



City of Desert Hot Springs

65950 Pierson Blvd. • Desert Hot Springs, CA 92240

Telephone (760) 329-6411

www.cityofdhs.org

License No. _____

BUSINESS LICENSE APPLICATION

CHECK ALL THAT APPLY	--- OFFICE USE ONLY ---	
<input type="checkbox"/> New Application	Expiration Date _____	PER ORDINANCE NO. 5.04.190, WITH EXCEPTION OF WHOLESALERS, BUSINESS LICENSE FEES SHALL BE DOUBLE FOR ANY BUSINESS NOT MAINTAINING A FIXED PLACE WITHIN THE CITY OF DESERT HOT SPRINGS.
<input type="checkbox"/> Change of Ownership	Total Amt. Paid _____	
<input type="checkbox"/> Change of Address	Date Paid _____ <input type="checkbox"/> Cash <input type="checkbox"/> Check	
<input type="checkbox"/> Change of Business Name	Receipt/Check No. _____	
<input type="checkbox"/> Home Occupation	SIC Code _____	
	Police Dept. Approval _____	

Business Information:

Start Date (Upon Approval) Description of Business _____

Business Name _____

Business Location _____ City _____ State _____ Zip _____
(Not P.O. Box)

Mailing Address _____ City _____ State _____ Zip _____

Business Phone (____) _____ Business Fax (____) _____ E-Mail _____

State Lic. No. _____ License Type _____ Expiration Date _____

Resale No. _____ Federal I.D. No. _____ State I.D. No. _____

Ownership: Corporation Ltd. Liability Corp. Partnership Sole Proprietor Trust

Owner, Partner or Corporate Officer Information (use additional sheets if necessary) :

Owner Name _____

Home Address _____ City _____ State _____ Zip _____

Phone (____) _____ Cell (____) _____ SSN _____ Driver's Lic. No. _____

Owner Name _____

Home Address _____ City _____ State _____ Zip _____

Phone (____) _____ Cell (____) _____ SSN _____ Driver's Lic. No. _____

Emergency Contact:

Name _____ Title _____ Phone _____

Address _____ Cell _____

Alarm Company Information (if applicable):

Name _____ Title _____ Phone _____

Address _____ Cell _____

Please complete the following calculating the amount due by using the Fee Summary on the reverse side of this form.

Do you sell tobacco or tobacco paraphernalia? YES NO

No. of Employees (including Owners/Managers) _____

No. of Units _____

No. of Amusement/Vending Machines _____

No. of Days _____

No. of Signs _____

No. of Vehicles _____

Vehicle License No(s). _____

NOTE: Sales or use tax may apply to your business activities. You may seek written advice regarding the application of tax to your particular business by writing to the nearest State Board of Equalization office.

License Fee	\$	
Employee Fee	\$	
Application Fee	\$	48.00
State Disability	\$	1.00
Vehicle Fee	\$	
Additional Fee	\$	
Penalty	\$	
TOTAL	\$	

"I declare under penalty of perjury, that the information in this application is true and correct."

Signature _____ Title _____ Date _____

Thank you for doing business in the City of Desert Hot Springs!

CITY OF DESERT HOT SPRINGS · BUSINESS LICENSE FEE SUMMARY

BUSINESS LICENSES ARE ISSUED ANNUALLY.

PER ORDINANCE NO. 5.04.190, WITH EXCEPTION OF WHOLESALERS, BUSINESS LICENSE FEES SHALL BE DOUBLE FOR ANY BUSINESS NOT MAINTAINING A FIXED PLACE WITHIN THE CITY OF DESERT HOT SPRINGS.

Transfer Fee	\$33.00
Change of Address	\$17.00
Change of Business Name	\$17.00

I – The license fee is \$60.00 per year for the following businesses:

Art Gallery
 Awning / Tent Shop
 Bicycle Stand / Supplies
 Bingo
 Blacksmith / Forge Shop
 Boats, Storage and/or Repair
 Business Services
 Candy Shop & Manufacturing (Retail/Wholesale)
 Carpet, Rug, Floor Cleaning Service & Plant
 Chemical Service
 Cigar & Tobacco Stands & Shops
 Creamery
 Computer Service
 Distributorship
 Dancing Schools
 Day Care Center (Requires CUP)
 Dress Making Shop
 Entertainment Services (Clowns)
 Equipment Rental
 General Building-Maintenance Repair
 Gift / Art / Curio Shop
 Golf or Archery Range
 Handyman
 Harness, Saddle or Tack Shop
 Hat Shop / Blocking & Cleaning / Sales
 Health & Allied Service – not classified
 Hobby Shops
 Intercity / Highway Passenger Transportation
 Janitorial Shop – Service
 Jewelry Shop / Sales / Repairs
 Fabric / Craft
 Home Occupations
 Knit Shop
 Laundromat, Cleaning
 Locksmith
 Luggage Shop
 Manufacturing
 Masseurs / Massage Therapists (Need permit with B/L)
 Millinery Shop
 Motorcycle Shop
 Movie Studio
 Museums
 Music Dealer / Instruction / Musical Composition
 Newspaper Distributors
 Package & Shipping Service
 Personal Services
 Pest Control
 Pet Shop & Animal Grooming
 Photo & Camera Shop
 Pool Service
 Popcorn & Nut Store
 Pottery Shop
 Public Swimming Pool
 Purses & Handbags
 Repair Service (other than Contractor)
 Rock & Gem Shop
 Shoe Repair Shop / Shoe Shine Stand
 Sign Painting & Printing (other than Contractor)
 Tailor Shop
 Tours
 Transportation
 Tree Trimming
 Water Purification & Conditioning
 Window Cleaning or Window Tinting

II – Professionals - \$95.00 per year:

