017-2018

	2016-2017 Budget Amounts	2017-2018 Budget Amounts
<b>PROJECT</b>		
<u><i>City Wide IT Equipment/Infrastructure</i></u>		
<b>IT Equipment and Servers</b>	\$ 269,580	\$ -
Replacement of several servers for the City and the Police		
Department and additional equipment for program upgrades		
<b>Total Project Funding</b>	<b>\$ 269,580</b>	<b>\$ -</b>
<b>General Fund: Account #001-41-17</b>	\$ 199,580	\$ -
<b>Grant Fund Offset Public Safety Fund: Account #245-42-23</b>	\$ 21,176	\$ -
<b>DIF - General Facilities Fund: Account #104-50-72</b>	\$ 30,000	\$ -
<b>DIF - Law Enforcement Facility Fund: Account #105-50-72</b>	\$ 18,824	\$ -
	<b>\$ 269,580</b>	<b>\$ -</b>

# CAPITAL IMPROVEMENT PROJECTS DETAIL FY 2016-2017 & 2017-2018

	2016-2017 Budget Amounts	2017-2018 Budget Amounts
<b>PROJECT</b>		
<u><i>General Plan Update</i></u>		
<b>Update of the City's General Plan</b>		
Continue to work with the consultant to update the General Plan	\$ 150,000	\$ 100,000
Zoning Element	\$ 50,000	\$ 50,000
<b>Total Project Funding</b>	<b>\$ 200,000</b>	<b>\$ 150,000</b>
<b>Funding Source: General Fund: Account #001-41-62-4320</b>	\$ 200,000	\$ 150,000
<b>Total Project Funding</b>	<b>\$ 200,000</b>	<b>\$ 150,000</b>

# CAPITAL IMPROVEMENT PROJECTS DETAIL FY 2016-2017 & 2017-2018

PROJECT	2016-2017 Budget Amounts	2017-2018 Budget Amounts
<u>Circulation</u>		
<b>Indian Avenue - Second Bridge</b>	\$ 319,864	\$ -
Design of bridge North of Pierson Boulevard		
Design costs of \$319,864		
Administrative costs - \$25,589 and Engineering costs - \$13,547	\$ 39,136	\$ -
<b>Total Project Funding</b>	<b>\$ 359,000</b>	<b>\$ -</b>
<b>Funding Source: Streets/Traffic Signals/Bridge DIF: Account #103-50-72</b>	\$ 369,000	\$ -
	<b>\$ 369,000</b>	<b>\$ -</b>

# CAPITAL IMPROVEMENT PROJECTS DETAIL FY 2016-2017 & 2017-2018

	2016-2017 Budget Amounts	2017-2018 Budget Amounts
<b>PROJECT</b>		
<u><i>Circulation</i></u>		
<b>Indian Avenue - Third Bridge</b>	\$ -	\$ 319,864
Design of bridge North of Pierson Boulevard		
Design costs of \$319,864		
Administrative costs - \$25,589 and Engineering costs - \$13,547	\$ -	\$ 39,136
<b>Total Project Funding</b>	<b>\$ -</b>	<b>\$ 359,000</b>
<b>Funding Source: Streets/Traffic Signals/Bridge DIF: Account #103-50-72</b>	\$ -	\$ 369,000
	<b>\$ -</b>	<b>\$ 369,000</b>

# CAPITAL IMPROVEMENT PROJECTS DETAIL FY 2016-2017 & 2017-2018

	2016-2017 Budget Amounts	2017-2018 Budget Amounts
<b>PROJECT</b>		
<u><i>Fire</i></u>		
<b>Fire Station Number Three - Site to be determined</b>		
Purchase of Land - 1.5 acres	\$ 300,000	\$ -
Design	\$ 250,000	\$ -
Administrative Costs	\$ 20,000	\$ -
<b>Total Project Funding</b>	<b>\$ 570,000</b>	<b>\$ -</b>
<b>Funding Source: Fire Development DIF - FD-01 MFP: Account #101-50-72</b>	\$ 570,000	\$ -
	<b>\$ 570,000</b>	<b>\$ -</b>

# CAPITAL IMPROVEMENT PROJECTS DETAIL FY 2016-2017 & 2017-2018

	2016-2017 Budget Amounts	2017-2018 Budget Amounts
<b>PROJECT</b>		
<u><i>Community Facility</i></u>		
<b>New Library</b>		
Design Costs	\$ 300,000	\$ -
Administrative costs on design only	\$ 24,000	\$ -
<b>Total Project Funding</b>	<b>\$ 324,000</b>	<b>\$ -</b>
<b>Funding Source: Community Center DIF - Project CC-01 MFP: Account #106-50-72</b>	\$ 324,000	\$ -
	<b>\$ 324,000</b>	<b>\$ -</b>

# CAPITAL IMPROVEMENT PROJECTS DETAIL FY 2016-2017 & 2017-2018

	2016-2017 Budget Amounts	2017-2018 Budget Amounts
<b>PROJECT</b>		
<u><i>General Facility</i></u>		
<b>Equipment Purchase</b>		
Lawn Mower - estimated cost	\$ 60,000	\$ 30,000
<b>Total Project Funding</b>	<b>\$ 60,000</b>	<b>\$ 30,000</b>
<b>Funding Source: General Facilities DIF - GF-05 MFP: Account #104-50-72</b>	\$ 60,000	\$ 30,000
No administrative costs for Equipment purchase		
Equipment will be selected based on need within the Public Works Department	<b>\$ 60,000</b>	<b>\$ 30,000</b>

# CAPITAL IMPROVEMENT PROJECTS DETAIL FY 2016-2017 & 2017-2018

	2016-2017 Budget Amounts	2017-2018 Budget Amounts
<b>PROJECT</b>		
<u><i>Law Enforcement</i></u>		
<b>Equipment Purchase</b>		
Purchase two SUV Police Vehicles	\$ 83,600	\$ -
Fully equipped with conversion kit and lights		
<b>Total Project Funding</b>	<b>\$ 83,600</b>	<b>\$ -</b>
<b>Funding Source: Law Enforcement Facility DIF: Account #105-50-72-5035</b>	\$ 83,600	\$ -
No administrative costs for Equipment purchase		
	<b>\$ 83,600</b>	<b>\$ -</b>



**CITY OF DESERT HOT SPRINGS  
CITY COUNCIL PRIORITY SETTING WORKSHOP  
FEBRUARY 5, 2016**

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## Introduction and Overview

On February 5, 2016, the City Council held a priority or goal-setting workshop from 8:00 am to 1:00 pm at the Carl May Community Center. The objective for the workshop was to create consensus on a realistic list of work priorities for the next two years.

The Agenda for the day was as follows:

- Welcome, Call to Order, Roll Call and Pledge of Allegiance
- Opening Comments From the Mayor
- Public Comment
- Overview of Workshop Agenda, Activities and Roles
- Discussion of Cash, Budget and Service Solvency
- Summary of Council and Staff Comments
- Suggested Format of 2016-17 Work Plan
- Converting “Target Areas” Into Meaningful Goals
- Proposed Objectives/Activities To Achieve The Goals
- Setting Priorities
- Overview of Next Steps
- Wrap Up, Debrief and Mayor’s Concluding Comments

## Workshop Preparation

In order to prepare for the workshop, facilitator Bob Deis interviewed each member of the City Council, the City Manager and the senior management team as a group. The Council and City Manager were asked the following questions:

1. If you have participated in past Council goal setting or strategic planning sessions, what was your experience both positive and negative?
2. Generally speaking, what would you like to see occur at your February 5<sup>th</sup> goal setting session?
3. For those that have been on the City Council for one year or more, I’m interested in examples of City accomplishments during the past two years.
4. Reflecting upon the organization, what are the contributors (or strengths) or barriers (or weaknesses) to success in the City (the organization).

5. Reflecting upon the community, what are the contributors and barriers to Desert Hot Springs becoming the city that you want to see in your lifetime or your kid's?
6. For years, previous Councils developed their goals around four key "target areas" which were: Public Safety, Financial Stability, Economic Development and Quality of Life. Goals were then listed under each one. Are these still relevant and useful today and for the next two years?
7. What would be goals and objectives that you would like to pursue under these target areas, assuming they are not changed significantly?

A compilation of the interview results can be found in Attachment A.

### ■ Public Comment ■

There were indeed comments from the public at the beginning of the Workshop. They included support for the following priorities: College of the Desert campus, a better library, financial support for a specific homeless program, more income opportunities to the City (can't count on marijuana), need economic development, need a "plan B" to marijuana revenues, a Public Safety District (only if marijuana doesn't pan out), a more cooperative approach to tourism and support for the Housing Committee.

### ■ Overview of Workshop Agenda, Activities and Roles ■

Facilitator Bob Deis briefly went over the purpose of each item on the Workshop Agenda. It was designed to address feedback received from the interviews. Given the time constraints, he emphasized the informal nature of the Workshop, that formal votes would not be taken but Council would vote with their dots towards the end to prioritize activities to be included in the Work Plan. He explained why senior staff were in attendance—as Work Plan implementers, they benefit from Council discussion and deliberation and are subject matter experts if called upon.

Bob Deis summarized his understanding of where Desert Hot Springs is today in the continuum of events. The City has been cutting services for some time but had to make even more difficult choices (a couple of years ago) as a result of a sizable structural budget deficit. A recent Council discussion of the City's finances suggests it has "hit bottom" and appears to be gradually recovering. The City has two major revenue sources that will sunset soon and one potential new major source (marijuana cultivation); however, this rather new industry is evolving throughout the state as other cities are also looking at permitting this activity in their cities.

Bob Deis reaffirmed the Mayor's intent in calling for this workshop, that this is the opportune time to pivot from crisis mode to planning and managing your destiny. He emphasized this in not a "pie in the sky" process and a waste of resource; rather,

the format and recommendations found in this agenda are similar to what Bob has used in other cities and counties to recover and transform them from extreme fiscal distress. However, it does require discipline and an obsession towards implementing priorities.

City Manager Magana briefly went over the City's accomplishments during the past two years. Despite massive change in the City, Council, staff and volunteers have accomplished much (please see Attachment A).

### ■ Discussion of Cash, Budget and Service Solvency ■

Bob Deis briefly went over the three basic criteria that City Managers use across the country to describe the relative health of the City organization. In fact federal bankruptcy courts use these same criteria in determining whether the City has an adequate plan to exit bankruptcy protection under Chapter 9 of the bankruptcy code. He went on to suggest the City follow this same format before considering what to do with major revenue sources that are being discussed now e.g. those that will sunset, marijuana cultivation or Public Safety District.

#### *Cash Solvency*

This is the most commonly understood criterion, which describes the City's relative ability to pay its debts, or expenses when due. The City was appropriately concerned about becoming cash insolvent a couple of years ago and made some very difficult decisions to maintain cash solvency, but in so doing, it likely exacerbated its budget and service insolvency.

#### *Budget Solvency*

Most people do not fully appreciate the necessary costs to support a full service city. Besides the obvious costs related to the visible employees there are other costs that are necessary to provide services in a sustainable way. Budget solvency reflects the City's relative ability to fund current service levels on a sustainable basis, typically validated by projecting revenues and all expenditures over multiple years.

Besides the obvious compensation costs for employees, there are costs for contractors that provide services. The City should be realistic and assume certain inflators on these costs over time. There are also extensive technology and fleet replacement costs, facilities, parks, street and other maintenance and replacement costs along with an appropriate reserve for economic uncertainties. This country experiences a recession on average every 7 years; thus, any multi-year financial plan must anticipate the impacts of a recession.

A cursory review with staff suggests the City is likely budget insolvent. There does not appear to be any robust asset management program, which sets aside funds for the replacement of technology and fleet assets. The Capital Improvement Program appears to be rather modest given the size of the City. Some have mentioned the unacceptable condition of your parks. While it appears the City's street system is in

rather good shape, it likely does not have the necessary funds to maintain this infrastructure over its useful life.

### *Service Solvency*

This describes the City's relative ability to provide adequate services on a sustainable basis to address the unique needs of the Desert Hot Springs citizenry. This is a much more subjective criterion, but again based on a cursory review with staff, you are likely service insolvent.

The City's sworn Police staffing level (per capita) is the same as Rancho Mirage, while the demands in that area are likely much different. Cathedral City has 63 percent more sworn staff than Desert Hot Springs. In order for the City to prioritize, it likely sacrificed traffic enforcement, crime analysis and investigations and proactive community policing in order to handle the calls for service. Interestingly there was much discussion about pedestrian injuries and fatalities and it appears the City has a relatively low clearance rate for crimes. Finally, Bob Deis mentioned how crime analysis and the focus on "hot people and hot places" is a proven method to make an impact on crime trends in cities.

Bob handed out a flow chart as one simple way to evaluate the issue of service solvency in a Police Department (please see Attachment B).

### *Recommendation For Going Forward*

Bob Deis mentioned the recent January discussion on the City's finances and the possibility of acquiring assistance in addressing the two major revenue sources that will sunset soon. He suggested before that issue potentially gets revisited, the City should go through the following process (the same that he has used in multiple jurisdictions to address revenue shortfalls):

1. The City should develop a multi-year financial forecast (say 5-7 years) with realistic assumptions that are clearly understood by Council covering current service levels. This would be the status quo scenario that describes what happens if we stay the course and essentially do nothing different.
2. Staff should then provide the necessary additional costs to achieve budget solvency. Again, the assumptions should be clear and defensible to the Council.
3. Staff would then provide the necessary additional costs to achieve service solvency. Again, the assumptions should be clearly understood and credible to the Council and ultimately to the public. This last step will likely require a separate workshop (note the first initiative under the Public Safety goal discussed later in this report).
4. The City now has the building blocks for a sustainable City. Council and staff should then discuss funding options to address the shortfalls that are

derived by the above exercise. This could include the renewal of the revenue sources that will sunset, the use of marijuana proceeds or the creation of a Public Safety District. The reasons for tax increases or renewals become quickly apparent by identifying unmet needs or increases in service levels. This typically becomes a key component in deciding what revenue sources you pursue and what you communicate to residents. For example, Stockton increased its sales tax and committed one-third to address a structural deficit (budget solvency) and exiting bankruptcy and two-thirds to fund a massive new effort in Public Safety (service solvency).

5. After completing steps 1-4, the City should consider convening an omnibus committee of community opinion leaders and go through these steps yet again. Their input would be valuable in the Council's deliberations on moving forward. Committee members should be hand picked by Council based on the primary criterion of whether the individual has access to or influences large groups of City residents, or they may be individuals that have a huge stake in the City's success e.g. large landowners or business interests. Their support and understanding will assist you in reaching out to Desert Hot Springs citizens.
6. Consider acquiring assistance in pursuing your goals in achieving financial stability and the outcomes from the community leadership committee.

### ■ Summary of Council and Staff Comments ■

Bob Deis briefly reviewed the results of Council and staff comments. He mentioned that 99 percent of the written feedback is from Council members (please see Attachment A)

Bob went over the Council and City Manager's feedback on past goal setting and strategic planning activities and suggested why there was constructive criticism. It appeared there were too many goals and initiatives, some goals were not clear and measurable, there was not a formal feedback loop and there was no reconciliation between the capacity of the organization and the long list activities.

The Work Plan and Workshop format were designed to address these concerns.

### ■ Suggested Format of 2016-17 Work Plan ■

#### *Two-Year Work Plan*

Bob recommended that the Council consider this a two-year plan given the realities of ramping up, possibly acquiring assistance, conducting the necessary analysis and review, working with Council and then implementing direction simply takes time. A

more realistic time frame would be two years, but staff can break out activities into Year 1 and 2 after completing the business plans discussed below.

#### *Convert "Target Areas" into Goal Statements*

Some Council members preferred more clarity on the four target areas of Public Safety, Financial Stability, Economic Development and Quality of Life. Bob agreed and recommended the City convert these into goal statements. One Council member suggested that all potential objectives or initiatives should be then measured against the stated goals. In other words, the City should ask itself whether each new initiative moves the needle towards goal attainment.

#### *Prioritize Objectives/Initiatives*

The Council will be asked to prioritize the long list of possible initiatives based on the following assumptions: 1) there is ongoing work that must get done; 2) the City cannot be all things to all people; 3) there is limited capacity within the organization and 4) we do not want to repeat the past and have too many items where we lose focus and follow through.

#### *Business Plans*

The biggest change from the past Council goal setting activities is the introduction of high-level (2 page maximum) business plans. This additional step was introduced to add specificity to what will be attempted for each initiative. It becomes more understood and more "real" by adding this additional step. This provides a mutual understanding between staff and Council. It identifies accountability standards, milestones, risks, time frames, purpose, etc. (please see Attachment C for Business Plan template).

Another key purpose is it provides staff the chance to evaluate capacity in the organization to accomplish the business plan and request resources (typically one-time resources) if needed. This is a critical step to address feedback about the past of not reconciling organizational capacity to address goals. After discussing the business plans, the Council may choose to revisit their priorities given they have more information on what it will take to accomplish their plans.

#### ■ **Converting Target Areas Into Meaningful Goals (Council discussion)** ■

Again, this step was designed to address feedback from Council on past goal setting processes. Council took each "target area" went through a short brainstorming process on each and then produced a goal statement for each one.

The product of this step is outlined below.

You will note one additional "target area" that was suggested by Bob Deis. When considering Council feedback (from interviews) on possible new priorities, it appeared some did not fit into the four target areas. He suggested a fifth one called "Increasing Organizational Capacity and Effectiveness".

## **Public Safety--Brainstorming**

Safe and clean community  
Animal Control—Code Enforcement—Fire  
Create Public Safety District  
Crime rate is lower than the past—not as bad as you think  
Positive things are not heard—need to use social media  
When we celebrate arrests it has a positive and negative message to some  
Petty nuisances need attention—affects perception  
Street lighting—maybe a change in the ordinance and goals—jaywalking and dangerous pedestrians are getting hit  
Maybe change street lighting standards for new development  
Fire—underserving east end while #36 is under utilized—fire is sometimes tied up by slow AMR response—third station location

## **Public Safety Goal Statement**

We are going to reduce crime 10 percent per year and reduce pedestrian accidents in the City. Besides reducing the incidence of crime and pedestrian accidents we will improve the perception of crime and safety from the perspective of Desert Hot Springs' residents and those considering visiting the City. We will identify a site for a third Fire Station to provide adequate services throughout the City.

## **Economic Development—Brainstorming**

Raise median income  
More jobs  
We lose sales tax—look at the reason e.g. auto sales  
Update the General Plan!  
Potential development at I-10 being held up due to sewer treatment capacity issues i.e. outside the City control  
Individual development projects should be evaluated vis-à-vis our Economic Development Goals  
Customer service for development could improve, including those larger projects that produce substantive progress towards our Economic Development Goals  
Finish the revitalization of downtown

## **Economic Development Goal Statement**

We will create a city where Desert Hot Springs' citizens will work, shop and play. We will do this by increasing jobs and personal income and decreasing the loss of Desert Hot Springs' tax revenue that is generated by its residents.

## **Financial Stability--Brainstorming**

This drives everything

Measured in terms of cash, budget and service solvency

What if marijuana cultivation, as a revenue source, doesn't work?

There is too much of a tax burden on homeowners

Need to invest in a grant writer

Need a 2-Year budget

Need 10-year financial plans

City should be debt free w/ 50% reduction the first year

Eliminate the pension liability

Evaluate the impact and opportunity costs of interest expense

## **Financial Stability Goal Statement**

We will become a city that is cash, budget and service solvent.

## **Quality of Life--Brainstorming**

More and better parks for all demographics e.g. kids, older adults, etc.

More recreation opportunities

More mental health services

Work with the County to provide services

College of the Desert campus/increase education capacity

Better library

Increase shopping, entertainment and restaurant options

A walkable community

A healthy city

## **Quality of Life Goal Statement**

We will create an environment for people from all social and economic categories to want to live in Desert Hot Springs. This includes providing parks, recreation, health, educational and entertainment opportunities consistent with other thriving cities.

## **Increase Organizational Capacity and Effectiveness—Brainstorming**

Stabilize staff—compensation/benefit policy

City Manager—needs ability to hire competent people?

Review compensation practices vis-à-vis the need to recruit/retain quality employees

Invest in professional development

Examine why there are issues of retention

Participate in professional associations

Add professional advocates i.e. lobbyist

City Council sets policy and management should manage

Staff should display a sense of urgency

### **Increase Organizational Capacity and Effectiveness Goal Statement**

We will build and maintain an effective workforce and City Council. This will include a review of strengths and barriers to this goal e.g. compensation, professional development, participation in professional associations and the role of the City Council vis-à-vis staff.

#### **■ Proposing Objectives/Activities To Achieve The Goals (Council discussion) ■**

Council was then asked to propose a list of new initiatives or objectives that would likely address the five goals developed from the previous step. These were drawn from the list compiled from Council interviews, from the brainstorming process on goals or new ones identified by Council. The results of this step are identified on the next page.

#### **■ Setting Priorities (Council picks their top priorities) ■**

After completing the previous step, the Council was provided 8 dots to vote on their top 8 priorities. They were asked not to add more than one of their dots per item. The results of this step are also identified on the next page.

## 2016-17 City of Desert Hot Springs Work Priorities

### Public Safety Goal Statement

We are going to reduce crime 10 percent per year and reduce pedestrian accidents in the City. Besides reducing the incidence of crime and pedestrian accidents we will improve the perception of crime and safety from the perspective of Desert Hot Springs' residents and those considering visiting the City. We will identify a site for a third Fire Station to provide adequate services throughout the City.

### Objectives and Initiatives for 2016-17 (in priority order)

1) 3 dots

Conduct comprehensive workshop(s) to discuss what is "service solvency" in the Public Safety area. This is not just about adding resources to Police. This should consider cost effective and evidence based criteria in evaluating options. This review will consider resource needs.

2) 2 dots

Evaluate problem areas for lighting and identify priorities (with cost estimates) based on consistent evaluation criteria including the balance of esthetics vs. effectiveness

3) No dots

Consider tying plans for revenues that will sunset and marijuana cultivation revenues to service solvency in Public Safety

### Economic Development Goal Statement

We will create a city where Desert Hot Springs' citizens will work, shop and play. We will do this by increasing jobs and personal income and decreasing the loss of Desert Hot Springs' tax revenue that is generated by its residents.

### Objectives and Initiatives for 2016-17 (in priority order)

1) 3 dots

Update the City General Plan—this provides the policy and legal support to effectuate the various goals of the City.

2) 3 dots

Develop and implement a focused development effort for the I-10 corridor that supports the City's Economic Development goal(s).

3) 2 dots

Revisit the City's Economic Development Plan

4) 2 dots

Beautify or improve the City's appearance

5) 0 dots

Continue Revitalization of downtown

6) 0 dots

Focus on CA-62 Corridor

7) 0 dots

Develop strategy and advocate for more sewer capacity

8) 0 dots

Staff should propose a plan to improve customer service for all development projects but with a particular emphasis on those that make an impact on our Economic Development goal(s).

9) 0 dots

Review the sign code and our practices in monitoring and enforcing that same code .

### **Financial Stability Goal Statement**

We will become a city that is cash, budget and service solvent.

## **Objectives and Initiatives for 2016-17 (in priority order)**

- 1) 3 dots

The City will commission a comprehensive multi-year financial plan (5-7 years) using the format discussed earlier in this report. It will project revenues, expenditures and fund balances assuming no substantive changes (the status quo scenario). It will include additions to the status quo to achieve “budget solvency” during the plan’s horizon (budget solvency scenario). It will include additions to the budget solvency scenario to achieve “service solvency” during the plan’s horizon (service solvency scenario).

This needs to be coordinated with Objective #1 under the Public Safety goal.

- 2) 3 dots

Develop grant writer proposal

- 3) 1 dot

Update the Development Impact Fee schedule to capture contributions towards the City’s capital needs related to growth.

## **Quality of Life Goal Statement**

We will create an environment for people from all social and economic categories to want to live in Desert Hot Springs. This includes providing parks, recreation, health, educational and entertainment opportunities consistent with other thriving cities.

## **Objectives and Initiatives for 2016-17 (in priority order)**

- 1) 3 dots

Pursue options for a bigger and better library.

- 2) 2 dots

Develop Parks and Recreation Plan to guide enhancements in this area, including funding options.

- 3) 2 dots

Develop a plan and proposal to improve the condition of our housing stock which might include higher and better use of property e.g. infill, redevelopment, etc. and possible new standards for new development e.g. square footage minimums.

- 4) 2 dots  
Advocate and assist in locating more mental health services.
- 5) 2 dots  
Develop proposal for a more “walkable community”.
- 6) 1 dot  
Propose incentives for entertainment venues
- 7) 0 dots  
Adopt moratorium on non-commercial uses
- 8) 0 dots  
Advocate for College of the Desert campus in the City
- 9) 0 dots  
Advocate for the County to provide more services in the City

### **Increase Organizational Capacity and Effectiveness Goal Statement**

We will build and maintain an effective workforce and City Council. This will include a review of strengths and barriers to this goal e.g. compensation, professional development, participation in professional associations and the role of the City Council vis-à-vis staff.

### **Objectives and Initiatives for 2016-17 (in priority order)**

- 1) 2 dots  
Review and develop employee compensation goals that are defensible but still remove barriers to recruiting and retaining staff.
- 2) 2 dots  
Conduct workshop on customer service.
- 3) 0 dots  
Consider re-engaging appropriate professional associations.

4) 0 dots

Hire professional advocates (lobbyist).

## ■ Overview of Next Steps ■

There was a discussion on the possible order of next steps. Bob Deis reiterated the need for staff to develop business plans for each activity. The Council directed staff to bring back this report for formal review and adoption. The Council will decide where the cutoff is on what objectives or new activities will be undertaken over the next two years; thus determining which ones will receive a business plan.

Staff will then complete business plans (using Attachment C) for each new initiative and return to Council for discussion and adoption of the overall plan for the 2016-17 two-year (calendar year) cycle. There should also be discussion and agreement on how often staff will report back to Council on Work Plan progress and activities, say every 4-6 months. Bob mentioned this is another important activity to ensure follow through and success.

**City of Desert Hot Springs  
2016 City Council Goal Setting Session Preparation  
Questions of Council Members**

1. If you have participated in past Council goal setting or strategic planning sessions, what was your experience both positive and negative?
  - Limited accomplishments and follow through
  - Vague on direction, goals and objectives
  - We had great economic development & other plans, what happened?
  - Liked previous process but expectations need to be clear i.e. not pie in the sky stuff. Can we meet them?
  - Not happy with past process, targets ended up being the opposite what they should have been
  - Council consensus wasn't achieved around the goals/objectives
  - Past goals/objectives were not reconciled with resources and capacity of the organization to make it happen
  - We lost focus on the goals and strategic plan proposal
  
2. Generally speaking, what would you like to see occur at your February 5<sup>th</sup> goal setting session?
  - Do not want the next set of goals to disappear into the ether
  - Goals/Objectives, they have to be attainable
  - Work plan should be clear and measurable e.g. what does Quality of Life mean? What are we trying to do and how do we know we're successful?
  - There should be accountability
  - We need Council consensus around a plan to guide the City Manager and staff
  - Need real goal setting with action steps and critical thinking
  - Each objective should be weighed against the potential for goal attainment e.g. there needs to be congruency between the overarching goal and the objectives voted on by Council
  
3. For those that have been on the City Council for one year or more, I'm interested in examples of City accomplishments during the past two years.
  - Avoided Cash Insolvency, missed having to file for BK protection
  - Finances appear to be under control

- Increased Bond rating
- Voter approval of marijuana cultivation
- New progressive accountability measures
- Enhanced graffiti removal and trash pick up
- Began focusing on customer service
- Started transforming downtown
- Health and Wellness Center
- Brought healthcare to community
- Successful transition for perm. City Manager (Martin)
- Successful recruitment for Police Chief
- AQMD—produced great grant requests

-See list of accomplishments compiled by staff (Attachment 4)

4. Reflecting upon the organization, what are the contributors (or strengths) or barriers (or weaknesses) to success in the City (the organization)?

Strengths

- Everyone is trying despite the difficult environment
- Everyone wants to do well by the City
- Employees are involved in the community
- We get along—we're not as bad as you might hear
- We have competent staff
- We seem to be on the forefront of facilitating an emerging industry i.e. marijuana cultivation

Weaknesses

- Staff reticent—don't want to get beat up
- No way to judge worker's effectiveness
- Lack of priority system
- Communication could be improved
- Lack of structure, need streamlines processes, tangible goals and the workforce is strained to keep up
- Not enough staff and some are scared of Council, translating to conservative approaches to work or postponing it until all the "I's" are dotted and "t's" are crossed
- Follow through on projects seems to be lacking, (or communication on progress/obstacles is lacking?)
- Sometimes personalities determine how others respond to an issue rather than the merits of one's position or argument
- Have we always represented the City's interest in our dealings with developers?
- Not investing in the professional development of staff
- We are service and budget insolvent
- We're not leveraging our assets e.g. spas
- Staff turnover

-Perception of Community Development being difficult with developers

5. Reflecting upon the community, what are the contributors and barriers to Desert Hot Springs becoming the city that you want to see in your lifetime or your kid's?

#### Strengths

- Huge untapped potential from the City youth
- New Police Chief open to new approaches e.g. social media
- Small town attitude e.g. people are invested in community organizations
- Lots of non-profits that help the City
- Spas and opportunities for tourism
- Lots of land available for development

#### Weaknesses

- Bellicose City where people fight/argue over many things and staff gets beat up over it
- Lack of restaurants and entertainment options
- Household income is low and high levels of poverty
- Mistrust of City e.g. can't seem to fix things
- The City's image of high-crime e.g. one spa owner had difficulty getting bank financing because of the DHS perception
- Low education attainment
- High unemployment
- Lots of our potential sales tax revenues are going to other cities
- Our energy costs are high compared to other cities
- Issues/services that impact our economy are not under our control e.g. Water
- Physical appearance of City could be better in places

6. For years, previous Councils developed their goals around four key "target areas" which were: Public Safety, Financial Stability, Economic Development and Quality of Life. Goals were then listed under each one. Are these still relevant and useful today and for the next two years?

- City is a system with interdependent parts. There are no silver bullets
- What causes our problems? That should drive the conversation e.g. does the amount of Section 8 housing correlate with crime or quality of life issues?
- These are vague and mean different things to different people. Need clarity
- These need discussion, explaining and possibly converted into goal statements

7. What would be goals and objectives that you would like to pursue under these target areas, assuming they are not changed significantly?

## **Past Target Areas**

Public Safety  
Financial Stability  
Economic Development  
Quality of Life

You will note that I added a 5<sup>th</sup> Target Area called “Increasing Organizational Capacity & Effectiveness”. This was created after reviewing Council suggested goals/objectives that didn’t fit easily in the original target areas. This seems to best summarize these other objectives. After reviewing my notes from interviewing Council members and senior staff, it appears you may want to consider making this a focus area given the past cuts that were necessary to avoid cash insolvency.