Accountants	Dentist
Acupressure	Doctors
Acupuncture	Engineers
Architects / Designers	Optometrists
Attorneys at Law	Podiatrists
Blueprint/Map Making	Veterinarians
Chiropractor	

III – Special Events - \$120.00 PER DAY:

Car Shows	Festival	Parade
Carnival / Circus	Medicine Show	Street Fair
Farmer's Market	Music/Entertainment	

IV – Amusement Machines - \$33.00 per year per machine located at any premises:

Bowling	Pool Tables
Music Boxes	Shuffleboard
Pinball	Video Machine

V – The license fee is \$64.00 per year for the following businesses:

Boiler / Hot Water / Steam Filter	C-4
Cabinet / Mill Work	C-5
Drywall	C-9
Electrical (Signs)	C-45
Elevator Installation	C-11
Excavating / Paving / Grading	C-12
Trenching / Surfacing	
Fences	C-13
Fire Protection	C-16
Flooring (Wood) Floor Covering	C-15
Glazing	C-17
Insulation	C-2
Landscaping	C-27
Lathing	C-26
Low Voltage Communications Systems	C-7
Masonry	C-29
Ornamental Metals	C-23
Parking / Highway Improvements	C-32
Painting / Decorating	C-33
Pipeline	C-34
Prefabricated Wood Bldg. / Manufactured House	C-47
Refrigeration	C-38
Sewage / Sewage Disposal	C-42
Drain / Cement Pipe Laying	
Sheet Metal	C-43
Steel Reinforcement	C-50
Signs	C-45
Tile (Ceramic or Mosaic)	C-54
Water Conditioning	C-55
Welding	C-60
Well Drilling	C-57
Limited Specialists (unless elsewhere classified)	C-61

VI – The license fee is \$95.00 per year for the following businesses:

Cement & Concrete	C-8
Electrical (General)	C-10
Heating & Air Conditioning	C-20
House & Building Moving / Demo	C-21
Plastering	C-35
Plumbing	C-36
Roofing	C-39
Roofing (Metal)	C-14
Steel Structural	C-51
Solar	C-46
Swimming Pool Construction	C-53

VII – The license fee is \$160.00 per year for the following businesses:

General Engineering Contractor	A
General Building Contractor	B

IN THE EVENT OF TWO OR MORE LICENSES ISSUED TO ONE APPLICANT, THE FEE SHALL BE \$170.00 FOR ALL

VIII – The license fee per room, unit, space:

2 to 6	\$35.00
7 to 12	\$60.00
13 or more	\$60.00 plus \$5.50 for each room, unit, space over 12

Apartments	Motels
Hotels	Recreational / Temporary Trailer Parks
Mobile Home Parks	(Occupied or Unoccupied)

IX – Delivery Vehicles - \$100.00 per year:

Auto Parts / Supplies	Household Product Dist.
Bakery	Ice Cream Trucks
Building Supplies	Laundry
Catering	Milk Delivery Trucks
Cosmetic Product Dist.	Peddlers / Solicitors
Dairy Wholesale	Propane
Dry Goods	Trucking (Except Local)
Food & Beverage	Water
Gasoline Delivery Trucks	

X – The license fee is BASED ON THE NUMBER OF EMPLOYEES for the following business:

1 to 2 Employees	\$60.00
3 to 6 Employees	\$120.00
7 to 10 Employees	\$180.00
11 to 14 Employees	\$240.00
15 to 20 Employees	\$300.00
21 to 30 Employees	\$360.00
31 to 40 Employees	\$420.00
41 to 50 Employees	\$480.00
Over 50 Employees	\$480.00 plus \$6.50 per employee over 50

Alarm Company	Liquor Store
Advertising	Lumberyard
Answering Service	Mail Order
Antique Shop	Management/Consulting/
Animal Hospital	Public Relations Svc
Automobile Dealers	Manicurist
Auto Supplies / Equipment	Messenger Service
Auto / Car Wash Rack	Mobile Home Sales
Bakery	Mobile Repair
Barber Shop	Mortgage Company
Beauty Shop	Mortuary
Brickyard	Newspaper
Book / Stationery Store	Paint / Glass Shop
Bookkeeper	Private Detective
Bowling Alley	Real Estate Broker
Brokerage / Commodity	(Plus \$6.50 per real estate sales person.
Building Supplies	See real estate signs for additional fees)
Cash Register / Office Machine Sales & Service	
Cocktail Lounge	Registered Nurse / LVN / Family Practitioner
Coffee Shop	Reflexology
Clothing	Rest Homes
Collection Agency	Restaurant
Convenience Store	Retail (Misc.)
Department Store	Rock / Sand / Gravel / Cement / Redi-Mix
Developers (Real Estate)	School of Massage
Draperies	Secretarial Service
Dry Goods	Security Doors, Railings
Drug Store	Metal
Employment Agency	Sewing Machine Sales / Service
Escrow Company	Shoe Store
Equipment / Supplies for Service Establishment	Sporting Goods
Florist / Garden Shop	Street Sweeping
Food Store (7-11) Misc.	Television
Furniture Store (New)	Theatre
Gardening	Thrift Store
Glass Products	Towing Service
Grocery	Toy Store
Hardware	Travel Agency
Health Club / Spa Services	Upholstery Shop
Ice Cream Parlor	Video Production/Store
Insurance Broker	Warehouse
Internet Sales	Wrecking Yard
Jewelry Store	
Junk Dealers	
Land Dev. Company	

XI – Real Estate Signs: \$30.00 per year or \$4.00 per sign

XII – Ambulance Service: \$120.00 per year

XIII – Dance Permits: \$120.00 per year or \$19.00 per day

XIV – Taxi Cab Service: \$200.00 per year