### **Public Safety**

- 1) Improving services in Police, Fire, Code Enforcement
- 2) Create Public Safety District
- 3) Provide adequate resources to Police to appropriately respond to calls for service
- 4) More traffic enforcement
- 5) Address street lighting

### **Financial Stability**

- 1) Increase General Fund revenue to support needed services
- 2) Create large reserve fund
- 3) Create Public Safety District
- 4) Increase capacity in Community Development (revenue generator?)
- 5) Two-year budgets
- 6) Capital Improvement Plan (5-10 years)
- 7) Improve financial reporting
- 8) Get grant writer
- 9) Revise budget process
- 10) Develop reliable revenue stream for road maintenance
- 11) Bob—define and get agreement on what cash, budget and service solvency means for DHS and where exactly the City stands relative to these standards

### **Economic Development**

- 1) Complete General Plan update
- 2) Create more of a retail hub to stop the leakage of our sales taxes
- 3) Complete projects e.g. distribution center, cross walks, etc.
- 4) Art Zone
- 5) Support Spas
- 6) Encourage entertainment venues and restaurants

- 7) More responsible development
- 8) Seek community benefit agreements
- 9) Collaborate more with College of the Desert
- 10) Downtown needs to be finished
- 11) Improve the City image
- 12) New Civic Center (get out of trailers)
- 13) Improve the quality/value of our housing stock
- 14) Develop retail development at I-10/62

### **Quality of Life**

- 1) Raising median income for DHS residents
- 2) Improve services in Parks and Recreation
- 3) Fix Animal Control issues
- 4) Art Zone
- 5) Fix trash issue
- 6) Encourage entertainment venues and restaurants
- 7) Address homelessness
- 8) Increase use of pool
- 9) A new library
- 10) Better maintenance of parks e.g. re-seed Mission Springs, better playground equipment & re-surfaced basketball courts
- 11) More crosswalks
- 12) Walkable community
- 13) More collaboration with school district

### **Increasing Organizational Capacity & Effectiveness**

- 1) Gradually increase compensation to stabilize workforce
- 2) Clarify relationships between elected, volunteers and staff
- 3) Clarify electeds do policy setting and no micro managing
- 4) Improve communication between Council and staff
- 5) Develop a sense of urgency and pride in City owned assets e.g. signs/fences
- 6) Start re-joining associations e.g. League of CA Cities and encouraging professional development of staff

# City of Desert Hot Springs

## 2 YR Departmental Responsibilities and Accomplishments

### Administrative Services Department

#### 1. Staffing



### Human Resources Responsibilities and Accomplishments

1. Facilitated the recruitment, interviewing, selection, employment processing, and orientation of (45) new employees.
2. Annual Open Enrollment and Benefit Coordination
  - a. (2) Annual Open Enrollments
  - b. (1) New Health Benefits Implementation
  - c. (2) Employee Health Fairs
  - d. New Employee Enrollments
  - e. Cancellation of benefits and coordination of COBRA reporting for terminated employees
3. Implemented electronic tracking of employee trainings in HROnline
4. Implemented policies and procedures for compliance with the Affordable Care Act (ACA) and the Healthy Families Act.
5. Tracked ACA compliance for IRS reporting (Year 2015).

6. Compile Complete and Submit Annual State Controller reporting of salary and benefits.
7. Processing of City Liability Claims
  - a. (73) Opened
  - b. (83) Closed
8. Subrogation claims for damage to City property
  - a. (26) claims closed
  - b. Received a total of \$31,706.00
9. Workers Compensation Claims
  - a. (33) Opened
  - b. (37) Closed
  - c. Coordinated return to work assignments
  - d. Conducted Interactive Process meetings in compliance with ADA
  - e. Implementation of 800 number and 24 hour nurse call in procedures
10. Updating of Rules and Regulations in process
11. Commenced implementation of City IIPP program
12. Established a roll out strategy for ongoing OSHA compliance trainings.
13. Organized Safe Driving training for all City staff
14. Maintained mandatory staff training compliance
  - a. Sexual Harassment Prevention
  - b. Ethics
15. Compiled and submitted Quarterly reports to PERMA
16. High volume processing of Invoice Payments Numerous Invoices processed for payment
17. Established tracking system to monitor employee clearances for Marijuana Dispensaries (2015)
18. Creation and updating of Disaster Services Worker Contact listing
19. Commenced paperless process for Personnel Action Form (PFA) signing
20. Processed PAF forms for any and all changes to employee assignments, salary and status.
21. Processed salary and benefit changes for Teamster employees (2014)
22. Conducted the following salary and benefit surveys:
  - a. Police Chief
  - b. Police Commander
  - c. Police Officer
  - d. Police Sergeant
23. Assisted with updates to Terms and Conditions of Employment
  - a. Police Officer Association
  - b. Teamsters

## Finance Division Responsibilities and Accomplishments

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1. Provide financial support on a number of issues, projects & programs for the Council & Staff
2. Administrative support for FY (13-14) & (14-15) audits
3. Prepare the Annual Management, Discussion and Analysis for the audited financials (Prior two years)
4. Annual Update of the Capital Assets schedule; complete necessary adjustments to the general ledger
5. Grant Accounting for departmental City grants as required by grantors
6. Coordinate (FY 14-15) City Budget & Mid-Year Adjustments
7. Coordinate (FY 15-16) City Budget
  - a. Revenue Forecasting
  - b. Expenditure increases and reductions based on departmental history and current requirements
  - c. Facilitate and Provide Departmental Budget Training to Department Heads and Management Staff
  - d. Update Capital Projects for (16-17) and (17-18)
  - e. Identification of revenue sources
  - f. Established "Capital Reserve" in each budget cycle
  - g. Transient Occupancy Audits completed for (14-15) additional Audits scheduled for (15-16)
  - h. Held internal hearings for hoteliers in non-compliance with the City's municipal code
8. User Fee study adoption and implementation in the New World System (14-15)
9. Function as Admin to the Successor Agency, Successor Agency Oversight Board and Housing Authority Board
10. Updated the Housing Authority Transfer Asset Listing (currently under review by DOF)
11. Collaborating with the City Attorney to facilitate the preparation of new grants for the Housing Authority properties, to be recorded on the revised Housing Authority Transfer Asset Listing approved by DOF
12. Process Compensation Agreements as needed and required in the LRPMP
13. Management and Maintenance of all Successor Agency properties
14. Liaison to existing tenants, address questions and maintenance issues as identified
15. Reporting and filing of insurance claims on Successor Agency properties
16. Annual Updating of the vehicle schedule with the PERMA Board
17. Semi-annual ROPS reporting since 2009 with annual ROPS reporting in fiscal year 16-17

18. Cash Flow for the Successor Agency
19. Annual purging of all Financial documents in accordance with Local Government Records Management Guidelines
20. Provide annual monitoring and internal audit confirmation letters and inspections for property ownership on the Neighborhood Stabilization Program grant funding that was approved and paid during the program (there is a five year term on each grant)

## **Health & Wellness Center Responsibilities and Accomplishments**

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1. Secured grant for pool fencing improvements
2. Admin to Health and Wellness Foundation Board
3. Staff to all meetings
4. Semi-Annual Preparation of Annual Community Benefits report (NMTC requirement)
5. Collaborate with Health and Wellness Facility tenants to facilitate the completion of Annual Community Benefits report
6. Preparation of Semi Annual Compliance Report as required by NMTC
7. Partner with auditors to complete an annual tax return and separate financial audit for the Health and Wellness Foundation
8. Annual Update of Capital Asset listing; provide necessary adjustments for the Health and Wellness Foundation
9. Quarterly preparation of unaudited Financial Statements for the Health and Wellness Foundation
10. Collaborated with third party Pool Contractor to ensure implementation of the Pool Program
11. Long Range Property Management Plan
12. RFP and Contract for Banking services
13. RFP for Appraisal Services
14. RFP for User Fee Study
15. Working on a biennial budget
16. Update Cash Flow Model
17. Applied for and Secured, \$222,000 in CDBG monies in (15-16) which was approved; awaiting approval for (16-17) funding.
18. Provide Reporting to CDBG
19. Developed fiscal analysis for a number of different scenarios
20. Serve on PERMA Board of Directors and Executive Committee
21. Monthly reports to the City Council
  - a. Treasurers Report

- b. Contract Management Report
- c. Payment Register Report
- 22. Place items on tax rolls – including staff reports and resolutions for all levies
- 23. New formed Community Facility Districts and existing Community Facility Districts
- 24. Oversee Wardman Pool Expenses
- 25. Monthly report and responses to individuals running the Wardman Pool program
- 26. Preparation of Wardman Park Expenses for staff reports to the City Council
- 27. Marijuana sales tax
- 28. Monitor and update NWS various permit and developer deposits
- 29. Acting City Manager as needed
- 30. Resolution for investment policy
- 31. Coordinate AQMD grant for CNG vehicles
- 32. Monthly calls with AQMD on the PM-10 Funding, Cabot's Pavement Project and the Solar project
- 33. Working with AQMD on changes to the existing PM-10 grant requirements
- 34. Review fiscal impacts on all staff reports presented to the City Council in Sire
- 35. Work with Public Works on capital project reconciliations
- 36. City staff to the Renaissance Group on future grant funding, provide response to requests for information
- 37. Responded to numerous public records requests as received

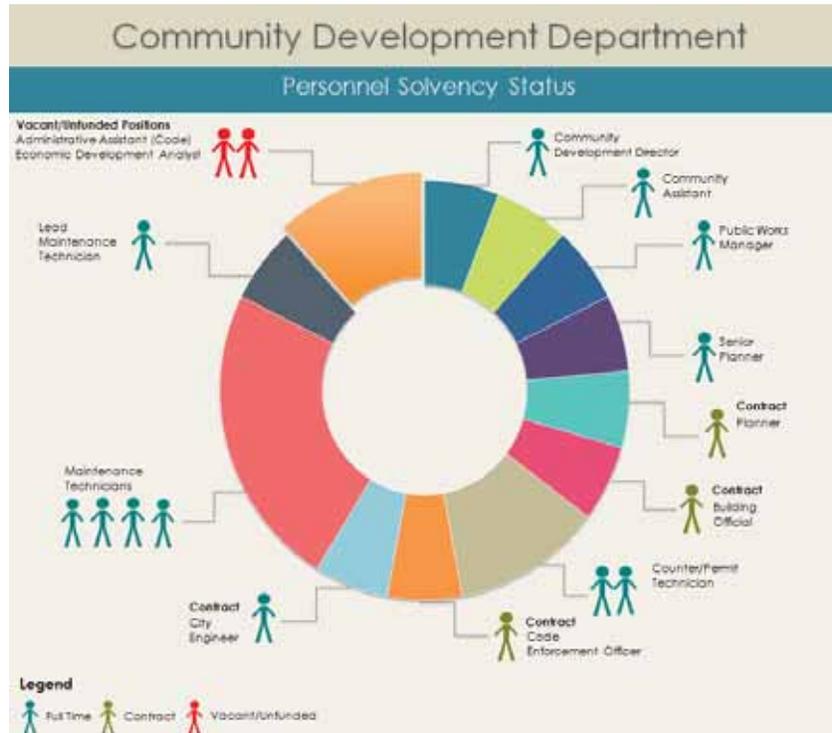
## **Information Technology Responsibilities and Accomplishments**

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1. System-wide workstations upgraded to Windows 7
2. Addressed eight hardware failures and storage issues affecting backend servers
3. Upgraded enterprise anti-virus management system
4. Upgraded all City issued cell phones
5. Replaced hardware for City's PEG channel
6. Implemented updated User Fees and Permit procedures in ERP System
7. Implemented web based access to property data, eliminating annual subscription costs
8. Implemented postage solution providing departmental expense tracking
9. Upgraded climate control for data center
10. Implemented automated server imaging solution
11. Configured expense tracking for citywide copiers
12. Implemented electronic signature/routing for Human Resources department

# Community Development Department

## 1. Staffing



## Planning Responsibilities and Accomplishments

1. Approved Actions
  - a. (18) Film Permits
  - b. (40) Special Event Permits
2. PC or CC Action Item/Approval
  - a. (01) Administrative Design Review (ADR)
  - b. (17) Conditional Use Permit (CUP)
  - c. (3) Development Permit (DP)
  - d. (5) Design Review (DR)
  - e. (1) Specific Plan (SP)
  - f. (2) Tentative Parcel Map (TPM)
  - g. (2) Tentative Tract Map (TTM)
  - h. (2) Time extensions
3. Medical Marijuana
  - a. Initiated twice-weekly orientation sessions for parties interested in developing cultivation facilities. Over 100 attendees
  - b. Prepared Orientation Packet and posted on web-site <http://www.cityofdhs.org/getdoc.cfm?id=2209>
  - c. Organizing Workshop (11 Feb) for cultivators on service needs (electrical power, water, wastewater service, roads, taxation)

- d. Prepared prototype Access data-base for tracking current planning case load.
- e. Dispensaries
  - i. (2) Open
  - ii. (2) Awaiting Regulatory Permit
  - iii. (1) Plan Check
  - iv. (5) In process with PC
  - v. (5) Awaiting Re-submittal
- f. Cultivation
  - i. (8) Approved by PC/CC
  - ii. (4) In process for PC/CC
  - iii. (2) Plan Check
- 4. Zoning Text Amendment
  - a. (4) In process
- 5. Sign Review
  - a. (54) Sign Permits
- 6. (500) Phone calls between December 2015 and January 2016 in Planning alone
- 7. (171) Counter Visits for Community Development between January 19 and 26, 2016
- 8. CCAC Action item/Approval
  - a. (3) Murals
  - b. (18) Utility boxes
  - c. (14) Sculptures
- 9. Ongoing Courtesy Rental with County Literacy Program
- 10. Courtesy Rental with Veteran's Support Group

## Building and Safety Responsibilities and Accomplishments

- 1. Permits
  - a. Assisted, processed and issued (3,298) permits since January 2014 (see attached valuations)
    - i. (1,218) Residential
    - ii. (74) Commercial
    - iii. (192) Solar
    - iv. (817) Garage sales
    - v. (199) Engineering
    - vi. (156) Planning
    - vii. (642) Combined residential/commercial
- 2. Inspection Services since January 2014 (see attached inspections sheet)
  - a. (6967) inspections (slabs, roofs, tenant improvements, steel, sheer panel, hold down, wraps, frames, insulation, drywall, lath, final building – residential, commercial and industrial, ground plumbing, rough plumbing, final plumbing, septic, sewer, seepage pits, grease pits, gas, conduit, wiring, bonding, grounding, electrical release and final electrical, solar, ducts, furnaces, combustion air, compressor, final mechanical, footings, walls, beams, swimming pools, and special inspections).

## Public Works/Engineering Responsibilities and Accomplishments

1. Completed City-wide Catch Basins and Retention Basins Clean-ups and Road Shoulder Work in preparation for El Nino and winter storms.
  - a. Prevented major flooding; all roads remained opened, no reports of major flooding or damages
2. City-wide Sidewalk Repair Program.
  - a. Multiple lifted and damaged Sidewalk Sections were removed and replaced City-wide, addressing safety concerns throughout the City
3. Secured multiple Park Improvement/Rehabilitation project funding.
  - a. Secured grant funding for recycled plastic park benches and tables
  - b. Secured grant funding for Tedesco Park Rehabilitation, and Mission Springs Park Rehabilitation
4. Road/Pot-Hole Maintenance Program.
  - a. Established city-wide monthly pot-hole repair program
5. City-Wide Weed Abatement Program.
  - a. Developed a maintenance schedule with a city-wide zone map to annually remove weeds effectively throughout each zone
6. Installation of Public Art in City Right of Way.
  - a. Completed site analysis and inspected the delivery and installation of eight (8) concrete bases and sculptures
7. Developed a new Capital Improvement Plan (CIP).
  - a. Accomplished to develop and proceed with a 100% Grant funded Capital Improvement Plan
8. Completed Bicycle Pedestrian Master Plan Project.
  - a. Using grant funds, completed multiple community outreach meetings, and developed a City-Wide Master Plan that addresses Pedestrian and Bicycle needs. This Plan will be used in applying for future grants and improving the City to meet the community needs
9. Completed City-wide Striping Project.
  - a. Completed project based on Capital Improvement Plan to meet City's road safety needs
10. Completed Design of Cabot's Pueblo Museum Parking Lot
  - a. (AQMD Funded)- Secured funding and approved changes in scope of work to meet Cabot's Pueblo Museum parking needs and South Coast Air Quality Management District Grant Fund Goals in mitigating PM10 dust emissions
11. Completed Design of Hacienda Ave/Verbena Crossing.
  - a. Secured funding and expedited the design
12. Completed Design of Palm Drive Rehabilitation Project
  - a. Completed design, will begin construction based on Capital Improvement Plan
13. Started Design/Construction of Solar Array Project
  - a. (AQMD Funded)- Secured funding and approved contract to meet City's alternative energy needs and South Coast Air Quality Management District Grant Fund Goals in mitigating emissions.
14. Public Utilities.

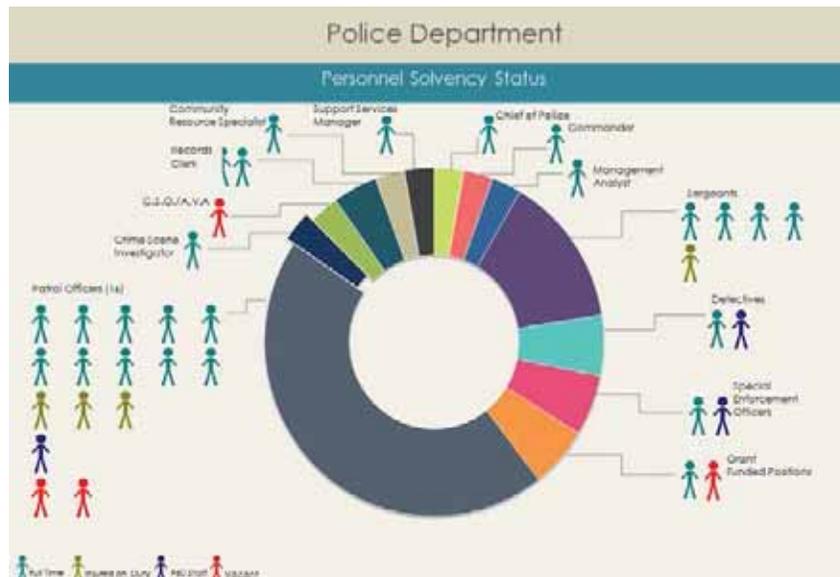
- a. Developed annual permit process to expedite encroachment permit process
- 15. Drainage improvements.
  - a. Negotiated with Riverside County Flood Control District for the commitment to fund 100% of the 8<sup>th</sup> street storm drain and the Tuscan Hill Flood Control Basin
- 16. Underground Utility Project from Via Loretto to West Drive.
  - a. Completed processing and coordination with SCE for undergrounding existing overhead to underground service.

## Code Enforcement Responsibilities and Accomplishments

1. Completed Cost Recovery for both years
  - a. Yr 2014 (\$313,454.32) on the tax rolls for collection.
  - b. Yr 2015 (\$261,625.77) on the tax rolls for collection.
2. Participated in Point in Time Homeless Count last two years
3. Working with City Attorney's office to get receivership at 66125 2<sup>nd</sup> (abandoned property with multiple fires, squatters and trash)
4. Assisted Public Safety Commission to get a receivership program started.
5. Yr 2014 issued (1,533) Courtesy Notice of Violations
6. Yr 2015 issued (979) Courtesy Notice of Violations
7. Yr 2014 issued (1,778) citations totaling (\$380,717.00)
8. Yr 2015 issued (578) citations totaling (\$158,550.00)
9. Completed sweep of commercial corridors in early 2014
10. Code coverage six (6) days per week in Yr 2014, and first 4 months of Yr 2015, which greatly reduced the number of unpermitted yard sales
11. (7 ) Clean up events organized with the local church groups in Yr 2014 and first 4 months 2015

## Police/Public Safety

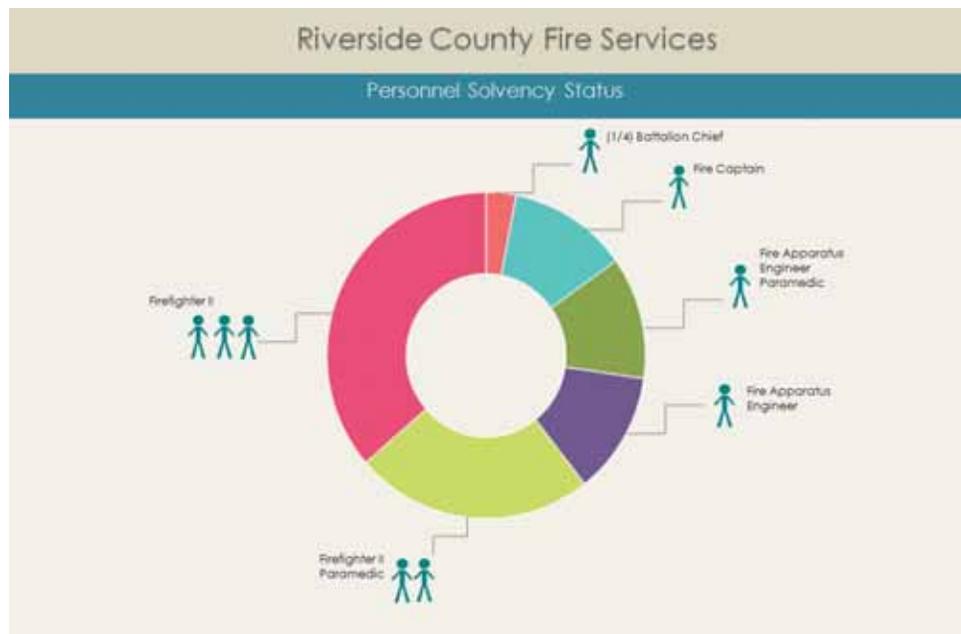
1. Staffing



2. Reorganized department staff and assignments
3. City Council committed to preserving City Police Department for next five years
4. Changed police officer hiring process
5. Hired a new Police Chief: Appointment 6/22/15
6. Promotions to Police Commander
7. (3) new Sergeants
8. Implemented non-traditional recruiting and retention strategies
9. Stabilized Dispatch contract for 5 years
10. Stabilized post-AB109/Prop47 crime spike
11. Controlled DHSPD FY14/15 budget
12. Revitalized police building
13. Strengthened interagency relationships with Coachella Valley law enforcement agency's

## Riverside County Fire Services

### 1. Staffing

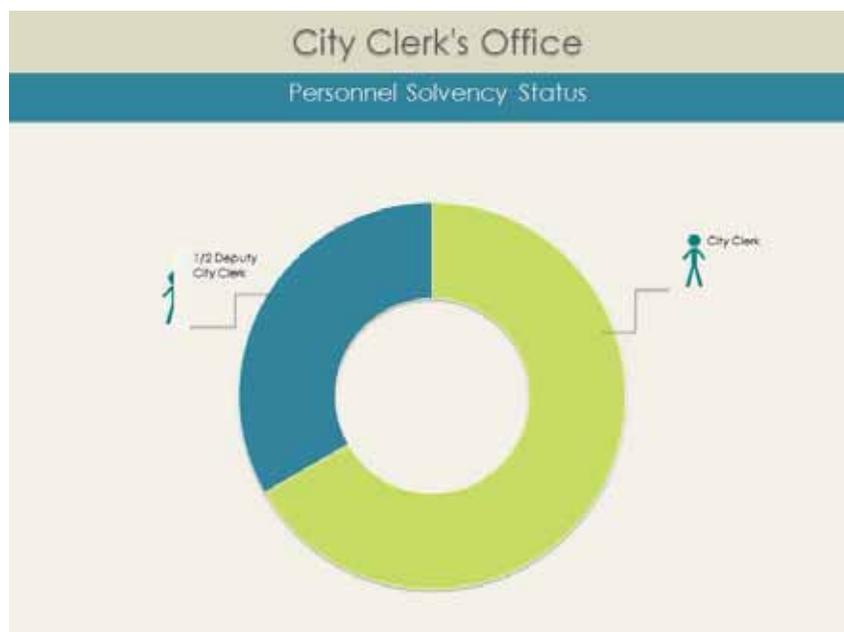


2. Collection of potential sites from previous administrations.
3. Reviewed and validated information to develop service delivery alternatives.
4. Met with Eastern Operational Chiefs to review DHS current fire service delivery model that included possible modification of personnel modules.
5. Established a location of the third Fire Station for the City of Desert Hot Springs.
6. Updated municipal code to current California Fire Code Standards. Municipal code has been adopted.

7. Fee study information for various hazard permits associated with the fire safety inspection program is included with the code adoption process.
8. Fire Safety Specialist position is now assigned to DHS.
  - a. Stephen Otero has developed the infrastructure and working components of the inspection program within the city. All internal issues have been addressed and currently moving into the business community which we are into the second inspection cycle for high life business hazards.
9. Continuous fire department engagement with Public Safety Commission and emergency preparedness committee.
10. Completed CERT class in November 2012 and spring 2013 CERT classes planned and successfully completed. The program still continues
  - a. (2) Additional classes expected in 2016.
11. DHSHS Public Safety Academy has developed Teen CERT as part of DHSHS Public Safety Academy syllabus; classes are scheduled for February 2016.
12. Basic Build out for the City EOC.
  - a. Basic training established for City Staff. City Staff has all been trained on NIMS compliant training. All new employees will be NIMS compliant with new employee packets.
13. During this fiscal low of 2014/15 we were able to keep the facilities in working condition, Pigeon repair, A/C units and garage doors with salary savings from an under filled position.
14. (4859) Responses to emergency incidents from a single fire station with a single engine company.

## City Clerk's Office

### 1. Staffing



## Election Responsibilities and Accomplishments

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1. Acts as Elections Official, responsible for administering intricate procedures as set forth in the California Elections Code through which local government representatives are selected and local measures are considered.
2. Assists candidates in meeting their legal responsibilities before, during, and after the election and administers the legal process for initiatives and referendums as set forth in the Elections Code.
3. Election pre-planning, certification of election results and filing of campaign disclosure statements
4. June 2014 Special Measure Election – Measure F
  - a. In addition to election duties, the City Clerk was the lead staff person responsible for facilitating the research that resulted in the vacant parcel tax options and scenarios presented for City Council’s consideration.
  - b. City liaison to ballot measure education and outreach Consultant
5. November 2014 Special Measure Election – Measures HH, II, JJ
6. November 2015 General Municipal Election
  - a. Prepared a Candidate Handbook to assist candidates in meeting their legal responsibilities

## Legislative Responsibilities and Accomplishments

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1. Key staff for City Council meetings, the City Clerk prepares the legislative agenda, verifies that legal requirements were met, and completes the arrangements to ensure an effective meeting. The City Clerk is entrusted with the responsibility of recording the decisions which constitute the building blocks of our representative government.
  - a. (82) Meetings (City Council)
  - b. (29) Ordinances processed
  - c. (124) Resolutions processed
2. Prepared and implemented a “Agenda Guidelines Administrative Policy”
3. “Clerked” commission meetings when staffing vacancies existed
4. Trained (6) employees (commission meeting administration)
5. (50) Commission Vacancies (includes end-of-term and unscheduled vacancies)
6. Coordinated State mandated Ethics Training Sessions

## FPPC Filing Officer Responsibilities and Accomplishments

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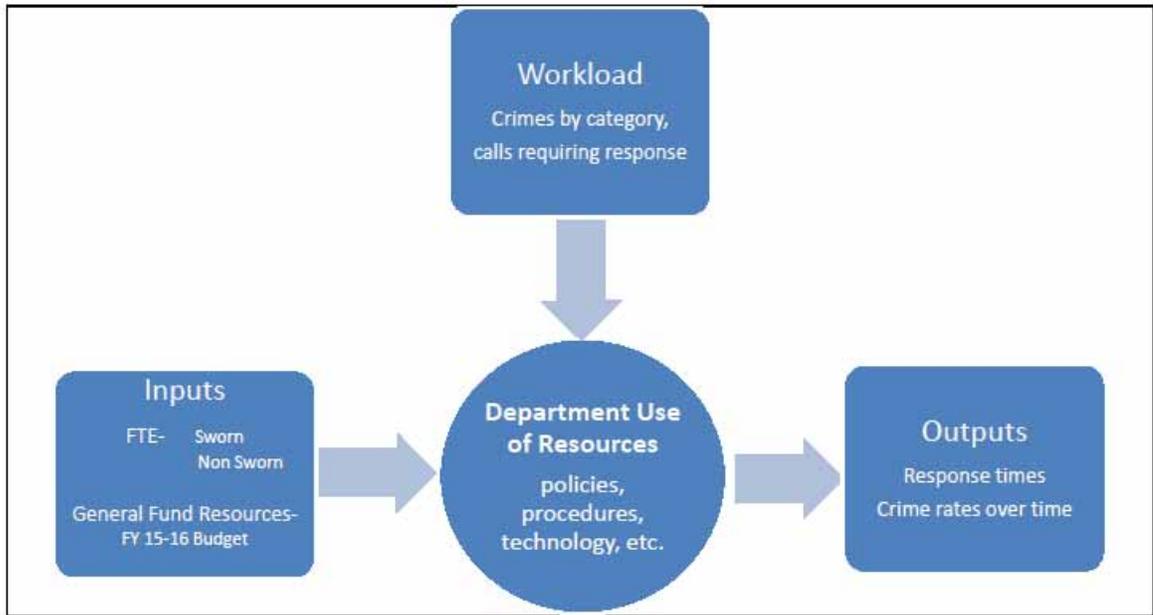
1. The City Clerk is responsible for the day-to-day implementation of the Political Reform Act, while the FPPC is the agency that is responsible for enforcement of the Act.
2. (129) FPPC Form 700 Filings
3. Biennial Conflict of Interest Code review and adoption
4. (86) FPPC Campaign Filings

## **Records Management Responsibilities and Accomplishments**

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1. The City Clerk oversees another legislative process; the preservation and protection of the public record. The City Clerk ensures that municipal records are properly archived and readily accessible to the public.
2. (118) Public Records Requests
3. Facilitated processing of (183) Contracts
4. Continuous electronic archival and indexing of vital records (ordinances, resolutions, agendas, minutes, contracts) into the SIRE EDMS (Electronic Document Management System)

### Variables That Determine Service Delivery Police (an example)



In this Police example, we would ask for the above information for each "service line" e.g. Patrol, Investigations and Support/Admin.

**Business Plan  
For City Council Work Priorities  
City of Desert Hot Springs  
2016-17**

**Council Priority**

Which Council Goal does this address?

What should we call your Council Objective/Initiative?

What is your proposed strategy?

How does this project address or make a positive impact on the Council Priority?  
How will you know?

Who is the project lead?

Other team members?

Who are the stakeholders that can determine success or failure? Why?

Can this be accomplished within the current budget?  
If not, how much will be needed?

What are the key milestones with dates leading to completion?

What are the risks associated with this project?



May 20, 2015

Mr. Martín Magaña  
City Manager  
City of Desert Hot Springs  
65-950 Pierson Blvd.  
Desert Hot Springs, CA 92240

Dear Mr. Magaña:

Urban Futures, Inc. (UFI) is pleased to provide this Financial Report and Desert Hot Springs Recovery Action Plan (DHSRAP) to the City of Desert Hot Springs (City). This report contain two primary parts: 1) an estimated month-by-month cash-flow analysis for the remainder of Fiscal Year (FY) 2014-15, projected cash flows for FYs 2015-16 and 2016-17, and annual cash flows for FY 2017-18 and FY 2018-19 (the Financial Report); and 2) UFI's analysis and recommendations in association with a recovery action plan (DHSRAP).

The purpose of the cash-flow analysis is to identify and project the City's cash position as of June 30, 2015. The DHSRAP presents recommendations based on our analysis of the organization in an effort to reduce costs, increase revenues, revise current budget processes and provide an action plan for staff and the City Council to improve fiscal and operational performance.

Desert Hot Springs continues to be affected by the serious economic recession, and while staff and the City Council have taken positive steps to produce a balanced budget, more is needed. Expenses continue to rise while revenues remain relatively flat. Very low general fund balances and lower-than-norm non-General Fund balances exacerbate this problem. The five-year forecast reflects a similar outlook holding similar economic and budgetary assumptions; in other words, the City could face a precarious balancing act in the City's FY 2015-16 and FY 2016-17 budgets. As indicated in our February 12, 2012 report, the City must continue to take action to reduce its spending and increase its revenues in order to emerge from a relatively flat scenario and move to a much more positive one.

Based on UFI's extensive experience with the City's financials and our understanding of its budget practices, the following is a summary of our high-level recommendations:

- Implement a **prioritized budget process**;
- Explore and implement certain **cost-sharing initiatives** to conserve dollars;

- Study and consider the **adoption of a biannual (two fiscal years) budget document** for longer-range planning purposes (or at least until the fiscal crises has passed);
- Temporarily **decrease or suspend expenses that do not provide direct city services** to the residents of Desert Hot Springs; and
- Using the prioritized budget process, **engage key stakeholders, residents and businesses in strategic planning discussions** regarding the City's service level and financial resource needs.

The DHSRAP included in this report identifies solutions for addressing some of the more immediate issues that face the City. We appreciate the timely assistance of staff in providing the data necessary for drafting the attached report. We look forward to continuing our assistance as the City implements tough decisions to balance its financial resources.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "M. Busch".

Michael Busch, President & CEO  
URBAN FUTURES, INC.

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## Executive Summary & Background

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The City retained Urban Futures Inc. to assist the City with reviewing and analyzing conditions and mechanisms which affect the current and future financial performance of the City. This study is a follow-up to a similar study presented to the City on February 12, 2012 and a three-year cash flow analysis presented to City Council on May 5, 2015. The 2012 study made recommendations based on several phases including: document review; meetings with staff; a financial strengths, weaknesses, opportunities, and threats analysis (SWOT); and development of a financial sustainability plan.

Each of the options/recommendations as presented in the 2012 report represented difficult choices, and they required the support of the organization, Council and Community. Even with the partial remediation effort, City revenues have remained relatively flat. This, in the face of expenses that have continued to keep pace with natural inflation and/or have increased outside of the City's control, creating a structural budget deficit. To fund the City's deficit budgets after the failure to two (2) proposed revenue measures denied by the voters, extensive drawdown of reserves was used to balance operating expenses, and one-time sources of monies were used to fund ongoing operational costs.

As outlined in the Three-Year Cash Flow Analysis presented at the May 5, 2015 City Council meeting, recent cost cutting actions have financially stabilized the City for this fiscal year (FY 2014-15) resulting in a positive cash flow and general fund operating balance. However, the subsequent years show continued decreases in cash flows ending in a worsening financial position and possible insolvency in FY 2019-20 or FY 2020-21.

### < *Executive Summary* >

To assist the City in navigating out of such an outcome, UFI has developed the Desert Hot Springs Recovery Action Plan (DHSRAP), which includes suggestions to help stabilize the City's financial situation to a balanced level, build reserves, and provide future direction to the City Council and City staff. **It should be noted that most of the suggestions/considerations/recommendations in this report are not easy. They will require policy creation, spending discipline, renewed and aggressive cost-sharing negotiations, and tough prioritizations that will result in the decrease of support to certain programs and the elimination (for the short time) of others. All will require a collective show of political will amongst all stakeholders from City staff and City Council to the public.** We believe that the recommendations in this report will further stabilize the City's economic outlook and increase the level of basic city services, which aligns with the Council's goals and policy objectives and meets what the City residents deserve.

Our suggestions and recommendations include:

- Implementing a Priority Budget Process System and a Participatory Budget Process
- Moratorium or Phasing Down of Certain Funding of Non-Direct City Services
- Recommendation of a Biennial Budget Model for FY 2016-18 to Stabilize Expenses and Provide the Council and Staff with Better Long Term Planning
- Continuation of Addressing Service Delivery Model Changes
- Aggressively Seeking and Implementing Cost Sharing Opportunities
- Continue Reviewing Revenue Increase Opportunities
- Establish Minimum General Reserve Levels
- Review and Amending of Current Long Term Leases and Debt Obligations
- Revision and Adoption of a New Comprehensive Five-Year Economic Development Strategic Plan that Emphasis Job Creation and Long Term Growth
- Consistent Updating and Use of UFI's Five-Year Financial Plan to Help Guide the City on Financial Decisions and Continue Replacing Forecasted Numbers with Actuals
- Find Measures to Lift City Staff Moral through Slow Restoration of Salary Levels and Providing "Unique" Benefits that Would Help the City Retain their Best Employees and Recruit Others.
- Pursue new revenue sources i.e. tax measures

**It is without question that timely implementation of the plan is necessary given the current and anticipated cash-flow constraints in fiscal year 2015-16 and 2016-17. The next step for the City will be to meet and schedule study sessions regarding the DHSRAP and for staff to research and bring forward specific recommendations that affect these areas.**

### *< Recommendations from 2012 Report >*

Over the past several years, the City has balanced its budget through a combination of cost reductions including layoffs, unfilled vacancies, and a reduction of public safety expenses, transfers from other funds, cutting of certain expenses, and use of unallocated fund balance. The City has gone through personnel reductions, which resulted in the reduction of workforce of approximately -ten positions (14.3 percent) over the last three years. All departments have had to make changes to reduce costs.

This was the same situation the City faced in FY 2011-2012. The City contracted with UFI, to help with their budget issues and make recommendations to help alleviate their financial issues. The February 12, 2012 report to the City outlined 17 recommendations, as listed below. Please refer to the Appendix for a more detailed discussion of those recommendations, the

results of those recommendations three years later, and a current update of the Strengths/Weaknesses/Opportunities/Threats (SWOT) analysis:

- 1) Adopt a budget philosophy to provide a meaningful and easy to understand framework for maintaining financial discipline. Present a report to the City Council on the financial results of the policies at least once a year. Present an updated five-year forecast to the City Council at least three times a year.
- 2) Initiate significant immediate changes to the expenditure and revenue base, with major reductions in spending taking effect in FY 2011/12 increasing into FY 2012/13.
- 3) Conduct an analysis of each internal service fund to determine funding requirements for the services and equipment paid for out of each of those funds and create a five-year forecast for each ISF. Set rates to departments based on a cost allocation study and funding requirements for each ISF. Shift any excess balances into unrestricted fund balance to build the General Fund reserve.
- 4) Determine the City Council's interest in asking the voters to approve new or increased taxes. Once that is ascertained, develop an action plan and schedule to seek voter approval of new revenues.
- 5) Engage a private firm to perform an audit of the property tax assessments to ensure data is current and up to date.
- 6) Evaluate all franchise agreements for cost cutting and/or revenue generating opportunities.
- 7) Analyze the amount of additional revenue that would be received by the City if a change in the utility franchise fee allocation were implemented. Advocate for a change in legislation to correct the law.
- 8) Implement a paramedic subscription program to recover costs associated with Contract Fire Service. Anticipated Revenue Increase: \$240,000.
- 9) Develop a marketing program for paramedic subscriptions with a goal of market penetration to at least 50% of households. Develop marketing efforts to target those most likely to subscribe and plan a campaign that will be ongoing.
- 10) Determine the fee level required to recover all City costs associated with false alarm response and increase fees accordingly. Anticipated Revenue Increase: TBD.
- 11) Develop a comprehensive asset management program, identify market rental rates and subsidies, and sell unneeded and under-performing properties. Conduct an analysis of all property assets as part of the asset management program. Anticipated Revenue: TBD.
- 12) Implement a 10 to 15 step range to spread out merit (performance) increases over six to nine years rather than the current three and a half to four.
- 13) Initiate discussions with Cal Fire and other cities in the area about a regionalized approach through the establishments of a Fire District. If successful, this could create economies of scale by eliminating redundant programs and costs.
- 14) Contract with the City of Palm Springs or Indio for all animal control services. Develop a detailed implementation plan.
- 15) Utilize retired police officers as trainers and reallocate full-time sworn personnel from this operation.
- 16) Merge the Planning, Building and Engineering with Community Development.

- 17) Create an internal and external communications and engagement plan. Temporarily reassign positions within the City to provide analytical support for implementing a budget stabilization plan and a communications plan.

### < *Background on City and General Financial Outlook* >

The City of Desert Hot Springs (DHS or City) is located in Riverside County in Southern California. As of the 2010 census, it had a population of approximately 26,000 residents. Population has increased rapidly since the 1970's. The City is mainly a bedroom community. Its largest employers are local government agencies, hotels and a non-profit agency operating residential housing for developmentally disabled youth. The business base is geared to the support of these employers. There is no "big box" or auto retail operation such as Home Depot, Costco or a flagship auto dealership. February 2015 data indicates that the unemployment rate in the City and Riverside County overall is 8.2 percent and 6.9 percent, respectively. Within the Coachella Valley, the City has the second highest unemployment rate behind the City of Coachella at 10.7 percent.

A confluence of economic events and issues specific to the City hamper the City's full financial recovery. In 2001, the city suffered the loss of a Fair Housing Act lawsuit resulting in a judgment of some \$3 million. Subsequently, the City filed for bankruptcy protection, and in 2004 emerged, after issuing judgment bonds. Those bonds are still being paid off, which significantly affected the City's economic vitality.

Public safety is a high priority in the City. Prior to 1997, police services were provided by the Riverside County Sheriff's Department. In 1997, the City instituted its own Police Department. City leaders have addressed the crime rate by increasing the number of sworn officers, supported, in part, by two ballot measures, one creating a parcel tax and another creating a 2 percent surcharge on the Utility Users Tax to support public safety. While the initial efforts appear to have been successful, as the crime rate in the City had dropped; crime rates seem to be on the rise again with the general fund contributing more revenues than the recently passed tax. The Public Safety Department's budget comprises approximately 60 percent of the consolidated general fund budget, leaving the City Council with fewer choices to make.

The City also continues to experience declines in general fund cash balances, anticipating further declines in FY 2015-16 and 2016-17. In FY 2016-17, the consolidated general fund ending cash balances will decline by 50 percent compared to FY 2014-15. In addition to cash-flow constraints identified in the five-year financial forecast, the City's two voter-approved tax measures expire in FY 2019-20 and FY 2020-21, which could leave the City in an even more challenging situation than the current one.

Over the past two fiscal years, the City has reduced positions, outsourced services, negotiated and imposed significant compensation reductions, and increased fees to maintain both essential City services and a sufficient general fund working capital balance. While the City has used various fund balances to close the gap between annual expenditures and revenues, this practice has left the City with limited cash reserves to put away for natural or fiscal emergencies and for cash flow purposes.

Several options remain to reduce costs; but they are difficult options the City Council must carefully balance as the Council navigates the City of the current situation. These considerations include: outsourcing a number of current services; reducing non-direct City service allocation options; implementing specific cost-sharing initiatives; and approving revenue measures requiring voter approval.

With several multi-year labor agreements approaching their renewal period, cost reduction options are even more challenging, given the approximately 25 percent reduction in salaries that current staff have already absorbed over the last several years.

The financial and operational instability leading to the cost reductions mentioned above, while helping cut the deficits in the budget, could lead to longer-term personnel issues including employee retention and employee recruitment issues, especially as the City recruits for high-quality employees. Current compensation levels for staff are well below the averages in the Coachella Valley, contributing to the City's difficulty with realizing staff stabilization.

There are a few opportunities to increase revenue to the funding levels needed to resolve the budget deficit and to adequately fund essential services. Such opportunities require voter-approved tax increases or significant economic development activities. While such increases are possible, the options are constrained by current economic conditions including higher unemployment, low household incomes and the fact that the voters recently passed a special tax for Police services in 2010 and did not pass another tax increase in the last two years. The lack of a supportive pro-vote organization and a good public information campaign may have also affected the results of that vote.

## General Financial and Budget Considerations

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The following are general financial and budget best practices and other considerations to support the discussion leading toward more specific recommendations as detailed in the subsequent section:

### < *Financial Considerations* >

#### 1. Development of a Budget and Financial Philosophy

An important strategy for the City is a budget philosophy and practice that's relatively easy to understand and can serve as a meaningful framework for maintaining financial discipline. Obtaining and understanding the City Council's goals and objectives, prioritizing needs and expenses, maintaining an environment friendly to economic development, and keeping the economic conversations open between the City Council and the community are important philosophies. Continued regular reporting of financial performance to the governing body for public discussion is also a way for the fiduciary responsibilities of the elected officials and executive managers to be understood by the public and other organizations.

#### 2. Structurally Balanced Budget

The annual budgets for all of a city's funds should be structurally balanced throughout the budget process. Ongoing revenue should be equal to or exceed operating expenditures in both the proposed and adopted budgets. If a structural imbalance occurs, a plan should be developed and implemented to bring the budget back into structural balance. Use of fund balances to balance operational expenses should be avoided or be kept at a minimum.

#### 3. Multi-Year Financial Forecasting

A biannual budget supported by a five-year financial forecast developed by staff and utilized by a city's council promotes awareness of how current budget decisions impact future financial health. Using some method of budget prioritization, a general fund proposed budget balancing plan can be presented and discussed in context of the five-year forecast. Any revisions to the proposed budget should include an analysis of the impact on the forecast out years as well as on the current budget. If a revision creates a negative impact on the forecast, a funding plan should be developed and approved to offset the impact. The five-year forecast should be updated quarterly to reflect changes in revenues and unexpected changes in expenditures along with the budget. The forecast should be presented to the governing body quarterly for discussion and to provide information to the public.

#### **4. Use of One-Time Resources**

Use of one-time resources (e.g., revenue spikes, budget savings, sale of surplus equipment and/or property, and similar nonrecurring revenue) is discouraged for application to current or new ongoing operating expenses. Examples of appropriate uses of one-time resources include rebuilding reserves, retiring debt early, making capital expenditures (without significant operating and maintenance costs), and other nonrecurring expenditures.

#### **5. Established Reserves**

Most cities maintain multiple funds based on different revenue sources and requirements. Because there are risks (both known and unknown), it is important that reserve levels in all funds be maintained as a hedge against such risks. Without proper reserves, there can be major disruptions in services when unforeseen financial demands emerge, requiring immediate attention. Thus, agencies should maintain an adequate reserve level and/or ending fund balance for each fund – not just the general fund – as determined annually and as appropriate for each. For the general fund, different types of reserves should be maintained, including an economic uncertainty reserve (sometimes called a contingency) to provide a cushion for unexpectedly low revenues in any given year and for other emergency needs that arise.

#### **6. Employee Retention and Recruitment**

In an environment of reductions in employee compensation, negotiations for employee compensation should continue to consider total compensation bargaining concepts and focus on all personnel services cost changes (e.g., step increases and the cost of benefit increases). As a general goal, the cities should seek to provide a competitive wage and benefit package with anticipated compensation costs included in the above-mentioned five-year financial forecast to ascertain affordability to the municipality relative to expected revenues. With the City's current employees receiving an average reduction in salary of approximately 20-25 percent, the City has exposed itself to the dangers of losing staff and having major hurdles in recruiting new and experienced staff for future positions. City services are only as good as the staff providing them, and graduated plan to slowly return employees to competitive salary and benefit levels is an important consideration.

#### **7. Fees and Charges**

As mentioned in our earlier report, fee increases should be utilized where possible to assure program operating costs are fully covered by fee revenue. It is a best practice to explore opportunities to establish new fees for services where appropriate or make adjustments based on the appropriate inflationary index, as necessary. All cost recovery fees should be reviewed annually at the time of preparing the operation budget, and a comprehensive fee

study, including Development Impact Fees (DIF), should be conducted approximately every three years, with finance staff preparing the annual fee calculations.

## **8. Capital Improvement Projects & Equipment Replacement**

For an agency the size of the City, capital improvement projects and the replacement of equipment with annual operating and maintenance costs exceeding \$25,000 should not proceed without council certification that funding is available in the applicable funding year of the project. Also, a five-year capital improvement plan (CIP) should be developed, implemented and funded in order to ensure that the backlog of capital maintenance and equipment replacement needs do not grow beyond current levels.

## **9. Grants**

City staff currently seeks, applies for, and effectively administers federal, state and other grants that address the City's priorities and policy objectives and provide a positive benefit. This is consistent with best practices. Before any grant is pursued, staff should provide a detailed pro-forma that addresses the following: 1) availability of the required match or cash on hand if the grant revenue is received as a reimbursable; and 2) immediate and long-term costs and benefits of accepting the grant requirements. One-time operating grant revenues should not be used to begin or support the costs of ongoing programs. Another best practice that has emerged from the current economic climate is exploring partnerships with other locality-based agencies when applying for grants and dedicating staff efforts to meet granting agency personnel and legislatures in the area that can help with decision-making and ease the administrative burden associated with applying for grants.

Besides the need for development and implementation of best practices in terms of financial policies and procedures, cities such as Desert Hot Springs, specifically, may wish to consider the following:

- Evaluate and aggressively pursue joint services and public/private partnerships (also mentioned above);
- Implement full cost recovery for fees such as building, planning, etc.;
- Quarterly review of the City's financial performance by the City Council;
- Implement an audit process for facilities approved within the City (e.g. marijuana facility) to ensure tax revenues are accurately reported and sent to the City;
- Sale of all City/Successor Agency-owned parcels in order to generate additional property taxes as well as economic development once the transfer occurs;

- Continued audits of property assessments and tax bills for possible generation of additional revenue that was lost due across the broad reductions during the downturn in the economy; and
- Developing a plan for enhancement of voter-approved revenues and the replacement of expiring voter-approved revenues at the end of this decade.

### < *General Budget Issues* >

A public agency's inability to provide essential services is a strong indication of a fiscal emergency. As noted by the Governmental Accounting Standards Board (GASB), the common themes that have been either formalized or are working definitions of financial sustainability include the ability to continue public services and/or existing programs. This comports with the definition of "financial condition" adopted by the International City/County Management Association (ICMA). In particular, ICMA defines a municipality's financial condition as the ability to (1) maintain existing service levels, (2) withstand local and regional economic disruptions, and (3) meet the demands of natural growth, decline, and change. ICMA also categorizes financial solvency in four distinct ways:

1. **Cash solvency:** government's ability to generate enough cash over a 30 to 60-day period to meet its obligations;
2. **Budgetary solvency:** government's ability to generate enough revenues over its normal budgetary process to meet its expenditures and not incur deficits;
3. **Long-run solvency:** government's ability to meet expenditures that may not be addressed as part of the normal recurring annual budgetary process; and
4. **Service-level solvency:** government's ability to provide services at the level and quality that are required for the health, safety, and welfare of the community and to meet its citizens' desires.

No one argues the City of Desert Hot Springs is going through a sustained negative economic period with relatively flat revenues and increasing expenses. It is also acknowledged that the City has been cutting expenses in order to balance this fiscal year's budget.

Moving forward, the City must contend with two main issues: 1) it must budget in an effort to meet its legal obligations, build reserves, and ensure that budgetary shortfalls are addressed through balancing actions; and 2) the City's expense cutting has decreased service delivery to residents to a point where base services are being significantly affected and needs to be restored.

However, the City has reached the point in the current fiscal year budget where revenues are

still not meeting expenses and additional cuts were necessary to balance budget resources. These cuts, combined with past reductions in personnel and services, has significantly affected the City's ability to deliver high quality services to the residents. The threat posed by continued service reductions is imminent, and despite all other measures taken to this point and those still to be implemented, no viable alternative plan that is sufficient to address this problem has been identified that does not require revenue measures requiring a vote of the people. As such, UFI believes that the City continues to face a service-level emergency, a form of fiscal emergency which requires a number of steps to stabilize the budget and to fund essential services.

Without significant increases in ongoing revenue, a significant gap between essential services expenditures and revenues will persist over the next five years, causing further declines in cash balances and growing deficits in future financial forecasts.

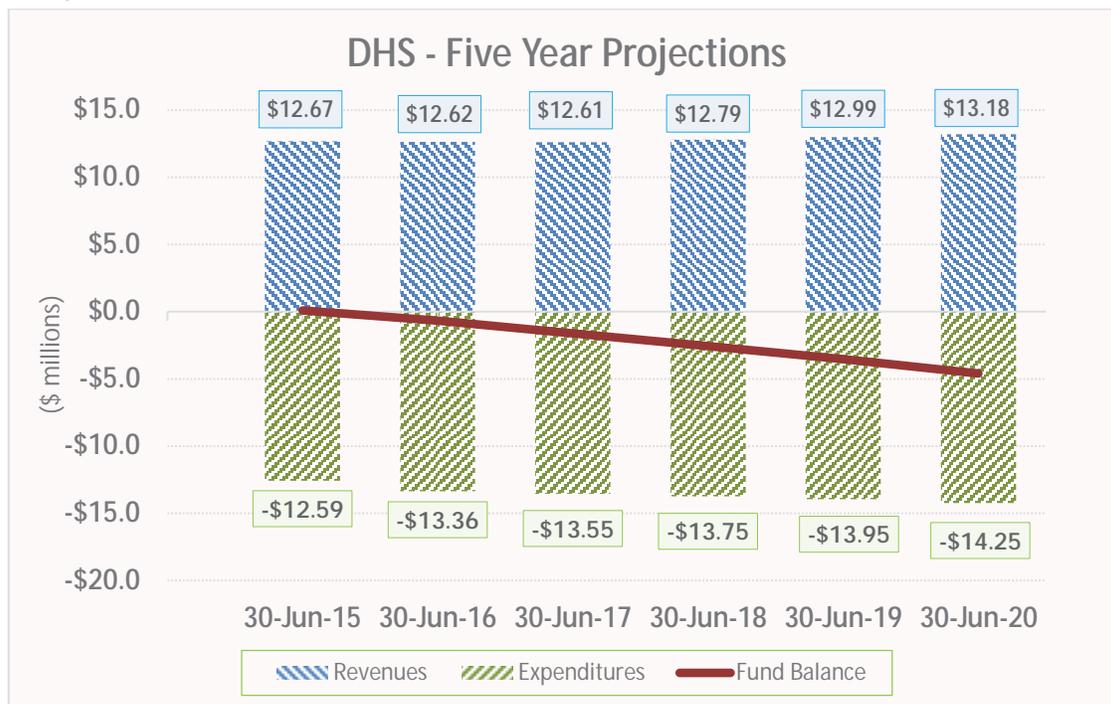
The significant points to consider are:

- For the next two fiscal years, projected revenues are not sufficient to fund the current level of services, creating an ongoing structural deficit leading into the sunset of two voter-approved revenue measures that may ultimately lead to financial freefall.
- While the City has allocated revenues from various funds and other one-time revenue generation actions to balance recent budgets, the City's reserves are almost depleted leaving the City with General Fund balances of approximately \$2.5M at the end of FY 2014-15, approximately \$1.7M the following year (FY 2015-16), and approximately \$850K in the third year (FY 2016-17), indicating cash decreases to the point of budget and service-level insolvency if not remedied soon.
- Because of the time necessary to implement policies and obtain new revenues, a redirection in expenditures will be required to meet the limitations of available revenue and provide the City services needed by the residents. Thus, a prioritization of program expenses needs to take place in order for staff to fund following the City Council's directions and priorities.
- As mentioned before, a concentrated effort to educate the residents before any voter-approved measures are considered and presented to the voters is needed to avoid close but unsuccessful results and to avoid recent past approval failures.

### *< Five-Year Financial Model >*

The City understands of the best practice of multi-year financial models as described above. Based on this understanding, the City requested UFI to expand the three-year cash flow model to develop a five-year financial model that City staff plans to use on a regular basis. In this way, staff

can determine the effects that certain financial actions will have on the City's future budgets and fund balances. The model is geared toward the General Fund only, and it does not include future transfers (in or out) to other funds not listed in the recommended FY 2015-16 budget. The following table shows the projected revenues, expenditures, and net loss currently and over the next five years.



The detailed operating forecast (please refer to Appendix B) is not a prediction of future policy decisions made by the City Council, nor does it represent UFI's recommendation as to what spending and revenue levels should be. It reflects a structural deficit throughout the forecast, validated by increasing operational costs which are driven primarily by the following factors: 1) public safety cost increases; 2) operational costs subject to inflationary factors and, 3) one-time savings that cannot be duplicated in future revenues or expenditure cuts.

The rate of revenue growth has been and continues to be insufficient to meet the contractual and service obligations of the City. Furthermore, as the City has previously utilized general fund reserves to meet its budget obligations, there are no additional sources with which to fill the gap. Over the past several years, relatively flat revenue growth combined with increases in public safety service expenditures and others have continued to deplete reserves resulting in a growing annual structural deficit and the possibility of cash insolvency. In the future, key contributors to the annual deficit are the increasing costs of essential services. While the City was successful in reducing essential service delivery costs, including public safety, in the FY 2013-14 Budget, going forward, these services will increase at a rate outpacing anticipated revenue growth, thereby crowding out other essential services leaving the City with two

options; 1) additional service level cuts furthering service level insolvency concerns; and/or 2) the need for revenue restructuring including voter approved measures.

## Action Plan Recommendations

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Through our research and S.W.O.T. analysis, we have outlined many of the issues facing the City that need to be addressed for long-term economic health. The City Council, for its part, following staff recommendations was able to balance the FY 2014-15 budget and to give itself a small window of time to address these issues. The following are actions and directions that we recommend the City Council and staff review and consider for implementation to help short and long term financial health while improving the quality of life in Desert Hot Springs.

### < Review Public Safety Costs >

The City places a high priority on public safety services. The percentage of the General Fund resources allocated to public safety is growing. During budget balancing cuts in recent years, the cost of public safety has been renegotiated and City may seek additional cost reductions. However, to ensure service levels do not further deteriorate the City should review the following options:

- Identify services within the police department currently performed by sworn staff that can be performed by non-sworn staff;
- Identify potential services the County Sheriff's department can perform (i.e., homicide investigations) ;
- Seek opportunities to form joint power authority services with neighborhood cities within the Coachella Valley, or contract traffic enforcement services with an adjacent community;
- Look at revenue generating opportunity such as an impound lot; and
- Consider private fire service contracting options (Rural Metro and/or Centerra).

Another aspect of the public safety costs are number and type of calls. The City is experiencing a phenomenon many other communities face when police and fire units are called using emergency numbers and when the emergency units show up, the "emergencies" are non-existent and non-emergency services are being requested of them. This significantly increases the cost of safety services and threatens the community when it really needs emergency services. Different communities have handled this in different ways. One way is to set a limit of these types of calls, and when they occur over this limit, the homeowner or landowner is charged a fee for future non-emergency services. Another option is for "Community" units to be established, for "non-emergency" calls with non-sworn volunteer or lower cost staff answering the calls. Fees could also be charged for this service as well. There are several other

options, and the City should study this situation and implement a plan to address these issues and lower the cost of these types of services.

### *< Maintain Full Cost Allocation Plan >*

The City has hired a consultant to prepare a Cost Allocation Study and the City modified its master fee schedule accordingly. It is our recommendation to review and amend the master fee schedule every three to five years. In the meantime, City staff should prepare an annual update to the fee schedule targeting specific fee based services or programs in between the years full cost allocation studies are done, in an effort to stay abreast of certain costs and attempt to recoup its service expenses each fiscal year.

### *< Monitor Retirement Costs >*

Because of the City's reduction in workforce and payroll, the cost for employee retirement has declined from \$1.057 million in FY 2013-14 to \$766,000 in FY 2014-15 and is expected to decline further in FY 2015-16. Despite recent reductions, CalPERS is under tremendous pressure to cut guaranteed interest rates and to revise their actuarial assumptions, which will more than likely increase costs for most cities, including DHS. This issue is on top of other assumption changes the CalPERS Board may add to their pension formulas and thus increasing annual costs to the City.

### *< Re-Evaluate Health Insurance OPEB Costs >*

The City pays an average of approximately \$1100 per month toward the purchase of health, dental, vision and life insurance benefits, any excess benefit money may go into the employee's 457 Deferred Compensation or they may elect to take it as taxable income.

Even though the City has tried to cut these costs, further study should be looked at to see if other more creative approaches to employee health care might yield additional cost savings without cutting medical benefits for employees. This can include switching to one health provider, joining with another agency into their plan, or negotiating special rates within the plan.

### *< Pursue Voter-Approved Tax and Fee Increase Measures >*

Due to the City residents having a low median household income of just \$30,000 annually, it is clear the passage of new tax measures and fee increases will affect residents citywide.

Given the above, and with the added economic pressure of having one parcel tax and the current UUT scheduled to sunset in the next several years (which combined generates \$3.69M in annual revenue), the City must return to the voters for additional authority to levy taxes. The

City has initiated two tax measures in the past several years, both of which did not reach the minimum voter approval levels to be ratified.

There are many variables in getting tax measures approved by voters. The most important is the need for extensive polling and voter education efforts, using experienced consultants to guide the City in an effort to present a united City front before going to voters with measures on the ballot.

Without exception, the City will need to go to the voters to replace or renew the current voter approved measures expiring within the next five years unless alternative revenue measures are identified and supported by the voters. The City has several options it can take moving forward and researching voter approved revenue measures. When contemplating such measures, a number of factors need to be taken into account. These include: voter perception of the City's economic situation, voters understand of the need for the measure, and voters understanding of how funds will be allocated

California state law allows voters to approve several different types of tax measures. These include:

- Parcel Tax
- Local Sales Tax (Transactions and Use Tax)
- Utility User Tax
- Transient Occupancy Tax (Hotel Bed Tax)
- Document Transfer Tax (Real Estate)
- Community Wide Benefit Assessment
- Specific Purpose Taxes

Below, are summary descriptions of each of the tax measures the City can initiate for voter approval:

**Parcel Tax** – A 2/3<sup>rd</sup> voter approval is required. Tax on parcels of property is generally based on either a flat per-parcel rate or a variable rate depending on the size, use, or number of units on the parcel, imposed for any number of purposes, including funding police and fire services, and neighborhood improvement and revitalization. The City has approx. 13,878 taxable parcels as of 2010.

**Local Sales Tax (Transactions and Use Tax)** – For general purposes, a majority vote is needed; for special purposes 2/3<sup>rd</sup> vote is needed. The Transactions and Use Tax was

adopted in 1969, authorizing the adoption of local "transactions and use tax" add-ons to the combined state and local sales tax rate. Over the years, the law was amended to allow for specific authorizations for various particular cities, counties, special districts and countywide authorities. A voter approved sale tax measure equal to a one percent surcharge on the sales tax rate would generate \$1.2 million in General Fund revenue given the same rate of sales tax collection as was received in 2013.

**Utility User Tax (UUT)** – Over 150 cities in California currently levy a utility user tax which requires a majority vote for general purposes and 2/3<sup>rd</sup> vote for special purposes. UUT rates throughout the State range from one percent to 12.5 percent. The utilities to which the taxes are applied vary and different rates apply to residential versus commercial users. The rate in Desert Hot Springs is (7) seven percent, which is one percent above the statewide mean of six percent (in 2013).

**Transient Occupancy Tax (TOT)** – For general purpose initiatives a majority vote is needed; for special purpose initiatives a 2/3<sup>rd</sup> vote is needed. The City currently charges TOT on the rental of a room for less than 30 days in a hotel, motel, inn, or other lodging facility. The rate is 12 percent of the lodging rate, and this general tax currently raises approximately \$1,225,000. A one percent increase would raise an additional approximately \$102K annually. Because the City is already at the higher end of the statewide mean, a change in the TOT rate is not recommended as a means of increasing revenue at this time.

**Document Transfer Tax (Real Estate)** – For general purpose initiatives, a majority vote is needed; for special purpose initiatives 2/3<sup>rd</sup> vote is needed. Document transfer tax is a tax on the transfer of interests in real estate. It is currently imposed at a rate of \$0.55 for each \$500 of property value. The City receives one-half of this amount. This rate is uniform throughout the County. This tax is solely dependent on the value of real estate that changes ownership. Many cities have increased the local share of this tax. In many cases, cities have doubled the \$0.55 to \$1.10. Adjusting this tax to a total of \$0.83 for each \$500 (with the City retaining \$0.55) would raise approximately \$110,000 annually, based on 2015 activity.

**Community-Wide Benefit Assessment** – This is considered a special purposes tax and requires a 2/3<sup>rd</sup> vote for approval. Commonly referred to as a Mello-Roos, it is primarily used for capital financing of new facilities needed as a result of new development (infrastructure, parks, fire stations, etc). Some cities including the City have used this tax

for operational impacts for new developments such as for public safety services (police and fire).

**Specific Purpose Taxes** – These are considered special purposes taxes and requires a 2/3<sup>rd</sup> vote for approval. They can be for a variety of special purposes such as libraries construction and operations, city hall construction, park acquisition and upgrades, etc. Some cities have been successful in these tax measures, tapping into voter wants and needs for special purposes, but reaching a 2/3<sup>rd</sup> vote is always difficult and takes significant voter education to achieve.

**Enhanced Infrastructure Financing District (EIFD)** – This is a new revision of an older facilities district law that took effect on January 1, 2015. The EIFD is a new economic development tool for local agencies to collaboratively finance critical infrastructure projects that help pave the way for greater private capital investment in the local communities. There are specific legislative purposes for a district of this type: (1) fund the creation of transit priority projects and implementation of sustainable community plans; (2) construct and rehabilitate affordable housing units; and (3) construct facilities to house providers of consumer goods and services in local communities. But unlike the previously strict requirements of redevelopment law for redevelopment plan adoptions and amendments, the City's ability to create an EIFD relies much more heavily on the City's relationship with their fellow taxing agencies, particularly Riverside County, rather than on findings of blight and CEQA compliance. We recommend that the City pursue EIFD's as an incentive for industrial and commercial development.

As mentioned earlier, the City will need to replace its expiring UUT and one parcel tax, and should study their other options at the same time before going to the voters for additional tax generation.

### **< Stabilize General Fund Balances and Reserves >**

Reserves are crucial in stabilizing any City's finances. Reserves are not only used for unexpected natural and fiscal emergencies that may occur during the fiscal year, they are also critical in California's cyclical economy whereby significant annual revenues are received during two specific times of the year.

To ensure the City is able its month-to-month service delivery costs, the City must establish and maintain a minimum level of reserves equal to 15% of General Fund operational expenses. Because our forecast predicts the City will spend down its existing reserves, it is recommended that the City develop and implement a reserve policy, per the new Government Finance

Officers Association- best practices policies and begin to retain existing reserves while planning for increase in reserve levels as soon as financially feasible.

### **1. City Needs to Review and Revise Its Economic Development Strategic Plan**

It has been communicated to UFI that the City is in the last year or two of its current Economic Development Strategic Plan. Because of the State's decision to dissolve redevelopment agencies, we recommend the City revise the current plan, and spend specific efforts developing a revised plan which incorporated job development and strategic use of Successor Agency held real property assets. This is one area where the City has many positive assets to assist in achieving economic development goals and objectives. With the right type of assistance, a realistic strategic plan be invaluable to the economic recovery of the City.

### **2. Refocus on the Delivery of Basic Services**

In solving the immediate budget deficits for FY 2014-15, there has been an erosion of basic essential services to the residents. The reduction in services has occurred over the past three-four fiscal years, initially caused by the Great Recession in 2007-2010. However, while many cities have seen a recovery in the last several years, the City of Desert Hot Springs has not seen such a recovery, and instead, has had to steadily reduce expenses and City services.

On a positive note, City staff remains cautiously optimistic that planned economic development projects will come to fruition, which would positively affect sales tax revenue. However, if these projects are completed within the time-line as projected by City staff, the City would not see any significant sales tax or property tax revenues from these projects until the FY 2017-2018 budget year. This puts tremendous pressure on the City to maintain a balanced budget for the next two fiscal years, while trying to deliver services to the residents.

In an effort to provide essential services to the community, the City needs to "re-boot" its approach to funding services and to pass all expenses through a "categorization and prioritization process" to help the City Council determine funding priorities over the next several fiscal years.

It is recognized in current governmental budgeting that examining individual line item expenses do not necessarily help City's (nor City Councils) reduce or increase budgets effectively. Classifying and prioritizing service functions and then agreeing to their service levels, is a much more efficient and effective way of funding City services.

This process can be called many things, but for this report, we shall call it the DHS Priority Budget Process.

There are four phases to the DHS Priority Budget Process: 1) breaking functions/programs (i.e., expenses) down into three categories, (a) mandated/legally required, (b) basic, and (c) enhanced; 2) prioritizing the functions/programs within each of the categories (except for mandated functions/programs which all have to be funded); 3) funding the top priority functions/programs, until all the anticipated revenues have been allocated for the fiscal year. If unanticipated revenues are received during the year, the City Council can then fund the next highest priority item on the list, or if anticipated revenues are not received, then the lowest prioritized functions/programs that was funded should be suspended until additional revenue is realized; and 4) developing and implementing a budget process that includes direct resident input and participation to help staff and the City Council prioritize basic services.

**Phase 1** – *Breaking functions/programs (i.e., expenses) down into three categories, (a) mandated/legally required, (b) basic, and (c) enhanced*

All functions/programs are placed within these three categories. Mandated/legally required functions / programs are legally mandated under federal, state, county law, or under that City’s Charter or the State Government Code.

Examples of these include the providing of police services (through contracts with other agencies or through their own staff), certain administrative services, elections, planning services and the development and updating of the City’s General Master Plan every ten years, adoption and enforcement of building codes through a mandated building official, development and maintenance of City owned public streets through a mandated city engineer, establishment of a City Council and the official recording of actions and adaptations of resolutions and ordinances at Council meetings by minutes available to the public, etc.

Basic functions/programs are those that are not legally mandated, but can only be provided by a municipality or a contracted/franchised service provider coordinated by a municipality. Examples of these include library services, provision of a city hall, establishment and maintenance of parks, trash pick-up, waste disposal, provision of water services, provision of flood control services (unless in a County Flood Control District), staff training, information technology services, staff training, certain city staff (some are mandated by law, most are not), etc.

Enhanced functions/programs are enhanced basic services or they can be standalone functions/programs. This includes examples such as four-minute response times (as

opposed to six-minute response times) for police, senior citizen programs, chamber commerce funding, recreations programs, economic development services (some might call this basic), multiple planners, community centers, funding of community groups), subsidized programs, etc.

The placement of the City's functions/programs into these categories can be tricky, since some might fall into the basic category, but are really enhanced programs; they may just seem like basic services since the City has been providing them for many years, but actually are not. Certain agreements and contracts might seem to be considered a mandatory/legally required function, but are not necessarily, since all government agreements are only good for one year and require council approval through the budget process to continue for the next year.

**Phase 2** – *Prioritizing the functions/programs within each of the categories (except for mandated/legally required functions/programs)*

Once all the programs/functions are categorized, a prioritization process can be initiated. This involves the City Council meeting, usually at a study session, to do the prioritization. There are a number of methods that can be used, voting using dots, numerical voting methods, averaged voting methods, weighted voting methods or just the raising of hands to each one. No one method is better than another, as long as some process is done and the result captured and reported.

In all the methods described above, there needs to be a scaled weighting factor since not every function in a category can be the number one priority. Limits would be set up, so that only 15 functions/programs can be in the first level of priorities, 10 in 2<sup>nd</sup> level, etc... Some methods require a strict ordering from #1 to #100. And since there are always limited dollars, it may turn out that only the top ten can be funded.

No matter which method is eventually used, it is with the understanding that only a finite number of programs will be funded and their prioritization illustrates the City Council's understanding of the needs of the community and their priority of the programs.

**Phase 3** – *Funding of those top priority functions/programs, until anticipated revenues are all allocated out for the fiscal year*

Once the prioritization process is done, Phase 3 is more of a mathematical function until all the dollars for that fiscal year have been allocated out. If unanticipated revenue is received during the year, or expenses are less than anticipated and more money is available, the next priority program can be then funded.

**Phase 4** – *Developing and implementing a formal stakeholder and resident budget participation process that brings both parties into the process and allows them to give suggestions and recommendations to the staff and City Council on budget priorities and basic services. Many communities have done this in the past with very successful results.*

The end result of this four-phase process will give staff and the City Council the information needed to prepare a balanced budget. As in any public process, there will be people who will disagree with the prioritization and possibly the categorization, but in the end this process will be efficient, fair, inclusive, transparent, and will produce a balanced budget with prioritized services being funded and lower prioritized services not being funded; until additional funds become available for allocation.

### **< Utilize a Biennial Budget to Achieve a Balanced Budget >**

Once the mandated/legally required City services are funded and the basic (and possibly enhanced) prioritized services are funded, a biannual budget covering FY 2015-16 and FY 2016-17 budget can be adopted. As part of the DHS Priority Budget Process, the City should also consider adopting a two-year (Biennial) budget going forward. There are a number of reasons that a two-year budget, at this time, would benefit the City. These include:

- A biennial budget would lead to more effective and efficient long-term financial planning;
- This budget would also allow the departments and other programs to plan goals and objectives over two years for better long term program planning;
- Would enhance infrastructure maintenance planning allowing two year programs to go into effect;
- Could help reduce budget “incrementalism” that invariably crops up in many annual budget methods;
- Requires less time for staff and Council in the “off years” which would allow them to concentrate on specific projects, issues or programs;
- Provides enhanced guidance and more “restraint” in spending through the next two years when the budget is already set and only changes to the budget need be acted and voted on; and
- Could reduce the repetition that sometimes plague a budget process.

Should the City decide to implement a single or biannual budget process, The DHS Priority Budget Process categorization and prioritization strategy should be the basis of the budget allocations and used as the model for any future changes the City Council wants to make.

### *< Limit or Stop the Use of General Fund Funding >*

As mentioned in our previous report of February 12, 2012, and subsequently in this report, the City does not have the means to realize meaningful revenue enhancements without voter-approved tax measures or significant economic development activity. Also discussed is the difficulty for management and policymakers to implement changes that are needed; they will be resisted by certain community groups, certain community members and others that are affected by certain program changes or freezes.

While the DHS Priority Budget Process is designed to balance the City budgets, other systemic changes need to be implemented for long-range stability. Nothing suggested is considered a radical approach, referring to actions other communities have taken in the face of economic declines. Fiscal discipline is the key. Other considerations in the recovery plan need to be considered and adopted to maintain a balanced budget. These include:

- **Establishing and maintaining proper reserve levels** – Establishing and maintaining proper reserve levels in the General Fund that are needed for cash flow purposes and for the City to use in case of emergencies (as mentioned earlier in this report).
- **Continuing the use of Internal Service Funds** – Internal Service Funds have been established for several uses, pursuant to accepted governmental accounting practices. An Internal Service Fund is a fund for goods and services provided for specific purposes. Rates for each Internal Service Fund are established and charged to departments for the goods and services provided to them.
- **Continue the Employer-Employee labor model, contract for service delivery or share costs with other agencies for shared City services** – The nature of the problem facing the City, as was detailed earlier to the City in our February 12, 2012 report, is that even with position reductions and elimination (there have been four different rounds of city layoff's and labor cuts) and while expenditures have been reduced, personnel costs per employee have continued to increase while revenues have remained flat. Some of these costs (Workers Compensation, PERS Retirement, Employee Medical, etc.) are out of the control of the City and are inevitable.

The City is at a point where additional staff cuts are non-productive. Moving forward, the City will need to determine if the City wants to retain employees as an employer, or

continue to contract out services. If the City decides to keep staff as employees, then the City will need to pay competitive wages and benefits to retain and recruit qualified and professional staff. Further cuts in salary or benefits would be counter-productive as well.

- **Explore regional or joint provision of public safety services** – Law enforcement departments in many areas are moving towards a regionalized approach to enhance law enforcement services and to reduce costs to individual cities. Several nearby cities contract with the County of Riverside Sheriff's Department. While this approach did not meet budget decreases acceptable to the City, another option is to talk with neighboring cities to jointly provide services, either directly or through contracting. In an effort to provide enhanced services without increasing annual budget allocations, we recommend the City's police department jointly explore service level efficiencies through shared services with the City of Palm Springs and the City of Cathedral City Police Departments.

### *< Contracting Out of Services and Programs >*

The City has examined and achieved some savings by contracting out certain services. If the City is unable to achieve budget stability and the renewal of its current voter approved taxes, the City may have limited options including further contract service delivery options. Contracting or privatization of services is a difficult decision. Should this option reach a policy discussion level, UFI recommends a specific study be completed to verify and validate savings and service delivery assumptions prior to any formal decisions are made.

As mentioned earlier in the report, the City should review and amend its Financial/Fiscal policies as financial goals and objectives may have changed. This is a best practices for both professional government organizations- Government Finance Officers Association and International City/County Management Association– and should be a top priority for staff to accomplish in the next fiscal year. Urban Futures Inc. will provide staff a template from which to work from.

## Conclusion

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The City has made significant strides over the last several budget cycles in implementing its financial remediation plan. Through staff diligence and Council action, the City will end this fiscal year with positive General Fund cash balance of approximately \$2.5M. However, FY 2015-16 and FY 2016-17 show continued erosion of cash balances and possible financial insolvency in the next two fiscal years if nothing is done.

Continued fiscal pressure from the persisting economic climate, however, have necessitated further cuts, and these cuts compound the difficulties with recovery efforts. The City's basic public services, for example, have been significantly impacted, and its longer-range financial picture still looks somewhat bleak.

The City has time to reverse these trends and to recover. This can only be accomplished with disciplined spending, improved economic development activities, program prioritization, creative programming, cost sharing options and implementing other recommendations as outlined in this report. We believe this can be accomplished through the adoption of the following Guiding Principles:

- **ORGANIZATIONAL INTEGRITY:** We agree to the adherence of moral and ethical principles placing emphasis on the betterment of the organization over individual results.
- **SOCIAL RESPONSIBILITY:** We agree to the principle that the organization serves to the betterment of the community and not be solely devoted to interests of the organization.
- **TRANSPARENCY:** Transparency permits the employees, elected officials, and community a greater understanding of a City's operations, including which parts of the organization are most and least efficient. This, in turn, places greater pressure on the organization to communicate openly and to produce acceptable results in all facets of a City's operations and negotiations.

UFI is committed to the City of Desert Hot Springs, and we stand ready to assist the City in any way we can to set the path toward financial sustainability and economic resiliency.

## Appendix A: Summary of 2012 Report & 2015 SWOT Update

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Over the past several years, the City has balanced its budget through a combination of cost reductions including layoffs, unfilled vacancies, and a reduction of public safety expenses, transfers from other funds, cutting certain expenses, and use of unallocated fund balance. The City has gone through personnel reductions, which resulted in the removal of ten positions (14.3%) over the last three years. All Departments have had to make changes to reduce costs.

This was the same situation the City faced in FY 2011-2012. The City contracted with UFI, to help with their budget issues and make recommendations to help alleviate their financial issues. In our February 12, 2012 Report to the City, we outlined 17 recommendations. Here are the recommendations and the results of those recommendations three years later:

**Recommendation 1: Adopt a budget philosophy to provide a meaningful and easy to understand framework for maintaining financial discipline. Present a report to the City Council on the financial results of the policies at least once a year. Present an updated five-year forecast to the City Council at least three times a year.**

**RESULT:** The City has implemented and continues to implement financial discipline. While the City has not updated or presented annual revisions to the original five year forecast, UFI will provide an updated five-year forecast for the City to revise each year to help with future financial planning and budgeting.

**Recommendation 2: Initiate significant immediate changes to the expenditure and revenue base, with major reductions in spending taking effect in FY 2011/12 increasing into FY 2012/13.**

**RESULT:** The City has done a number of budget cuts over the last several fiscal years in an effort to close the gap between flat revenues and increasing expenditures. The City now needs to re-balance its expenses to strengthen basic City service delivery while maintaining a positive general fund balance.

**Recommendation 3: Conduct an analysis of each internal service fund to determine funding requirements for the services and equipment paid for out of each of those funds and create a five-year forecast for each ISF. Set rates to departments based on a cost allocation study and**

**funding requirements for each ISF. Shift any excess balances into unrestricted fund balance to build the General Fund reserve.**

**RESULT:** The City has not implemented this recommendation.

**Recommendation 4: Determine the City Council's interest in asking the voters to approve new or increased taxes. Once that is ascertained, develop an action plan and schedule to seek voter approval of new revenues.**

Utility User Tax Increase at 1%=	\$357,000
Utility User Tax Increase at 2%=	\$714,000
Sales Tax Increase of 1% =	\$1,200,000
911 Communication Fee=	\$1,000,000
Transient Occupancy Tax=	\$75,000

**RESULT:** The City initiated two separate tax increase measures, with both failing to reach the required percentage of voters needed to approve the measures.

**Recommendation 5: Engage a private firm to perform an audit of the property tax assessments to ensure data is current and up to date.**

**RESULT:** The City has engaged HdL to audit property tax assessments and reconcile assessments.

**Recommendation 6: Evaluate all franchise agreements for cost cutting and/or revenue generating opportunities.**

**RESULT:** City staff has indicated to us they have evaluated all the franchise agreements for cost cutting and/or revenue generating opportunities.

**Recommendation 7: Analyze the amount of additional revenue that would be received by the City if a change in the utility franchise fee allocation were implemented. Advocate for a change in legislation to correct the law.**

**RESULT:** The City has not implemented this recommendation.

**Recommendation 8: Implement a paramedic subscription program to recover costs associated with Contract Fire Service. Anticipated Revenue Increase: \$240,000.**

**RESULT:** Staff has indicated that this recommendation was reviewed and it was decided not to implement.

**Recommendation 9: Develop a marketing program for paramedic subscriptions with a goal of market penetration to at least 50% of households. Develop marketing efforts to target those most likely to subscribe and plan a campaign that will be ongoing.**

**RESULT:** The City has not implemented this recommendation.

**Recommendation 10: Determine the fee level required to recover all City costs associated with false alarm response and increase fees accordingly. Anticipated Revenue Increase: TBD.**

**RESULT:** Staff has worked with a consultant to update and increase cost recovery for the City and the Revised Fee Schedule was just approved by the City Council earlier this year.

**Recommendation 11: Develop a comprehensive asset management program, identify market rental rates and subsidies, and sell unneeded and under-performing properties. Conduct an analysis of all property assets as part of the asset management program. Anticipated Revenue: TBD**

**RESULT:** Most surplus real property assets are owned by the Successor Agency. The Successor Agency recently completed its Long Range Property Management Plan and waits approval from the Department of Finance. The next step is for the City and Successor Agency to implement the Plan.

**Recommendation 12: Implement a 10 to 15 step range to spread out merit (performance) increases over six to nine years rather than the current three and a half to four.**

**RESULT:** The City has implemented this recommendation.

**Recommendation 13: Initiate discussions with Cal Fire and other cities in the area about a regionalized approach through the establishments of a Fire District. If successful, this could create economies of scale by eliminating redundant programs and costs.**

**RESULT:** Staff and the City Manager are currently researching this recommendation.

**Recommendation 14: Contract with the City of Palm Springs or Indio for all animal control services. Develop a detailed implementation plan.**

**RESULT:** This recommendation has not been implemented.

**Recommendation 15: Utilize retired police officers as trainers and reallocate full-time sworn personnel from this operation.**

**RESULT:** City staff has indicated that the City uses 960 employees whenever possible, and thus has implemented this recommendation.

**Recommendation 16: Merge the Planning, Building and Engineering with Community Development.**

**RESULT:** The City has implemented this recommendation.

**Recommendation 17: Create an internal and external communications and engagement plan. Temporarily reassign positions within the City to provide analytical support for implementing a budget stabilization plan and a communications plan.**

**RESULT:** The City has not implemented this recommendation. City staff has asked for further clarification on this recommendation.

As a result, nine recommendations were either partially implemented or implemented and eight were not implemented or could not be implemented for a variety of reasons including voter disapproval of certain tax increases. The implementation of these recommendations, and other Council approved actions has kept total General Fund expenses flat. However, because the recommended revenue measures requiring voter approval were not approved, General Fund revenues have decreased by \$700,000 between the FY 2012-13 and FY 2014-15. In sum, declining revenues have continued to bring pressure on the annual budgets.

As mentioned in our report dated February 12, 2012, it is extremely critical that the City act decisively to implement cost recovery and cost containment strategies. Because of recent reductions in operational expenses approved by the Council, the City will end the FY 2014-15 budget year with a positive General Fund balance of approximately \$2.5M. To ensure that actions are meaningful and will make an ongoing impact to the future financial health of the City, the Strengths, Weaknesses, Opportunities, and Threats (S.W.O.T.) analysis that was completed in 2012 was revised for this report.

Using the general goals that were agreed upon and established in 2012 and understanding the challenges facing the City in 2015 and beyond, an updated S.W.O.T. analysis focused on high level elements:

**Strengths:**

- Based on actual year-to-date numbers and forecasts, combined General Fund total revenues will exceed expenses leading to a fund balance of approx. \$2.5M. As with our

2012 recommendation, having a positive fund balance provides the City Council and staff time to prepare longer term strategies for implementation in FY 2015-16 and 2016-17.

- Current cuts will continue in the next budget year to keep in an attempt to keep the City's fund balance positive.
- City Council shows willingness to develop and implement policies and procedures that will help guide the City to fiscal recovery.
- A new management team brings new ideas and fresh approaches to deal with the City's current economic situation.
- The City has the potential for good economic development growth with available land, basic infrastructure and utilities in place, a workforce in place that covers the entire Coachella Valley and having a strategic location within the Coachella Valley
- Understanding that basic services need to be upgraded with several future service contract initiatives being addressed.
- The understanding that voter education efforts need to be undertaken so that the public can make informed decisions when asked to vote on tax measures.
- Decreases in insurance and retirement costs
- Understanding the need to begin retain and attract experienced staff and begin rebuilding staff moral
- Keeping positive about the future, yet having the discipline to make decisions that will not be popular, but will help the City in the mid and long run.

**Weaknesses:**

- Revenues will remain relatively flat over the next two fiscal years, while expenses will rise due to inflationary pressures.
- While personnel expenses have been significantly cut, staff departures have hurt continuity and institutional knowledge and recruitment efforts are hampered by the City's inability to compete with other local governments.
- Lack of specific policies and procedures to drive economic and fiscal actions
- Lack of a Citywide economic development strategic plan to include current goals and objectives, specific task identifiers, and opportunities within all strategically important areas of the City
- A high ratio of public safety costs to overall General Fund revenues
- Past usage of reserves and one-time monies to balance future budgets
- Certain public facilities that drain the City General Fund without specific plans to address the issues
- A significant erosion of city provided direct public services

- Sunset of two voter approved tax measures in FY 2019-2021 with disastrous results if not renewed or replaced
- Anticipated reduction in General Fund cash balances and no reserves.
- Lack of staff and resources to pursue opportunities
- Lack of utilities at vacant parcels thus adding a huge cost to development

**Opportunities:**

- Contracting out City services, including analyzing possible Public Safety Services
- Economic Development Strategic Plan Revisions
- Revenue enhancement and optimization
- Development and implementation of fiscal policies and procedures
- Use of financial models and other tools to keep the City Council and the community informed of the City's financial condition
- Working with other local governmental agencies to cost share and partner with.
- Budget process prioritization efforts
- Use of technology to lesson labor needs and enhance City services
- Bringing community stakeholders together in an organized process to help with budget priorities and revenue generation opportunities
- Availability of vacant land for economic development activities

**Threats:**

- Anticipated increases in police service costs
- Anticipated increases in public facility maintenance costs due to maintenance deferrals over the last several years
- Limited staffing to support basic services and economic development needs
- Allocation of resources not directly related to City basic services
- Expiring voter approved parcel and UTT revenues
- Unconvinced voters when requested to vote on parcel tax or fee increases
- Continued high unemployment and low median household income levels
- Undisciplined spending actions
- Past usage of fund balances to balance budgets leaving most fund balances at dangerously low levels
- Continued taking of local revenues by the State
- Increase levels of regulations & reporting requirements by the State of California

The updated S.W.O.T. analysis produced the following findings:

1. The City will need to seek to protect and expand its tax base by continuing to encourage a healthy underlying local economy. The City will need to revise its Five-Year Economic Development Strategic Plan and capitalize on its resources such as its flexibility, its employment availability and, its amount of vacant parcels to attract and retain small manufacturers, industrial developments, and regional retail centers. Non-minimum wage job creation should be a key in the revised plan.
2. The City must establish and maintain appropriate financial policies including cash reserves and cash reserve policies.
3. City revenue performance should be reviewed no less than quarterly (at least for the next 6-8 quarters) by the City Council and appropriate budget adjustments will need to be made in advance of the end of a budget year if revenue performance is not meeting projections. Use of a financial planning model is required.
4. The City should work to strengthen cost recovery and revenue collection practices and procedures.
5. The City Council needs to establish its “legally required services”, and its “base services” and annually prioritize its budgeted programs through priority setting methods and tools.
6. The City needs to focus on longer range economic forecasting and establishing two or three-year strategic goals for the City Council to use and City staff to follow.
7. The City should review and revise all agreements and contracts it has with outside entities to see if these contracts and agreements serve the needs of the City and if there is a need to re-negotiate them in light of the City’s current economic situation.
8. The City should aggressively contract out services when service delivery improvements can be identified and where clear, cost-effective alternatives exist.
9. The City should establish appropriate cost-recovery targets for its fee structures and will annually adjust its fee structures as part of the budget approval process to ensure that the fees continue to meet cost recovery targets.
10. The City should explore the use of a priority based two year budget system to help categorize and prioritize expenses necessary to produce a balanced budget for the next several years, including developing a citizen participation budget process to make suggestions to the City Council and staff on budget priorities.
11. The City Council should adopt a disciplined approach to financial decision-making and create rules and policies to ensure both short-term and long-term goals are not compromised in the decision making process.
12. The City is a service provider and employer. In order to provide a high level of service, the City must acknowledge the importance of providing a competitive wage to its staff.

From these S.W.O.T. findings, a number of elements emerge we believe the City needs to address and implement. These elements include short-term, mid-term and long-term goals and actions.

## Appendix B: Summary of Cash Balances

City of Desert Hot Springs  
 Five Year Annual Projections  
 Consolidated Cash and Fund Balances  
 As of 05/11/2015

	FYE 6/30/2015	FYE 6/30/2016	FYE 6/30/2017	FYE 6/30/2018	FYE 6/30/2019	FYE 6/30/2020
<b>REVENUES</b>						
Property Tax	3,022,853	3,034,994	3,065,344	3,111,325	3,157,994	3,205,364
Sales Tax	3,087,612	3,118,846	3,150,034	3,197,285	3,245,244	3,293,923
Franchise Fees	1,288,467	1,175,640	1,187,396	1,205,207	1,223,285	1,241,635
Transient occupancy tax	1,386,033	1,285,200	1,298,052	1,317,523	1,337,286	1,357,345
Utility users tax	1,899,909	1,854,101	1,872,642	1,900,732	1,929,243	1,958,181
Business registration	184,192	182,305	184,128	186,890	189,693	192,539
Fee & Permits	691,780	665,186	671,838	681,915	692,144	702,526
Fines, Enforcement, Restitution	134,433	398,430	402,414	408,451	414,577	420,796
Use of Money and Property	18,390	8,686	10,773	10,934	11,098	11,265
Intergovernmental (Grants, Other Govts)	201,597	189,000	190,890	193,753	196,660	199,610
Miscellaneous	558,372	501,548	367,680	373,195	378,793	384,475
Transfers In	200,030	202,280	204,303	207,368	210,478	213,636
<b>Total Revenues</b>	<b>12,673,665</b>	<b>12,616,217</b>	<b>12,605,495</b>	<b>12,794,577</b>	<b>12,986,496</b>	<b>13,181,294</b>
<b>EXPENSES</b>						
Salaries & Benefits	3,834,392	4,725,273	4,816,252	4,912,577	5,010,829	5,111,045
PERS Retirement	547,041	542,005	559,175	570,358	581,766	593,401
Workers Comp	336,242	396,542	404,292	412,378	420,625	429,038
Taxes	281,847	294,716	300,610	306,623	312,755	319,010
<b>Subtotal Salaries:</b>	<b>4,999,521</b>	<b>5,958,536</b>	<b>6,080,329</b>	<b>6,201,936</b>	<b>6,325,974</b>	<b>6,452,494</b>
Office and Administration	860,101	874,191	882,933	891,762	900,680	909,687
Operating Expenses	314,056	306,960	310,030	313,130	316,261	319,424
General Administrative Costs	365,698	362,870	366,499	370,164	373,865	377,604
Contractual Services	5,778,233	5,664,964	5,721,614	5,778,830	5,836,618	5,994,984
Interest Expense	-	-	-	-	-	-
Program Expenses	86,191	336	339	343	346	350
Operating Capital	-	-	-	-	-	-
Other Expenses	12,624	12,000	12,120	12,241	12,364	12,487
Transfers-Out	176,497	176,365	178,129	179,910	181,709	183,526
<b>Subtotal O&amp;M,</b>	<b>7,593,399</b>	<b>7,397,686</b>	<b>7,471,663</b>	<b>7,546,379</b>	<b>7,621,843</b>	<b>7,798,062</b>
<b>Total Expendit</b>	<b>12,592,920</b>	<b>13,356,222</b>	<b>13,551,992</b>	<b>13,748,315</b>	<b>13,947,818</b>	<b>14,250,556</b>
<b>Net Cash provided/(used) by Operations</b>	<b>80,744</b>	<b>(740,006)</b>	<b>(946,497)</b>	<b>(953,738)</b>	<b>(961,322)</b>	<b>(1,069,262)</b>

City of Desert Hot Springs – Financial Report and Desert Hot Springs Recovery Action Plan

	FYE 6/30/2015	FYE 6/30/2016	FYE 6/30/2017	FYE 6/30/2018	FYE 6/30/2019
<b>Cash Balance</b>					
Net Cash Excess/(Requirement)	80,744	(740,006)	(946,497)	(953,738)	(961,322)
General Fund - Beginning Cash	2,458,525	2,539,269	1,799,264	852,767	(100,971)
General Fund - Ending Cash	2,539,269	1,799,264	852,767	(100,971)	(1,062,293)
<b>Fund Balance</b>					
Net Revenues Over (Under) Expenses	80,744	(740,006)	(946,497)	(953,738)	(961,322)
General Fund - Beginning Balance	1,647,744	1,728,488	988,483	41,986	(911,752)
General Fund - Ending Balance	1,728,488	988,483	41,986	(911,752)	(1,873,074)